

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL January 18, 2017

Present: Mayor Grant McCallum, Councilors, Ronald Knudsen, Corey Larsen, Don McDill, Karen Ward, Administrator Diane Jamieson and Office Assistant Carling Sandercock

Councilor Gordon Barnhart attended the meeting via conference call phone until 8:30 p.m.

Regrets: Councilor Josh Beynon

Visitor: Bill Johnson, Four Town Journal

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

AGENDA	Ward/Knudsen	Motion 041-17 That the amended agenda for the January 18, 2017 meeting be approved as circulated.	<u>CARRIED</u>
MINUTES			
Approval of Minutes of January 4, 2017	Barnhart/Knudsen	Motion 042-17 That the minutes of the January 4, 2017 meeting be approved as circulated	<u>CARRIED</u>
Approval of Addendum A, B, C and D 2017	Ward/McDill	Motion 043-17 That the Town of Saltcoats receive Addendum A, B, C and D - 2017 for information.	<u>CARRIED</u>
FINANCIAL			
List of Accounts for Approval December 1 – 31, 2016	Larsen/Ward	Motion 044-17 That the List of Accounts for Approval be approved as circulated for December 1 – 31, 2017 cheque #9344-9389.	<u>CARRIED</u>
Budgetary Control Report for December 2016	Ward/Knudsen	Motion 045-17 That the Town of Saltcoats approve the Budgetary Control reports for December 2016 as circulated.	<u>CARRIED</u>
Bank Reconciliation December 2016	McDill/Knudsen	Motion 046-17 That the Town of Saltcoats approve the Bank Reconciliation report as for the month of December 2016 as circulated.	<u>CARRIED</u>
PERSONNEL			
Water Treatment & Distribution	Knudsen/Barnhart	Motion 047-17 That the Town of Saltcoats approve the attendance of Paul Bulmer, Public Works Assistant at the Parkland College Water Treatment and	

**Course –
Level 1 –
March 27 –
31, 2017**

Distribution Course Class I to be held March 27 – 31, 2017 in Yorkton with tuition and travel costs covered upon the signing of an Educational Assistance Agreement.

CARRIED

PUBLIC WORKS

**Monthly
Review of
Waterworks
Operational
Records –
December 1 -
31, 2016**

Larsen/McDill

Motion 048-17

That the Town of Saltcoats approve the monthly review of waterworks operational Records – December 1 – 31, 2016.

CARRIED

**Monthly
Public
Works
Report for
December
2016**

Ward/Larsen

Motion 049-17

That the Town of Saltcoats approve the Monthly Public Works Report for December, 2016.

CARRIED

BUSINESS ARISING FROM MINUTES OF January 4, 2017

**ASR Street
Repairs
Statement of
Claim**

It was agreed that ASR Street Repair discussion would be deferred to a future meeting to allow new Council to review information related to this matter.

**Alternate
Representati
ve for
Parkland
Municipal
Development
Committee**

McCallum/McDill

Motion 050-17

That the Town of Saltcoats appoint Councilor Karen Ward as the Alternate Representative for the Parkland Municipal Development Committee.

CARRIED

**Traffic
Complaint –
Tupper/Alla
n Avenue –
follow up
sign
inventory**

Ward/McCallum

Motion 051-17

That the Town of Saltcoats approve the installation of speed zone signs along Tupper Street.

CARRIED

**Canada 150
Celebration**

It was agreed that Recreation/Culture Sub-Committee will meet to discuss Canada 150 Celebration options and provide a report and recommendation at the February 15, 2017 Council Meeting.

**Council/Staff
Event**

A tentative date of March 11, 2017 was set for a Council/Staff Planning and Appreciation Event. The Recreation/Culture Sub-Committee will provide a proposal to Council at the February 15, 2017 meeting.

**Request from
RM of
Wallace
regarding**

It was agreed that based on the additional follow-up information received from the RM of Wallace no further action is required at this time.

**District
EMO****Saltcoats
Housing
Authority –
use of 2016
surplus funds**

Knudsen/Larsen

Motion 052-17

That the Town of Saltcoats approve the delivery of gravel to Saltcoats Housing Authority on Gibson Avenue as previously requested with the cost to be covered utilizing the 2016 Housing Authority surplus and at no additional cost to the Saltcoats Housing Authority.

CARRIED**NEW BUSINESS****2017 SUMA
Annual
General
Meeting –
Resolutions
2017
Membership
Approval**

McDill/Ward

Council members were requested to provide any feedback they have with regard to the 2017 SUMA Resolutions to Mayor McCallum prior to the SUMA Conference.

Motion 053-17

That the Town of Saltcoats approve the following annual memberships for 2017:

Assiniboine Watershed Stewardship Association \$550.00
Saskatchewan Urban Municipalities Association \$808.35
Yellowhead Flyway Birding Trail Association \$60.00
Trans Canada Yellowhead Highway Association \$75.84
Federation of Canadian Municipalities \$192.62
Saskatchewan Volunteer Firefighters Association \$150.00
Canadian Public Works Association \$254.00
Parkland Valley Sport Culture and Recreation \$30.00
UMAAS - \$185.00

CARRIED**2017
Donations
Approval**

Knudsen/Larsen

Motion 054-17

That the Town of Saltcoats approve the annual donation of \$1,000 to the Saltcoats & District Volunteer Fire Fighters.

CARRIED**Letter of
Resignation
from Blue
Angel Bus
Committee
and Heritage
Trail
Committee**

Knudsen/McDill

Motion 055-17

That the Town of Saltcoats accept the resignation of Elwyn Vermette as Chair Person of the Blue Angel Bus Committee and Committee Member of the Heritage Trail Committee effective immediately with regret and thanks for his years of volunteer service in these positions.

CARRIED**Revised
FINANCIAL
#13-02**

Ward/Knudsen

Motion 056-17

That the Town of Saltcoats approve revised policy FINANCIAL #13-02 Purchasing Policy as circulated.

CARRIED**Purchasing
Policy
SGI Risk
Evaluation
Report –
Community
Hall and
Community**

McCallum/Larsen

Motion 057-17

That the Town of Saltcoats receive the SGI Risk Evaluation Report for the Saltcoats & District Community Hall and the Community Services Building.

CARRIED

**Services
Building
Strategic
Planning**

It was agreed that a Strategic Planning session would be part of the Council Staff event scheduled for March 11, 2017.

Recycling/Garbage Pick Up Calendar Magnets

It was agreed that due to the cost of calendar magnets for recycling/garbage pick up no order would be placed.

Letter of Resignation – Heritage Trail Committee

Knudsen/Larsen

Motion 058-17

That the Town of Saltcoats accept the resignation of Kim Cooper from the Heritage Trail Committee effective immediately with regret and thanks for her years of volunteer service in this position.

CARRIED

Letter of Resignation – Historical Society

Knudsen/Larsen

Motion 059-17

That the Town of Saltcoats accept the resignation of Lorna McCredie from the Saltcoats & District Historical and Museum Society effective immediately with regret and thanks for her years of volunteer service in this position.

CARRIED

Assiniboine Watershed Stewardship Association – SWAUMP Application

It was agreed that the SWAUMP Funding application through the Assiniboine Watershed Stewardship Association would be referred to the Public Works Committee to provide recommendations for a suitable project for this grant.

R.M. of Saltcoats Annual Funding

The Town of Saltcoats agreed to acknowledge and thank the R.M. of Saltcoats for their annual financial commitment of \$2500.00 to the war memorial and the Saltcoats Historical Cemetery.

Purchase of Tires for Rescue Van for Saltcoats District Volunteer Fire Department

Knudsen/Larsen

Motion 060-17

That the Town of Saltcoats ratify the electronic decision to approve the purchase of tires for the Fire Rescue Van in accordance with the Town of Saltcoats Purchasing Policy #13-02.

CARRIED

Department Correspondence

Ward/Knudsen

Motion 061-17

That the correspondence listed below be filed:

Received:

1. SAMA – 2017 Municipal Invoice Estimate
2. Federation of Canadian Municipalities – 2017 membership renewal
3. Sunrise Public Health – Inspection Report – Stirling Room
4. MLT Aikins – Law Firm merger (formerly McPherson Leslie & Tyreman)
5. Hudson Bay Route Association – 2017 Membership
6. Service Canada – Employment Insurance Waiting Period – changes effective 2021
7. Sunrise Regional Health Authority – Public Health Inspections
 - a. Community Hall
 - b. Curling Rink
 - c. Skating Arena (2) General and Eating Area
8. SAMA – Board Response to SMA’s 2016 Annual Meeting Resolutions

- 9. Community Policing Report – October November December 2016
- 10. Assiniboine Watershed Stewardship Association – 2017 Membership/SWAUMP Fund
- 11. HELP International’s Willows for Towns Program
- 12. East Central Transportation Planning Committee – membership
- 13. SAMA – Notice of Annual Meeting – April 12, 2017
- 14. Financial and Consumer Affairs Authority – Cemetery Expansion approval
- 15. Changes to The Boiler and Pressure Vessel Regulations for consideration
- 16. R.M. of Saltcoats – annual grant for cemetery/war memorial

Sent:

- 1. Monique Smith – resignation from Minor Sports
- 2. Resident Complaint response – re: grading Crescent Lake Road
- 3. Resident Complaint response – grader damage
- 4. Cornerstone Credit Union- signing authority

CARRIED

Adjournment Ward/Knudsen

Motion 062-17

That the meeting adjourned at 9:14 p.m.

CARRIED

Approved by Council on: _____

Nest Meetings:

- | | |
|--------------------|------------|
| February 15, 2017 | (Barnhart) |
| March 15, 2017 | (Barnhart) |
| April 19, 2017 | (Beynon) |
| May 17, 2017 | (Beynon) |
| June 21, 2017 | (Beynon) |
| July 19, 2017 | (Knudsen) |
| August 16, 2017 | (Knudsen) |
| September 20, 2017 | (Knudsen) |
| October 18, 2017 | (Larsen) |
| November 15, 2017 | (Larsen) |