

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL October 12, 2016

Present: Mayor Grant McCallum, Councillors; Kirby Buchinski, Wendy Hume, Rhonda Hunt, Karen Ward, Town Administrator Diane Jamieson and Office Assistant Carling Sandercock

Regrets: Councillor Miles Hutchings

Visitor: Ronald Knudsen

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

AGENDA	Hume/Hunt	Motion 225-16 That the amended agenda for the October 12, 2016 meeting be approved as circulated. <u>CARRIED</u>
MINUTES		
Approval of Minutes of September 21, 2016	Ward/Buchinski	Motion 226-16 That the minutes of the September 21, 2016 meeting be approved as circulated. <u>CARRIED</u>
Approval of Addendum A B C and D 2016	Buchinski/Hunt	Motion 227-16 That the Town of Saltcoats receive Addendum A, B, C and D - 2016 for information. <u>CARRIED</u>
FINANCIAL		
List of Accounts for Approval September 1 – 30, 2016	Ward/Hunt	Motion 228-16 That the List of Accounts for Approval be approved as circulated for September 1-30, 2016 cheque #9242-9262. <u>CARRIED</u>
Bank Reconciliation September 2016	Hume/Hunt	Motion 229-16 That the Town of Saltcoats approve the Bank Reconciliation report for the month of September 2016 as circulated. <u>CARRIED</u>
Budgetary Control		The September 2016 Budgetary Control report was not provided to Council. It was agreed that this report will be included as part of the November Council meeting agenda.
Interim Audit		Council was advised that the interim audit for 2016 will be held on November 7, 2016.
PUBLIC WORKS		
Monthly Review of Waterworks Operational Records –	Ward/Buchinski	Motion 230-16 That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for September 1-30, 2016 as circulated.

**September
1 – 30, 2016**

CARRIED

**Monthly
Public
Works
Report for
September
2016**

McCallum/Buchinski

Motion 231-16

That the Town of Saltcoats approve the Monthly Public Works Report for September 2016.

CARRIED

BUSINESS ARISING FROM MINUTES OF September 21, 2016

**Bylaw #08-
2016 –
Borrowing
Bylaw**

Hunt/Hume

Motion 232-16

That the Town of Saltcoats give second reading to Bylaw #08-2016 a bylaw to provide for incurring a debt.

CARRIED

McCallum/Ward

Motion 233-16

That the Town of Saltcoats give third reading and enact Bylaw #08-2016 a bylaw to provide for incurring a debt.

CARRIED

NEW BUSINESS

**2016
Remembrance Day
Service – use
of
hall/refreshments**

McCallum/Buchinski

Motion 234-16

That the Town of Saltcoats approve the use of the Saltcoats & District Community Hall and the purchase of coffee and refreshments supplies for the November 11, 2016 Remembrance Day Program.

CARRIED

**Dog Bylaw
Requirements – letter
from
resident**

Buchinski/Hume

Motion 235-16

That the Town of Saltcoats agree to lifting the previous condition to have the dog “Lily” owned by Melissa Nabozniak in an enclosure and that all other bylaw requirements remain in effect, and further that any other incident of violation of the Dog Bylaw and/or Dangerous Dog Bylaw will be reviewed by Council with consideration made to reinstate the enclosure requirements.

CARRIED

**Custom
Work Policy
#11-10
revised**

Ward/Hunt

Motion 236-16

That the Town of Saltcoats approve the revised Custom Work Policy #11-10 as circulated with the addition of \$75.00 per hour fee for dump truck and operator.

CARRIED

Office Lease

Hume/Ward

Motion 237-16

That the Town of Saltcoats ratify the previous electronic decision to approve the lease agreement with EMW Industries Ltd as circulated.

CARRIED

**Canada 150
Celebration**

It was agreed that Council will review Canada 150 celebration ideas at the next meeting of Council.

Boat House on town owned property	Buchinski/Ward	<p>Motion 238-16</p> <p>That the Town of Saltcoats approve the expenditure to remove the old boat house on town owned property pending a suitable quote to complete this work.</p> <p style="text-align: right;"><u>CARRIED</u></p>
SUMA Regional Meeting – Wednesday November 16, 2016		<p>It was agreed that Council members will be contacted regarding the SUMA Regional meeting scheduled for Wednesday November 16th and those interested/able to attend to be registered by deadline date of November 9, 2016.</p>
By-election Date	McCallum/Hume	<p>Motion 239-16</p> <p>That the Town of Saltcoats set December 14, 2016 for a by-election to fill four (4) vacant councillor positions with Nomination Day being November 9, 2016.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Revised Waterworks Rate Policy #14-03	Hunt/Ward	<p>Motion 240-16</p> <p>That the Town of Saltcoats approve the revised Policy #14-03 Waterworks Rate Policy as circulated.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Saltcoats & District Community Hall Rental Agreement Amendment	Hume/Ward	<p>Motion 241-16</p> <p>That the Town of Saltcoats approve the revised Saltcoats & District Community Hall Rental Agreement as circulated.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Correspondence	Buchinski/Hume	<p>Motion 242-16</p> <p>That the correspondence as listed be filed.</p> <p>Received:</p> <ol style="list-style-type: none"> 1. Bylaw Enforcement Report – September 2016 2. Ministry of Justice – Increase to Minimum Wage – Fine Option Program 3. Student Summer Works – final payment 4. Cathay Wagantall - update 5. Bredenbury Ladies Nigh Out Golf Club – Thank you 6. Sunrise Regional Health Authority – Public Health Inspection follow-up – Park 7. Saskatchewan Municipal Board – formal authorization for borrowing 8. Canadian Union of Postal Workers - Canada Post Review 9. Municipal Leaders’ Roles and Responsibilities Workshop 10. Saskatchewan Municipal Board – 2017 utility rates approved 11. Ministry of Justice – Fine Option Program – October 1, 2016update <p>Sent:</p> <ol style="list-style-type: none"> 1. Saskatchewan Municipal Board – 2017 Utility Rates 2. Ewen Morrison – Consolidation of Lots 3. Ken Morrison – building permit extension 4. Registered Letter – 424 High Street 5. R.M. of Saltcoats – thank you 6. Stuart Morphy – pest control <p style="text-align: right;"><u>CARRIED</u></p>
In Camera	McCallum/Ward	<p>Motion 243-16</p> <p>That the meeting move in camera at 7:45 p.m.to discuss: - dog concern</p>

CARRIED

The regular meeting resumed at 8:03 p.m.

Adjournment Hunt/Ward

The meeting adjourned at 8:08 p.m.

CARRIED

Approved by Council on: _____

Mayor

Administrator