

*Town of Saltcoats*

OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL June 15, 2016

**Present:** Mayor Grant McCallum, Councilors; Kirby Buchinski, Wendy Hume, Rhonda Hunt, Town Administrator Diane Jamieson and Office Assistant Carling Sandercock:

**Absent:** Councilor Miles Hutchings

**Regrets:** Councilor Karen Ward

**Visitor:** Bill Johnston, Four Town Journal

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

**AGENDA**            Hume/Hunt            **Motion 123-16**  
That the amended agenda for the June 15, 2016 meeting be approved as circulated.  
**CARRIED**

**MINUTES**

**Approval of Minutes of May 18, 2016**            Hunt/Buchinski            **Motion 124-16**  
That the minutes of the May 18, 2016 meeting be approved as circulated.  
**CARRIED**

**Approval of Minutes of May 26, 2016 Committee of the Whole Meeting**            McCallum/Hume            **Motion 125-16**  
That the minutes of the May 26, 2016 Committee of the Whole Meeting be approved as circulated.  
**CARRIED**

**EMO Committee Minutes**            Council was provided with a copy of the EMO Committee meeting minutes from the meeting held on Thursday June 2, 2016.

**Review of Addendum A B and C 2016**            Hunt/Hume            **Motion 126-16**  
That the Town of Saltcoats receive Addendum A, B and C - 2016 for information.  
**CARRIED**

**FINANCIAL**

**List of Accounts for Approval May 1 – 31, 2016**            Buchinski/Hunt            **Motion 127-16**  
That the List of Accounts for Approval be approved as circulated for May 1 – 31, 2016 cheque #9116-9142.  
**CARRIED**

**Budgetary Control May 1 - 31, 2016**            Hunt/Buchinski            **Motion 128-16**  
That the Budgetary Control Report be approved as circulated for May 1 -31, 2016.  
**CARRIED**

**Bank Reconciliatio**            Hume/Hunt            **Motion 129-16**  
That the Town of Saltcoats approve the Bank Reconciliation report

**n May 2016**

for the month of May 2016 as circulated.

**CARRIED**

**Equipment  
Replacement  
Schedule -  
Asset  
Management**

Council was provided with a draft equipment replacement calculation for the Town of Saltcoats and informed of the requirement to have a Capital Asset Management Plan for the Town of Saltcoats reportedly by 2017. More information is required to ensure compliance with this requirement.

**PERSONNEL**

**Summer  
Students –  
Public Works  
Assistant**

Buchinski/Hume

**Motion 130-16**

That the Town of Saltcoats approve the offer of employment as public works assistants to summer students: Amanda Hutchings and Brayden Switzer at the rate of pay of \$12.48 per hour commencing approximately July 4, 2016 to August 31, 2016.

**CARRIED**

**Approved  
Vacation –  
Dennis Hunt**

Council was advised that Dennis Hunt has been approved vacation leave from August 1 – 15, 2016 (inclusive).

**PUBLIC WORKS**

**Monthly  
Review of  
Waterworks  
Operational  
Records –  
May 1 – 31,  
2016**

Buchinski/Hume

**Motion 131-16**

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for May 1 – 31, 2016 as circulated.

**CARRIED**

**Monthly  
Public Works  
Report for  
May 2016**

McCallum/Buchinski

**Motion 132-16**

That the Town of Saltcoats approve the Monthly Public Works Report for May 2016.

**CARRIED**

**Pot Hole  
Patching**

Discussion was held regarding the use of volunteer labour and some borrowed equipment to repair pot holes on streets in town.

**BUILDINGS AND FACILITIES**

**Preventative  
Maintenance  
Report**

Council was provided with a copy of the preventative maintenance report with maintenance recommendations for the Community Services Building, Community Hall, Water Plant and Fire Hall.

**BUSINESS ARISING FROM MINUTES OF May 18, 2016**

**Town Shop  
Replacement**

It was agreed that Town Shop Replacement would be deferred to a future meeting once additional information regarding pricing has been received.

**Water Line  
Repair  
Procedure**

It was agreed that no further action is required on the water line repair procedure at this time and that each situation would be reviewed on a case by case basis to determine what repairs will be completed.

**Sale of**

It was agreed that Council would be interested in selling the

<b>Kernovich Property</b>		Kernovich property pending an approved development plan and agreement on a suitable price for the lot(s).
<b>Lagoon Expansion</b>		It was agreed that Lagoon Expansion would be deferred to a future meeting, pending submitting buffer zone requirements to the R.M. of Saltcoats.
<b>Canada 150 Grant Applications</b>	McCallum/Buchinski	<p><b>Motion 133-16</b></p> <p>That the Town of Saltcoats approve the submission of Canada 150 grant applications for the following projects:</p> <ul style="list-style-type: none"> <li>- Saltcoats Historical Cemetery Round House Restoration</li> <li>- Saltcoats Curling Rink – Siding Replacement</li> <li>- Saltcoats District Regional Park Pavilion Revitalization</li> </ul> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Approval of WSA Report 2015</b>	Buchinski/Hume	<p><b>Motion 134-16</b></p> <p>That the Town of Saltcoats approve the final draft of the Waterworks System Assessment 2015 as circulated.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Addendum “D”</b>	McCallum/Buchinski	<p><b>Motion 135-16</b></p> <p>That the Town of Saltcoats approve the WSA 2015 Recommendation Report as circulated and include the document as Addendum “D” for review at future Council meetings.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>ASR Streets</b>		It was agreed that ASR Street repairs would be deferred to a future meeting pending receipt of the engineering report from Catterall & Wright.
<b>NEW BUSINESS</b>		
<b>Bylaw Enforcement Contract Renewal</b>	Hume/Hunt	<p><b>Motion 136-16</b></p> <p>That the Town of Saltcoats approve the contract renewal with the Canadian Corps of Commissionaires (South Saskatchewan Division) for bylaw enforcement services from July 1, 2016 to June 30, 2017 in the amount of \$2173.50.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Saltcoats Recreation Board – Bylaw #12-2010 and Saskatchewan Lotteries Community Grant Program 2017 funds</b>		It was agreed that a bylaw will be developed to repeal Bylaw #12-2010 and that an advisory committee would be appointed to administer the Saskatchewan Lotteries Community Grant Program for the Town of Saltcoats.
<b>Gibler Shed</b>		Council was informed that Stan and Sharon Gibler have provided information that the shed upgrades that is situated on their property on High Street will be completed by the end of July 2016.
<b>Archive</b>	Buchinski/Hume	<b>Motion 137-16</b>

<b>Material for Disposal 2016-03</b>		That the Town of Saltcoats approve the Archive Material for Disposal list #2016-03 as circulated pending approval from the Saskatchewan Archives Board.  <b><u>CARRIED</u></b>
<b>Compost Pick Up</b>		It was agreed that based on concerns raised by some residents, the compost pick up for the balance of 2016 would be changed to alley pick up for all residents with the exception of residences where there is no alley in which case residents would continue to put out compost bags on front streets.
<b>Tax Relief – Ayr Street property</b>		It was agreed that no action is required at this time regarding tax relief for Ayr Street property.
<b>Bylaw #06-2016</b>	Buchinski/Hume	<b>Motion 138-16</b> That the Town of Saltcoats introduce and read for the first time Bylaw #06-2016 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise to an increased risk of a fire running out of control.  <b><u>CARRIED</u></b>
	Hunt/Buchinski	<b>Motion 139-16</b> That the Town of Saltcoats read for the second time Bylaw #06-2016 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise to an increased risk of a fire running out of control.  <b><u>CARRIED</u></b>
	McCallum/Hume	<b>Motion 140-16</b> That the Town of Saltcoats agree to read Bylaw #06-2016 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise to an increased risk of a fire running out of control for a third time at this meeting.  <b><u>CARRIED UNANIMOUSLY</u></b>
	Buchinski/Hunt	<b>Motion 141 -16</b> That the Town of Saltcoats give third reading and enact Bylaw #06-2016 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise to an increased risk of a fire running of control.  <b><u>CARRIED</u></b>
<b>Saltcoats &amp; District Community Hall – exterior painting quote.</b>	Buchinski/Hume	<b>Motion 142-16</b> That the Town of Saltcoats proceed with obtaining quotes for painting the exterior of the Saltcoats & District Community Hall as requested by the Hall Board.  <b><u>CARRIED</u></b>
<b>Correspondence</b>	Buchinski/Hunt	<b>Motion 143-16</b> That the correspondence as listed be filed. <u>Received:</u> 1. Hunt Family – thank you. 2. Saskatchewan Crime Stoppers – thank you

- 3. Thorsness Hardware – approval of EMW lot consolidation proposal
- 4. Canada Revenue Agency – 2015 Small Business Job Credit
- 5. Saskatchewan Housing Corporation – 2015 Annual Report
- 6. Yorkton Chamber of Commerce – geographical boundaries
- 7. East Central Transportation Planning Committee – Annual General Meeting
- 8. The Health Foundation of East Central Saskatchewan – ICU donation request
  - 9. Public Health Inspections – Park (water supply, pavilion, concession)
- 10. SAMA – Board Response to SAMA’s 206 Annual Meeting Resolutions
- 11. Canada Summer Jobs – application approval
- 12. Bylaw Enforcement Report – May 2016
- 13. Warren Kaeding – Constituency Information
- 14. SAMA – 2016 Assessment Roll – Certificate of Confirmation
- 15. SNC Lavalin – Shell Property Sampling
- 16. Ministry of Government Relations – Municipal Revenue Sharing
- 17. Provincial Archives of Saskatchewan – approval #2016-02 disposal **list**

Sent:

- 1. EMW Industrial – consolidation of lots
- 2. Paws and Claws Animal Rescue – c/o Crystal Toth
- 3. Museum – information
- 4. Resident – nuisance notification

**CARRIED**

McCallum/Hume

**Motion 144-16**

That the meeting move in camera at 8:25 p.m. to discuss June labour shortage.

**CARRIED**

Councilor Rhonda Hunt declared a conflict of interest related to Public Works Staffing and left Council Chambers at 8:26 p.m.

The regular Council meeting resumed at 8:45 p.m. Councilor Rhonda Hunt returned to the Council Chambers at 8:45 p.m.

**Next Meetings**

Next Meetings:

- July 20, 2016 (Hunt)
- August 17, 2016 (Hutchings)
- September 21, 2016 (Hutchings)
- October 19, 2016 (Hutchings)

**Adjournment**

**Hunt/Hume**

The meeting adjourned at 8:47 p.m.

**CARRIED**

Approved by Council on: \_\_\_\_\_