

*Town of Saltcoats*

OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL May 18, 2016

**Present:** Mayor Grant McCallum, Councilors; Kirby Buchinski, Miles Hutchings, Karen Ward, and Office Assistant Carling Sandercock.

**Regrets:** Councilors; Wendy Hume and Rhonda Hunt

Visitor: Bill Johnson, Four Town Journal

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

<b>AGENDA</b>	Hutchings/Buchinski	<b>Motion 092-16</b> That the agenda for the May 18, 2016 meeting be approved as circulated.	<b><u>CARRIED</u></b>
<b>MINUTES</b>			
<b>Approval of Minutes of March 16, 2016</b>	Hutchings/Ward	<b>Motion 093-16</b> That the Town of Saltcoats ratify the electronic decision to approve the minutes of the March 16, 2016 meeting as circulated.	<b><u>CARRIED</u></b>
<b>Approval of Minutes of March 30, 2016</b>	Ward/Buchinski	<b>Motion 094-16</b> That the Town of Saltcoats ratify the electronic decision to approve the minutes of the March 30, 2016 committee of the whole meeting as circulated.	<b><u>CARRIED</u></b>
<b>Approval of Minutes of April 20, 2016</b>	Hutchings/Ward	<b>Motion 095-16</b> That the minutes of the April 20, 2016 meeting be approved as circulated.	<b><u>CARRIED</u></b>
<b>Review of Addendum A B and C</b>	Buchinski/McCallum	<b>Motion 096-16</b> That the Town of Saltcoats receive Addendum A, B and C - 2016 for information.	<b><u>CARRIED</u></b>
<b>FINANCIAL</b>			
<b>List of Accounts for Approval March 1 – 31, 2016 and April 1 – 30, 2016 cheque #9042 - 9115</b>	Buchinski/Hutchings	<b>Motion 097-16</b> That the List of Accounts for Approval be approved as circulated for March 1 - 31, 2016 and April 1 – 30, 2016 cheque #9042-9115.	<b><u>CARRIED</u></b>
<b>Budgetary Control March 1 - 31, 2016 and April 1 – 30, 2016</b>	Ward/Buchinski	<b>Motion 098-16</b> That the Budgetary Control Report be approved as circulated for March 1 - 31, 2016 and April 1 – 30, 2016.	<b><u>CARRIED</u></b>

**Bank Reconciliation March & April 2016**      Buchinski/Hutchings      **Motion 099-16**  
 s      That the Town of Saltcoats approve the Bank Reconciliation report for the months of March and April, 2016 as circulated.  
**CARRIED**

**PERSONNEL**

**Assistant Foreman Resignation**      Hutchings/Ward      **Motion 100-16**  
 That the Town of Saltcoats accept the resignation with thanks of Mason Bradford, Assistant Foreman effective April 1, 2016.  
**CARRIED**

**Casual Water Operator Rate of Pay**      Buchinski/Ward      **Motion 101-16**  
 That the Town of Saltcoats ratify the electronic decision to approve the Casual Water Operator rate of pay for Connor Hunt to \$24.31 per hour effective April 20, 2016.  
**CARRIED**

**2016 UMAAS Conference June 7 – 10, 2016**      Hutchings/Buchinski      **Motion 102-16**  
 i      That the Town of Saltcoats ratify the electronic decision to approve the attendance of Diane Jamieson, CAO at the 2016 UMAAS Conference on June 7 - 10, 2016 in Saskatoon with wages, registration and mileage covered.  
**CARRIED**

**Public Works Assistant – Paul Bulmer**      Hutchings/Buchinski      **Motion 103-16**  
 i      That the Town of Saltcoats ratify the electronic decision to approve the offer of employment to Paul Bulmer as an Full-time Public Works Assistant effective April 28, 2016 at a rate of pay of \$15.29 per hour.  
**CARRIED**

**Approved Vacation**      Council was advised that Diane Jamieson has been approved vacation leave for May 4 – 18, 2016 (inclusive).

**Grade Crossing Regulations Workshop May 18, 2016**      Hutchings/Buchinski      **Motion 104-16**  
 i      That the Town of Saltcoats ratify the electronic decision to approve the attendance of Dennis Hunt, Town Foreman at the Grade Crossing Regulation Workshop on May 18, 2016 in Saskatoon with wages, registration and mileage covered.  
**CARRIED**

**PUBLIC WORKS**

**Monthly Review of Waterworks Operational Records – March 1 – 31, 2016**      Buchinski/Hutchings      **Motion 105-16**  
 s      That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for March 1 - 31, 2016 as circulated.  
**CARRIED**

**Monthly Review of Waterworks Operational**      Buchinski/Ward      **Motion 106-16**  
 That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for April 1 - 30, 2016 as circulated.

**Records – April  
1 – 30, 2016**

**CARRIED**

**Monthly Public  
Works Report  
for March and  
April 2016**      Ward/Buchinski

**Motion 107-16**

That the Town of Saltcoats approve the Monthly Public Works Report for March and April 2016.

**CARRIED**

**2015 Annual  
Notice to  
Consumers**

The 2015 Drinking Water Quality Annual Notice to Consumers was received by Council for information purposes.

**WSA and  
Equipment  
Purchases**

It was agreed that a meeting of the Committee of the Whole would be held on Wednesday, May 25, 2016 to discuss the 2015 Waterworks System Assessment and equipment purchases.

**Waterworks,  
Wastewater  
Works &  
Lagoon  
Compliance  
Inspection  
Reports – May  
3, 2016**      Hutchings/Buchinski

**Motion 108-16**

That the Town of Saltcoats receive the Waterworks, Wastewater Works and Lagoon Compliance Inspection Reports dated May 3, 2016 as circulated.

**CARRIED**

**BUSINESS ARISING FROM MINUTES OF March 16, 2016 and April 20, 2016**

**Town Shop  
Replacement**

It was agreed that further discussions regarding the town shop replacement would be deferred to the next council meeting scheduled for Wednesday, June 15, 2016 pending review of the quotes for the metal buildings.

**Water Line  
Repairs**

It was agreed that further discussions regarding the water line repair procedure would be deferred to the Committee of the Whole meeting on Wednesday, May 25, 2016.

**Saltcoats  
Library  
Request**      Hutchings/Buchinski

**Motion 109-16**

That the Town of Saltcoats approve a payment of \$200.00 for 2016 in response to the Saltcoats Library's written request for payment of their \$400.00 annual fee for their software circulation system – Polaris.

**CARRIED**

**NEW BUSINESS**

**Garbage  
Pickup**      Hutchings/Ward

**Motion 110-16**

That the Town of Saltcoats approve an additional garbage pickup after December 26, 2016 and before January 1, 2017.

**CARRIED**

**Paws & Claws  
Animal Rescue**

It was agreed that further discussions regarding the agreement with Paws and Claws Animal Rescue would be deferred to the Committee of the Whole meeting scheduled for Wednesday, May 25, 2016, with a request for more information from Paws and Claws Animal Rescue.

**2016  
Community  
Garage Sale**      Buchinski/Ward

**Motion 111-16**

That the Town of Saltcoats approve the annual Community Garage Sale date of Saturday, May 28, 2016; and that a fee of \$10.00 per

location be collected from those that wish their sale location listed on the Community Garage Sale Map.

**CARRIED**

**Archive  
Material for  
Disposal #2016-  
02**

McCallum/Buchinski

**Motion 112-16**

That the Town of Saltcoats ratify the electronic decision to approve the Archive Materials for Disposal #2016-02 pending approval from the Saskatchewan Archives Board.

**CARRIED**

**Saltcoats  
Minor Sports**

Ward/McCallum

**Motion 113-16**

That the Town of Saltcoats appoint Chris Morrison as Chairperson, Chris Evans as Vice Chairperson, and Barry Novak as a member at large of Saltcoats Minor Sports Board for 2016.

**CARRIED**

**Pasture Land  
Lease**

Hutchings/Buchinski

**Motion 114-16**

That the Town of Saltcoats ratify the electronic decision to approve the agreement with Donna Bradford for the 2016 Lease of Pasture Land.

**CARRIED**

**OCP and  
Zoning Bylaw**

It was discussed that the Parkland Municipal Development Committee would be contracting with Saskatchewan Association of Rural Municipalities for regional community planning and the development of an Official Community Plan.

**SDRPA  
Administrative  
and Financial  
Services  
Agreement**

Buchinski/Ward

**Motion 115-16**

That the Town of Saltcoats approve the agreement with the Administrative and Financial Services Agreement with the Saltcoats District Regional Park Authority effective January 1, 2016.

**CARRIED**

**List of lands  
with 2015 tax  
arrears**

Hutchings/Buchinski

**Motion 116-16**

That the Town of Saltcoats approve the list of lands with arrears of taxes as circulated, in accordance with sections 3 and 4 of the Tax Enforcement Act.

**CARRIED**

**Tax  
Enforcement**

McCallum/Hutchings

**Motion 117-16**

That the Town of Saltcoats proceed with tax enforcement six month notices for the properties of rolls # 81, and 175, and make final application for title to the Saskatchewan Mediation Board for tax enforcement of roll #178.

**CARRIED**

**Kernovich  
Property**

It was agreed that further discussions regarding the Kernovich property would be deferred to the next council meeting scheduled for Wednesday, June 15, 2016 pending more information from the contractor.

**Gravel  
Reclamation  
Project**

It was agreed that further discussions regarding the use of gravel reclamation would be deferred to the Committee of the Whole meeting scheduled for Wednesday, May 25, 2016, pending more

information about potential use in town.

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| <b>Beautification Committee Appointment</b>        | Buchinski/Ward      | <p><b>Motion 118-16</b></p> <p>That the Town of Saltcoats appoint Hannah Farquharson and Joan Neal as members at large of the Beautification Committee for 2016.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>   |
| <b>SDRPA Appointment</b>                           | McCallum/Buchinski  | <p><b>Motion 119-16</b></p> <p>That the Town of Saltcoats appoint Josh Beynon to the Saltcoats District Regional Park Authority as a Town Representative for 2016.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>   |
| <b>SDRPA resignation</b>                           | Hutchings/Buchinski | <p><b>Motion 120-16</b></p> <p>That the Town of Saltcoats accept the resignation with thanks, of Dennis Hunt from the Board of the Saltcoats District Regional Park Authority.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>   |
| <b>Canada 150 Community Infrastructure Program</b> |                     | <p>It was agreed that further discussions regarding the Canada 150 Community Infrastructure Program would be deferred to the Committee of the Whole meeting scheduled for Wednesday, May 25, 2016.</p>   |
| <b>Correspondence</b>                              | Buchinski/Ward      | <p><b>Motion 121-16</b></p> <p>That the correspondence as listed be filed.</p> <p><u>Received:</u></p> <ol style="list-style-type: none"> <li>1. Bylaw Enforcement Report – March 2016.</li> <li>2. CP Rail – Rail Safety Week – April 25 – May 1, 2016</li> <li>3. March 17, 2016 Minutes of Area Meeting</li> <li>4. Heart &amp; Stroke Foundation – Saltcoats &amp; District Community Hall application</li> <li>5. Student Summer Works – approval for 1 summer student position</li> <li>6. Government of Saskatchewan/Canada – Payment of Federal Gas Tax Funds</li> <li>7. Railway Association of Canada - Railway Emergency Awareness Guide (available at office for viewing)</li> <li>8. Parkland Amateur Radio Club – EMO communications and donation request</li> <li>9. K-Anthony Music Sponsorship</li> <li>10. Jennifer Kostiuik – request for promotional items</li> <li>11. Provincial Archives of Saskatchewan – Records Disposal #2016-01 – approved</li> <li>12. SAMA – 2016 Annual Meeting Resolutions</li> <li>13. Minor Sports Meeting Minutes – April 6/16</li> <li>14. Hall Board Meeting Minutes – April 19, 2016</li> <li>15. Parkland Region Library – 2017 levy increase/2016 Proposed Budget</li> <li>16. Parkland Regional Library Board meeting – report</li> <li>17. SAMA – 2016 Annual Meeting Resolutions</li> <li>18. Saskatchewan Parks and Recreation Association – June is Recreation &amp; Parks Month</li> <li>19. Bylaw Enforcement Report – April 2016</li> <li>20. Dennis Hunt – Regional Park Board Resignation</li> <li>21. Canada 150 Community Infrastructure Program</li> </ol> <p><u>Sent:</u></p> <ol style="list-style-type: none"> <li>1. Arden Bradford – pasture land rental</li> <li>2. RBC Cup Host Committee – letter of support</li> <li>3. Regional Park – requests response</li> <li>4. EMW Industrial –response to request to consolidate lots</li> </ol> <p style="text-align: right;"><b><u>CARRIED</u></b></p> |
| <b>In Camera</b>                                   | Buchinski/Hutchings | <p><b>Motion 122-16</b></p> <p>That the meeting move in camera at 7:58 p.m. to discuss the lagoon expansion.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>   |

The regular council meeting resumed at 8:24 p.m.

**Adjournment**      Ward/Buchinski      The meeting adjourned at 8:25 p.m.

**CARRIED**

**Next Meetings:**

- May 25, 2016 (Committee of the Whole Meeting)
- June 15, 2016 (Hunt)
- July 20, 2016 (Hunt)
- August 17, 2016 (Hutchings)
- September 21, 2016 (Hutchings)
- October 19, 2016 (Hutchings)

Approved by Council on: \_\_\_\_\_