

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL May 17, 2017

Present: Mayor Grant McCallum, Councilors Gordon Barnhart, Josh Beynon, Ronald Knudsen, Corey Larsen, Don McDill, Karen Ward, Administrator Diane Jamieson and Assistant Administrator Carling Sandercock

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:02 p.m. in the Stirling Room in the Community Services Building.

Visitor: Bill Johnson Four Town Journal

AGENDA	Barnhart/Ward	Motion 191-17 That the amended agenda for the May 17, 2017 meeting be approved as circulated with the addition of item #17 under new business – office counter.
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CARRIED

MINUTES

Approval of Minutes of April 19, 2017 Council Meeting	McCallum/Beynon	Motion 192-17 That the minutes of the April 19, 2017 Council Meeting be approved as circulated
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CARRIED

Approval of April 25, 2017 Committee of the Whole Meeting	Barnhart/Larsen	Motion 193-17 That the minutes of the April 25, 2017 Committee of the Whole Meeting be approved as circulated.
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CARRIED

Approval of the April 26, 2017 Committee of the Whole Meeting	Knudsen/Ward	Motion 194-17 That the minutes of the April 26, 2017 Committee of the Whole Meeting be approved as circulated.
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CARRIED

Approval of the May 8 2017 Joint Town of Saltcoats and Saltcoats District Regional Park	Beynon/McDill	Motion 195-17 That the minutes of the May 9, 2017 joint meeting between Town of Saltcoats and Saltcoats District Regional Park be approved as circulated with the following two corrections in item #3 correct spelling of tonnels to tonals and change August or 2017 to August of 2017.
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CARRIED

Approval of Addendum A, B, C and D 2017	Ward/McDill	Motion 196-17 That the Town of Saltcoats receive Addendum A, B, C and D - 2017 as circulated.
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CARRIED

FINANCIAL

List of Accounts for Approval April 1 – 30, 2017 cheques #9495-9526 Barnhart/Beynon **Motion 197-17**
That the List of Accounts for Approval be approved as circulated for April 1 – 30, 2017 cheques #9495-9526 and other payments totaling \$72,476.47
CARRIED

Budgetary Control Report for April, 2017 Beynon/Larsen **Motion 198-17**
That the Town of Saltcoats approve the Budgetary Control report for April 2017 as circulated.
CARRIED

Bank Reconciliation – April 2017 Larsen/Ward **Motion 199-17**
That the Town of Saltcoats approve the Bank Reconciliation report for the month of April 2017 as circulated.
CARRIED

PERSONNEL

Confirmation of Certification – Paul Bulmer
Council was informed that Paul Bulmer has received Level I Water Operator Certification effective May 15, 2017.

Change of Classification and rate of Pay – Paul Bulmer Beynon/Knudsen **Motion 200-17**
That the Town of Saltcoats approve the reclassification of Paul Bulmer from Public Works Assistant to Public Works Assistant with Level I Water Certification and increase his rate of pay to \$20.86 Step III on the 2017 salary grid effective May 15, 2017.
CARRIED

PUBLIC WORKS

Monthly Review of Waterworks Operational Records – April 1-30, 2017 Barnhart/Knudsen **Motion 201-17**
That the Town of Saltcoats approve the monthly review of Waterworks Operational Records for April 1 – 30, 2017.
CARRIED

Monthly Public Works Report for April 2017 Ward/Larsen **Motion 202-17**
That the Town of Saltcoats approve the Monthly Public Works Report for April 2017.
CARRIED

Inspection Reports Knudsen/Beynon **Motion 203-17**
That the Town of Saltcoats receive the May 4, 2017 inspection reports – Lagoon Compliance, Wastewater Works Compliance and Waterworks Compliance Inspection – Human Consumptive Use as circulated.
CARRIED

BUSINESS ARISING FROM MINUTES OF April 19, 2017

ASR Street Repairs	Knudsen/Barnhart	Motion 204-17 That the Town of Saltcoats accept the quote for street repairs from Mobile Paving Ltd. In the amount of \$111,875.00 for the streets on the 400 block of Glasgow Avenue, Tupper Street from Crescent Lake Road to Gibson Avenue and Crescent Lake Road from Tupper Street to York Street.	<u>CARRIED</u>
Town Shop – proposed plan of sub-division		It was agreed to amend the proposed plan of sub-division along Gibson Avenue and Tupper Street to have the sub-divided parcel include a larger portion along Tupper Avenue and reduce the length of the parcel along Gibson with a new drawing to be brought to the next Council meeting for discussion.	
Public Meeting		It was agreed that the public meeting would be deferred to a later date and removed from the agenda.	
Lagoon Expansion		Council was provided with an update regarding the land purchase for the lagoon expansion with the proposed sub-division proceeding as soon as possible.	
Trans Canada Trail Development		It was agreed that the possibility of connecting to the Trans Canada Trail would be moved to Addendum A and removed from the agenda. Councilor Barnhart provided Council with a report regarding the proposed Stirling Heights Development. A new plan with larger lots is being drawn for Stirling Heights and will be circulated to Council once it is received.	
NEW BUSINESS			
Crime Stoppers – Volunteer Levy	Barnhart/McDill	Motion 205-17 That the Town of Saltcoats approve a \$50.00 donation to Saskatchewan Crime Stoppers for 2017.	<u>CARRIED</u>
Landfill Agreement – Town of Saltcoats and R.M. of Saltcoats	Ward/Barnhart	Motion 206-17 That the Town of Saltcoats agree to amend the expiry date of the Landfill Agreement with the R.M. of Saltcoats to read December 31, 2018 which corresponds to the wording of a three-year agreement.	<u>CARRIED</u>
Landfill – Phase II Environmental Assessment Proposals	Beynon/Larson	Motion 207-17 That the Town of Saltcoats approve the Phase II Environmental Assessment Proposal from Amec Foster Wheeler.	<u>CARRIED</u>
Bylaw 02-2017 A Bylaw to Establish a Base Tax and Mill Rate for the Current	Barnhart/Ward	Motion 208-17 That the Town of Saltcoats read for a second time Bylaw #02-2017 a Bylaw to establish a Base Tax and Mill Rate for the Current Year.	<u>CARRIED</u>

Year	Ward/Knudsen	<p>Motion 209-17 That the Town of Saltcoats read for a third time and enact Bylaw #02-2017 a Bylaw to establish a Base Tax and Mill Rate for the Current Year.</p> <p style="text-align: right;"><u>CARRIED</u></p> <p>A recorded vote was requested by Councilor McDill: In favour: McCallum, Barnhart, Knudsen, Ward Opposed: Beynon, Larsen, McDill</p>
Joint Letter to CP Rail regarding promised culvert	McDill/Larsen	<p>Motion 210-17 That the Town of Saltcoats agree to send a joint letter to CP Rail regarding the installation of a culvert through the CPR rail bed that was agreed to by CP Rail in 2015.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Revised Policy – Administration #140-04 - Waivers	Ward/Knudsen	<p>Motion 211-17 That the Town of Saltcoats approve the revised Policy Administration #13-04 Saltcoats & District Community Hall Rentals and Waivers as circulated.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Sale of Old Town Dump Truck	Ward/McDill	<p>Motion 212-17 That the Town of Saltcoats approve the electronic decision to accept the offer of \$1,000 for the 1989 Ford 1 ton dump truck sold “as is” for parts.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Bylaw #05-2017 A Bylaw to Regulate the Use of Shipping Containers within the Town of Saltcoats	Larsen/Knudsen	<p>Motion 213-17 That the Town of Saltcoats introduce and read for the first time Bylaw #05- 2017 a Bylaw to Regulate the Use of Shipping Containers within the Town of Saltcoats as amended with the insertion of #6. Any deviation from this bylaw will be at the discretion of Council.</p> <p style="text-align: right;"><u>CARRIED</u></p>
	Beynon/McDill	<p>Motion 214-17 That the Town of Saltcoats agree to read Bylaw #05-2017 a Bylaw to Regulate the Use of Shipping Containers within the Town of Saltcoats for a second and third time at this meeting.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY</u></p>
	Barnhart/Ward	<p>Motion 215-17 That the Town of Saltcoats read for the second time Bylaw #05-2017 a Bylaw to Regulate the Use of Shipping Containers within the Town of Saltcoats.</p> <p style="text-align: right;"><u>CARRIED</u></p>
	Ward/Beynon	<p>Motion 216-17 That the Town of Saltcoats read for a third time and enact Bylaw #05-2017 a Bylaw to Regulate the Use of Shipping</p>

Containers within the Town of Saltcoats.

CARRIED

**Leflay Trail
Management
Committee**

Knudsen/McCallum

Motion 217-17

That the Town of Saltcoats appoint Judy Anderson to the Lefly Trail Management Committee.

CARRIED

**Saltcoats &
District
Community
Hall painting**

Barnhart/Knudsen

Motion 218-17

That the Town of Saltcoats accept the quote from Timco Construction of \$14,400 for the exterior painting of the Town Hall with the understanding that the total cost of this project will be paid for out of the Hall Trust Reserve Fund.

CARRIED

**Parkland
Regional
Library
Board
Annual
General
Meeting –
report to
council**

Barnhart/Ward

Motion 219-17

A report to Council from the Parkland Regional Library Board Annual General Meeting was provided by Carling Sandercock, Assistant Administrator.
That the Town of Saltcoats request a copy of the most recent financial statement for the Saltcoats Library Branch from the Saltcoats Library Board to be provided at the June 21, 2017 Council Meeting.

CARRIED

**Gibler Shed
– 424 High
Street**

Council was advised that the deadline for the required improvements to the shed at 424 High Street is June 1, 2017. Council affirmed the decision to have the building official issue an order to have the building removed from Town if the improvements have not been completed by this date.

**107 Glasgow
Avenue**

McDill/Barnhart

Motion 220-17

That the Town of Saltcoats set the selling price of the tax title property at 107 Glasgow Avenue at \$20,000 based on the condition and size of the lot.

CARRIED

**Yorkton
Rural RCMP
Detachment
–update/open
house
Complaints –
speeding on
100 Block
Glasgow
Avenue**

Council was provided with an update from the Yorkton Rural RCMP Detachment and an invitation to an open house on June 6, 2017 at 10:00 a.m.

It was agreed to check into the cost to purchase temporary speed bumps and children playing signage on the 100 block of Glasgow Avenue to slow down traffic.

Office Counter

A quotation from Bert Friesen for constructing and installing an office counter in the Town Office was reviewed. It was agreed to put the item on hold until funds can be secured to proceed with the project.

In Camera Beynon/Larsen

Motion 221-17

That the meeting move in camera at 8:55 p.m. to discuss:
Town Shop -proposed plan of sub-division
Landfill – Environmental Assessment
Shed at 424 High Street
Bylaw #02-2017

CARRIED

Correspondence Knudsen/Ward

The regular meeting of Council resumed at 9:50 p.m.

Motion 222-17

That the correspondence listed below be filed:

Received:

1. SUMA – request for specific budget information re: Sask Energy/Sask Power
2. Royal Canadian Legion – Military Service Recognition Book
3. Yorkton Rural RCMP – Travis Adams – Detachment Commander
4. Saskatchewan Government – press release – Restores Funding for Libraries
5. Worksafe Saskatchewan – Workplace Injuries Due to Violence
6. Minister of Government Relations – budget/grants in lieu clarification
7. Minister of Government Relations – 2017 Confirmed Education Property Tax Mill Rates
8. Bylaw Enforcement Report – March/April 2017
9. SUMA Report – Provincial Budget impacts on urban municipalities
10. Parkland Valley Sport, Culture, Recreation – Annual General Meeting – June 14, 2017
11. Saskatchewan Housing Corporation – 2016 Annual Report available
12. Saskatchewan Municipal Retiree Association – benefits available to retiring Council members
14. Ombudsman Annual Report – available online
15. Saskatchewan Parks and Recreation Association – 2017 June is Recreation & Parks Month
16. Flood and Natural Hazard Risk Assessment – Workshop/Consultation – May 31

Sent:

1. Rural Municipality of Saltcoats – Landfill operating hours
2. Community Organization & Stakeholders – Town & Park joint planning meeting invitation
3. J. Bilan – Consolidation of Lot 7, Block 15, Plan E1678 and Lot 10, Block 15, Plan 101781963

CARRIED

Adjournment Ward/Barnhart

Motion 223-17

That the meeting be adjourned at 9:56 p.m.

CARRIED

Approved by Council on: _____

Next Meetings:

June 21, 2017
July 19, 2017
August 16, 2017
September 20, 2017
October 18, 2017
November 15, 2017
December 20, 2017

(Beynon)
(Knudsen)
(Knudsen)
(Knudsen)
(Larsen)
(Larsen)
(Larsen)