

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL April 18, 2018

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart, Josh Beynon, Karen Hovind, Ronald Knudsen, Administrator Carling Sandercock, and Town Foreman Dennis Hunt

Regrets: Councilor Corey Larsen

Delegations: Mason Bradford (7:03 p.m. – 7:18 p.m.)

Visitors: Dale McKay

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:03 p.m. in the Stirling Room in the Community Services Building.

AGENDA Barnhart/Hovind **Motion 97-18**
That the amended agenda for the April 18, 2018 meeting be approved as circulated with the amendment to include Personnel #1 Admin Salary Adjustment.

CARRIED

MINUTES

Approval of Minutes of March 21, 2018 Hovind/Beynon **Motion 98-18**
That the minutes of the March 21, 2018 meeting be approved as circulated.

CARRIED

Approval of Minutes of April 11, 2018 Beynon/Barnhart **Motion 99-18**
That the minutes of the April 11, 2018 public works committee meeting be approved as circulated.

CARRIED

Approval of Addendum A, B, C and D 2018 Hovind/Barnhart **Motion 100-18**
That the Town of Saltcoats receive for information Addendum A, B, C and D - 2018.

CARRIED

FINANCIAL

List of Accounts for Approval March 2018 Barnhart/Knudsen **Motion 101-18**
That the List of Accounts for Approval be approved as circulated for March 1 – 31, 2018 cheques #9885-9903 and other payments totaling \$71,697.76.

CARRIED

Budgetary Control Report for December 2017 Hovind/Beynon **Motion 102-18**
That the Town of Saltcoats approve the Budgetary Control report for March 2018 as circulated.

CARRIED

Bank Reconciliation Knudsen/Beynon **Motion 103-18**

Mayor

Administrator

– **March 2018**

That the Town of Saltcoats approve the Bank Reconciliation report for the month of March 2018 as circulated.

CARRIED**2018 Budget**

Barnhart/Beynon

Motion 104-18

That the Town of Saltcoats approve the 2018 budget as displayed with expenditures in the amount of \$982,926.10.

CARRIED**PERSONNEL****Admin Salary Adjustment**

Knudsen/Barnhart

Motion 105-18

That the Town of Saltcoats approve the salary adjustment for Administrator Carling Sandercock to \$34.86 per hour at 7 points on the 2018 Salary Grid as per the UMAAS Salary Guideline to be effective February 22, 2018.

CARRIED**PUBLIC WORKS****Monthly Review of Waterworks Operational Records – March 1 – 31, 2018**

Barnhart/Hovind

Motion 106-18

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for March 1 – 31, 2018 as circulated.

CARRIED**Monthly Public Works Report for March 2018**

Beynon/Knudsen

Motion 107-18

That the Town of Saltcoats approve the Monthly Public Works Report for March 2018.

CARRIED**Water Treatment Plant Inspection Report**

It was agreed that the Water Treatment Plant Operators would continue to report the daily test results for Total Chlorine in the Water Treatment Plant's log book.

Landfill Operation

It was agreed that Administration and Public Works would provide Council with a proposal for future Landfill operations at the May 16, 2018 Council Meeting.

BUSINESS ARISING FROM MINUTES OF March 21, 2018**Lagoon Expansion**

It was reported that there are no new developments for the lagoon expansion.

Town Shop

It was reported that the Request for Proposals closed on April 16th and that they were forwarded to Cicon Engineering for clarification and a recommendation.

Street Paving

It was reported that the street paving on York Street from Montreal Avenue to High Street is included in the 2018 budget.

Interest Rate

Hovind/Beynon

Motion 108-18

That the Town of Saltcoats approve the borrowing of \$110,000.00 for the 2017 John Deere 524K Wheel Loader and interest shall be payable on the loan at a rate of interest equal to 4.65% to be repaid

over a five-year term.

CARRIED

Wheel Loader Knudsen/Beynon

Motion 109-18

That the Town of Saltcoats ratify the electronic decision to purchase the 2017 John Deere 524K Wheel Loader with the Brandt 4in1 Hydraulic Snow Blade and fork attachment for \$110,000.00 plus applicable taxes.

CARRIED

NEW BUSINESS

Councilor Resignation McCallum/Hovind

Motion 110-18

That the Town of Saltcoats accept the resignation of Councilor Don McDill effective April 10, 2018 with thanks for his service during his time on Council.

CARRIED

By-election Barnhart/Knudsen

Motion 111-18

That the Town of Saltcoats set the 1st of August, 2018 as the date to receive nominations for the position of Councilor to fill the vacancy created by Councilor McDill's resignation and election day to be September 5, 2018.

CARRIED

Parkland Regional Library Levy SUMA Town, Village, Northern Sector Meeting Barnhart/Hovind

It was agreed that council would direct the delegate attending the Parkland Regional Library's Annual General Meeting to vote in favour of the \$0.30 per capita library levy increase.

Motion 112-18

That the Town of Saltcoats approve the attendance of Gordon Barnhart, Josh Beynon and Carling Sandercock at the May 10, 2018 SUMA Town, Village and Northern Sector Meeting in Regina with travel expenses covered for Beynon and Sandercock.

CARRIED

Resolutions McCallum/Barnhart

Motion 113-18

That the Town of Saltcoats approve the signing of the Area Municipal Group's proposed resolutions for the Government of Saskatchewan to:

- Request for review of SARM resolution
- Request for review of access to land laws

CARRIED

Mosaic Support Letter Beynon/McCallum

Motion 114-18

That the Town of Saltcoats agree to send a letter to Environment and Climate Change Canada Minister Catherine McKenna in support of The Mosaic Company.

CARRIED

Welcome Wagon Hovind/Beynon

Motion 115-18

That the Town of Saltcoats dissolve the Welcome Wagon Committee and appoint town administration to carry out the Welcome Wagon's duties.

CARRIED

**Leflay
Management
Trail
Committee**

Barnhart/Knudsen

Motion 116-18

That the Town of Saltcoats appoint Grant McCallum to the Leflay Management Trail Committee as the Saltcoats District Regional Park Liaison for 2018.

CARRIED**Cemetery
Advisory
Committee**

Hovind/Knudsen

Motion 117-18

That the Town of Saltcoats appoint Rhonda Hunt to the Cemetery Advisory Committee for 2018.

CARRIED**Area
Municipal
Meeting**

Mayor Grant McCallum gave a report of the April 5, 2018 Area Municipal Meeting in Churchbridge.

**Community
Engaged
Museum
Workshop**

Councillors Gordon Barnhart and Ronald Knudsen gave a report of the April 12, 2018 Community Engaged Museum Workshop.

**National
Public Works
Week
Proclamation**

McCallum/Knudsen

Motion 118-18

WHEREAS public works infrastructure, facilities and services are of vital importance to the health, safety and well-being of the people of this Nations; and
WHEREAS such facilities and services could not be provided without the dedicated efforts of public works professionals, employees, and administrators, representing federal, provincial, territory, and local units of Government, who are responsible for and must design, build, operate, and maintain the transportation, water supply, wastewater systems, public buildings, and other structures and facilities essential to serve our citizens; and
WHEREAS it is in the public interest for the citizens and civic leaders of this country to gain knowledge of and to maintain a progressive interest in the public works needs and programs of their respective communities;
NOW, THEREFORE, WE, the Town of Saltcoats, do hereby designate the week, May 20-26, 2018, as National Public Works Week; and we urge all our people to join in activities and ceremonies designed to pay tribute to our public works engineers and administrators and to recognize the substantial contributions they have made to our national health and welfare.

CARRIED**Correspon
den
ce**

Barnhart/Beynon

Motion 119-18

That the correspondence received and sent as listed be filed.

Received:

1. Ministry of Justice – Fine Options
2. SPWA – 2018 National Public Works Week
3. Commissionaires – Bylaw Report
4. Saskatchewan In Motion – Get Inspired to Take Action
5. The Health Foundation – Donation
6. Town of Churchbridge – Table Top Exercise

Sent:

1. M. Bradford – Town Shop

2. City of Humboldt – Humboldt Broncos

CARRIED

In Camera Knudsen/Barnhart

Motion 120-18

That the meeting move in camera at 8:39 p.m. to discuss:

- Admin Salary Adjustment
- Water Treatment Plant Inspection Report

CARRIED

The in camera session ended and the regular council meeting resumed at 9:33 p.m.

Adjournment Hovind/Barnhart

Motion 121-18

That the meeting adjourns at 9:36 p.m.

CARRIED

Next Meeting dates:

- May 16, 2018
- June 20, 2018
- July 18, 2018
- August 15, 2018
- September 19, 2018
- October 17, 2018
- November 21, 2018
- December 12, 2018

- Deputy Mayor
- (Hovind)
- (Hovind)
- (Barnhart)
- (Barnhart)
- (Barnhart)
- (Beynon)
- (Beynon)
- (Beynon)

Approved by Council on: _____