

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL August 16, 2017

Present: Mayor Grant McCallum, Councilors Gordon Barnhart, Josh Beynon, Ronald Knudsen, Corey Larsen, Don McDill (7:04 p.m.), Karen Ward, Administrator Diane Jamieson and Assistant Administrator Carling Sandercock (Recorder)

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

Delegation: Jared Bilan and Barry Bilan (7:00 p.m. – 7:30 p.m. scheduled for 7:20 p.m.)

AGENDA	Barnhart/Larsen	Motion 276-17 That the agenda for the August 16, 2017 meeting be approved as circulated with the addition of items #6 under Personnel – Administrator signing authority and banking access, and #15 under New Business – Ratify electronic decision to approve fire fighter training. <u>CARRIED</u>
MINUTES		
Approval of Minutes of July 6, 2017 Council Meeting	Knudsen/Larsen	Motion 277-17 That the minutes of the July 6, 2017 Council Meeting be approved as circulated with the correction to the spelling of Warren Kaeding’s name. <u>CARRIED</u>
Approval of July 26, 2017 Committee of the Whole Meeting	Ward/Larsen	Motion 278-17 That the minutes of the July 26, 2017 Committee of the Whole Meeting be approved as circulated. <u>CARRIED</u>
Approval of Addendum A, B, C and D 2017	Knudsen/McCallum	Motion 279-17 That the Town of Saltcoats receive for information with suggested amendments Addendum A, B, C and D - 2017 as circulated. <u>CARRIED</u>
FINANCIAL		
List of Accounts for Approval July 1 – 31, 2017	Barnhart/Beynon	Motion 280-17 That the List of Accounts for Approval be approved as circulated for July 1 – 31, 2017 cheques #9594-9628 and other payments totaling \$123,043.47. <u>CARRIED</u>
Budgetary Control Report for June and July 2017	Knudsen/McCallum	Motion 281-17 That the Town of Saltcoats approve the Budgetary Control report for June 2017 and July 2017 as circulated. <u>CARRIED</u>

Bank Reconciliation – June and July 2017	Larsen/Ward	Motion 282-17 That the Town of Saltcoats approve the Bank Reconciliation report for the month of June 2017 and July 2017 as circulated.	<u>CARRIED</u>
PERSONNEL			
Administrator Position – Offer of Employment	Knudsen/Barnhart	Motion 283-17 That the Town of Saltcoats approve the offer of employment to Carling Sandercock as an Full-time Administrator effective August 21, 2017 at a rate of pay of \$26.42 per hour with benefits and working conditions in accordance with Personnel Policy 11-01 and Saskatchewan Employment Act.	<u>CARRIED</u>
Commissioner of Oaths	Larsen/Knudsen	Motion 284-17 That the Town of Saltcoats approve the application of Carling Sandercock as Commissioner for Oaths for Saskatchewan at a cost of \$100.00.	<u>CARRIED</u>
In Charge Pay – Ratify Electronic Decision	Ward/Beynon	Motion 285-17 That the Town of Saltcoats ratify the electronic decision to approve the “In Charge Pay” of \$2.09 per hour for Public Works Assistant Paul Bulmer from July 6, 2017 to July 29, 2017.	<u>CARRIED</u>
New Administrator Support Contract/Agreement	Knudsen/Barnhart	Motion 286-17 That the Town of Saltcoats approve the employment on a casual basis for up to 80 hours to December 31, 2017 of Diane Jamieson at her current rate of pay and statutory benefits, to provide transition support to the new Administrator.	<u>CARRIED</u>
Office Assistant Position – Offer of Employment	Knudsen/McCallum	Motion 287-17 That the Town of Saltcoats approve the offer of employment to Shania Davis as Full-time Office Assistant effective August 21, 2017 at a rate of pay of \$14.85 per hour with benefits and working conditions in accordance with Personnel Policy 11-01 and Saskatchewan Employment Act.	<u>CARRIED</u>
Signing Authority/ TeleService and MemberDirect Access Town of Saltcoats	Larsen/Knudsen	Motion 288-17 That the Town of Saltcoats approve signing authority and access to TeleService and MemberDirect for Carling Sandercock to all Town of Saltcoats accounts at Cornerstone Credit Union.	<u>CARRIED</u>

Signing Authority Culture & Recreation

Ward/Knudsen

Motion 289-17

That the Town of Saltcoats approve signing authority for Carling Sandercock for the Culture & Recreation Advisory Committee accounts at the Cornerstone Credit Union.

CARRIED

PUBLIC WORKS

Monthly Review of Waterworks Operational Records – June and July 2017

Barnhart/Larsen

Motion 290-17

That the Town of Saltcoats approve the monthly review of Waterworks Operational Records for June 2017 and July 2017.

CARRIED

Monthly Public Works Report for June and July 2017

Knudsen/Ward

Motion 291-17

That the Town of Saltcoats approve the Monthly Public Works Report for June 2017 and July 2017.

CARRIED

BUSINESS ARISING FROM MINUTES OF July 6, 2017

Town Shop – update

Barnhart/Beynon

Motion 292-17

That the Town of Saltcoats approve the proposed site location of Lot 6, Block 17, Plan 70Y06804 for the construction of a new public works shop.

CARRIED

Barnhart/Beynon

Motion 293-17

That the Town of Saltcoats proceed with acquiring finalized drawings of a new public works shop in order to tender the construction of a new public works shop.

CARRIED

Barnhart/Larsen

Motion 294-17

That the Town of Saltcoats approve the tendering of the construction of a new public works shop to be 85 feet by 50 feet located at Lot 6, Block 17, Plan 70Y06804.

CARRIED

Barnhart/Larsen

Motion 295-17

That the Town of Saltcoats approve in principal, an application to borrow up to a maximum of \$520,000.00 for construction of a new public works shop.

CARRIED

Lagoon Expansion - update

Council was provided with an update on the lagoon expansion and site surveying that was recently completed.

Truck Routes

Council was advised that EMW Industrial Ltd. is still working on establishing truck routes and has agreed to provide information as it

becomes available.

**Sidewalk
Repairs/Replacement
Policy**

Council was provided with an update regarding the sidewalk repairs/replacement policy and has agreed that the Public Works Subcommittee of Council will review and revise the policy once it becomes available.

**Order to
Remedy –
424 High
Street**

McDill/Barnhart

Council was provided with a report of the appeal hearing for 424 High Street's Order to Remedy dated June 29, 2017 as well as an Inspection Report from the Town of Saltcoats Building Inspector.

Motion 296-17

That the Town of Saltcoats rescind the Order to Remedy issued to Stan and Sharon Gibler requiring the shed situated at 424 High Street to be removed dated June 29, 2017, and that a deadline date of August 31, 2017 be set to have all required conditions as per Moving Permit #2014-01 completed.

CARRIED

**Plan of
Proposed
Subdivision**

Barnhart/ Larsen

Motion 297-17

That the Town of Saltcoats approve the final plan of the proposed subdivision of part of Block 19, Plan BZ7269 issued May 23, 2017.

CARRIED

**Regional
Park
Resignation**

McDill/Larsen

Motion 298-17

That the Town of Saltcoats accept the resignation of Josh Beynon from the Saltcoats District Regional Park Authority with thanks for his services.

CARRIED

NEW BUSINESS

**Bylaw No.
06-2017 – A
Bylaw to
Provide For
the Closing
of a Portion
of Three
Municipal
Streets**

Ward/Barnhart

Motion 299-17

That the Town of Saltcoats introduce and read for the first time Bylaw #06-2017 a bylaw to provide for the closing of a portion of three municipal streets.

CARRIED

Knudsen/Ward

Motion 300-17

That the Town of Saltcoats read for a second time Bylaw #06-2017 a bylaw to provide for the closing of a portion of three municipal streets.

CARRIED

Barnhart/Larsen

Motion 301-17

That the Town of Saltcoats agree to read Bylaw #06-2017 a bylaw to provide for the closing of a portion of three municipal streets for a third time at this meeting.

CARRIED UNANIMOUSLY

	Ward/Larsen	Motion 302-17 That the Town of Saltcoats read for a third time and enact Bylaw #06-2017 a bylaw to provide for the closing of a portion of three municipal streets. <u>CARRIED</u>
Bylaw No. 07-2017 – A Bylaw to Control and Regulate Fire Pits	Beynon/McDill	Motion 303-17 That the Town of Saltcoats introduce and read for the first time Bylaw #07-2017 a bylaw to control and regulate fire pits. <u>CARRIED</u>
Purchasing Policy	McDill/Larsen	<u>Amendments</u> Motion 304-17 That the Town of Saltcoats approve the revised Policy Financial #13-02 Purchasing Policy as circulated. <u>CARRIED</u>
Development		Council was provided with an update of the Stirling Heights Development, and it was agreed that Council would continue to move forward with this project.
Dangerous Dog Exemption		Council reviewed the dangerous dog exemption request from Daylon Vangen. The request received did not provide sufficient information for Council to grant an exemption at this time.
Gazebo Construction - Ratify Electronic Decision	Knudsen/Larsen	Motion 305-17 That the Town of Saltcoats Council agree to extend this meeting past 10:00 p.m. <u>CARRIED</u>
Gazebo Construction - Ratify Electronic Decision	Knudsen/Barnhart	Motion 306-17 That the Town of Saltcoats ratify the electronic decision to award Ralph Warkentin the Gazebo Construction tender in the amount of \$4,860.00 plus applicable taxes. <u>CARRIED</u>
Bylaw No.05-2017 Shipping Container Exemption		The Jared Bilan Delegation met with Council from 7:02 p.m. to 7:23 p.m. to discuss the exemption request from Bylaw No.05-2017 Shipping Containers. There was no action taken by Council on this matter due to insufficient support to table a motion to grant an exemption.
In Camera	McDill/Larsen	Motion 307-17 That the meeting move in camera at 7:23 p.m. to discuss: - Exemption Request from Bylaw No. 05-2017 Shipping Containers. <u>CARRIED</u>
Community Hall Painting & Additional Repairs	Larsen/Barnhart	The regular meeting of Council resumed at 7:37 p.m. Motion 308-17 That the Town of Saltcoats approve the submitted invoice in the amount of \$997.50 from Du-all Painting for additional work completed during the exterior painting of the Saltcoats & District

Community Hall.

CARRIED

2018 Utility Rates Barnhart/McDill

Motion 309-17

That the Town of Saltcoats approve the increase of 3% to water and sewer rates for 2018 with a bylaw presented at the September Council Meeting.

CARRIED

Dangerous Dog Infraction McDill/Barnhart

Motion 310-17

That the Town of Saltcoats rescind Samantha Jolly’s exemption from the Dangerous Dog Bylaw #07-2011 and that Samantha Jolly’s Husky German Sheppard named “Brewser” must be removed from town limits immediately.

CARRIED

Councilor Ward requested a recorded vote:

In favour – Barnhart, Beynon, Knudsen, Larsen, McDill

Opposed: McCallum, Ward

Cemetery Perennial Garden Proposal Barnhart/Ward

Motion 311-17

That the Town of Saltcoats approve the proposed perennial garden and rock face on the front and side slope of the ditch at the entrance to the Saltcoats Historical Cemetery’s expansion area.

CARRIED

Request for Speed Bumps & Dust Control

It was agreed that Public Works would have the authority to move the portable speed bumps at their discretion, and that dust control requests will be reviewed during the 2018 budget discussions.

Archive Materials for Disposal – 2017-01 Knudsen/Larsen

Motion 312-17

That the Town of Saltcoats approve the Archive Material List for Disposal #2017-01 pending approval from Provincial Archives.

CARRIED

Glasgow Culvert Drainage Plan

Council was provided with an update on the status of the Glasgow Culvert Drainage Plan.

SVFD Request – Electronic Decision

Councilors Josh Beynon and Donnie McDill declared a conflict of interest and left the meeting at 10:21 p.m. because the request for fire training includes their attendance.

Larsen/Barnhart

Motion 313-17

That the Town of Saltcoats ratify the electronic decision to approve the request from the Saltcoats Volunteer Fire Department to send two members for training September 15th, 16th, and 17th in Weyburn based on an estimate total cost of \$850.00.

CARRIED

Councilors Josh Beynon and Donnie McDill returned to chambers at 10:22 p.m.

Correspondence Ward/Larsen

Motion 314-17

That the correspondence listed below be filed:

Received:

- 1. Veterans Affairs Canada – acknowledge grant application
- 2. Municipal World – magazine subscription
- 3. SGI – Risk Evaluation Report – Skating Arena and Curling Rink
- 4. Bylaw Enforcement Reports – June, 2017 and July 2017
- 5. Dan Danielson – “Local Leadership and Great Governance – We Can All Make A Difference”
- 6. Sask. Waste Reduction Council – October 16 – 22, 2017 Waste Reduction Week
- 7. Ministry of Justice – Fine Option Program
- 8. Assiniboine Watershed Stewardship Association – Summer 2017 Newsletter
- 9. Government of Sask. – October 1 – 7, 2017 Seniors Week
- 10. SaskTel – 2016/17 Annual Report
- 11. M. Carswell - Request for Extension
- 12. Yorkton Rural RCMP – Notice of Break & Enter to Town and RM Offices
- 13. Sask. Crime Stoppers – Thank you & Community Education Program
- 14. Prostate Cancer Canada – September Prostate Cancer Awareness Month

Sent:

- 1. Honourable Judy M. Foote – Future of Canada Post
- 2. Honourable Tina Beudry-Mellor – Saltcoats Housing Units
- 3. M. Carswell – Request for Extension

CARRIED

Adjournment Ward/Barnhart

Motion 315-17

That the meeting adjourn at 10:23 p.m.

CARRIED

Approved by Council on: _____

Nest Meetings:

- September 20, 2017 (Knudsen)
- October 18, 2017 (Larsen)
- November 15, 2017 (Larsen)
- December 20, 2017 (Larsen)