

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL August 15, 2018

Present: Councilors, Gordon Barnhart, Karen Hovind, Ronald Knudsen, Corey Larsen, Administrator Carling Sandercock, and Town Foreman Dennis Hunt

Regrets: Mayor Grant McCallum and Councilor Josh Beynon

Visitors: Bill Johnston, and Dale MacKay

With quorum being present, the Council Meeting was called to order by Deputy Mayor Barnhart at 7:08 p.m. in the Stirling Room in the Community Services Building.

AGENDA	Larsen/Knudsen	Motion 216-18 That the amended agenda for the August 15, 2018 meeting be approved as circulated with the amendment to include Public Works # 3 Well Failure Report, New Business #6 2019 Council Meeting Dates, New Business #7 Council Minutes Policy, New Business #8 Financial Institution, New Business #9 Bylaw No. 11-2018. <u>CARRIED</u>
MINUTES		
Approval of Minutes of July 18, 2018	Hovind/Larsen	Motion 217-18 That the minutes of the July 18, 2018 meeting be approved as circulated. <u>CARRIED</u>
Approval of Addendum A, B, C and D 2018	Hovind/Larsen	Motion 218-18 That the Town of Saltcoats receive for information as amended Addendum A, B, C and D - 2018. <u>CARRIED</u>
FINANCIAL		
List of Accounts for Approval July 2018	Knudsen/Hovind	Motion 219-18 That the List for Accounts for Approval be approved as circulated for July 1 – 31, 2018 cheques #9967-9976 and other payments totaling \$249,074.00. <u>CARRIED</u>
Budgetary Control Report for July 2018	Knudsen/Larsen	Motion 220-18 That the Town of Saltcoats approve Budgetary Control report for July 2018 as circulated. <u>CARRIED</u>
Bank Reconciliation	Hovind/Knudsen	Motion 221-18 That the Town of Saltcoats approve the Bank Reconciliation report for the month of July 2018 as circulated with the correction to the date. <u>CARRIED</u>
PERSONNEL		

Mayor

Administrator

Anti-Harassment and Discrimination Policy Larsen/Hovind

Motion 222-18

That the Town of Saltcoats approves the OH & S Policy No. 12-08 Anti-Harassment and Discrimination Policy as circulated.

CARRIED

Safety for Office Staff

It was reported that a resident recommended actions to take to provide additional safety measures for office staff, Council reviewed the recommendations and have authorized administration to provide additional information for the next meeting.

PUBLIC WORKS

Monthly Review of Waterworks Operational Records – July 1 - 31, 2018 Hovind/Knudsen

Motion 223-18

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for July 1 - 31, 2018 as circulated.

CARRIED

Monthly Public Works Report for July 2018 Knudsen/Hovind

Motion 224-18

That the Town of Saltcoats approve the Monthly Public Works Report for July 2018.

CARRIED

Well Failure Report

Town Foreman, Dennis Hunt provided Council with a report of the well failure.

BUSINESS ARISING FROM MINUTES OF July 18, 2018

Lagoon Expansion Knudsen/Larsen

Motion 225-18

That the Town of Saltcoats approve the circulated tender for the Sewage Lagoon Upgrade as drafted by Catterall and Wright, Consulting Engineers.

CARRIED

Town Shop

It was reported by administration that construction had begun, and cement was being poured.

Street Paving

It was reported that there was no new development for the street paving.

NEW BUSINESS

Asset Management Plans Hovind/Larsen

Motion 226-18

That the Town of Saltcoats approve the Transportation Network, Water Network, Sanitary Network, and Municipal Building and Equipment Asset Management Plans as circulated.

CARRIED

Speed Bump Request

Council reviewed the request, and it was agreed that administration would encourage residents to contact the police if they witness speeding and that the Bylaw Enforcement Officer would be requested to patrol the lane from 100 Montreal Avenue to 101 Glasgow Avenue.

Flag Pole

It was agreed that administration would seek quotes for a flag pole

Request		and would forward to Council to make an electronic decision.
Massey Tractor Request	Larsen/Knudsen	<p>Motion 227-18 That the Town of Saltcoats approve the offer to purchase the Massey Ferguson 165 Tractor for \$1,000.00 from Sam Wilson, Diggers Excavating & Demolition (2006) LTD.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Landfill		It was agreed that the Public Works Sub-Committee of Council would need to meet to finalize plans for the Landfill and new Waste Disposal Bin Site.
2019 Council Meeting Dates		It was agreed the Council meetings for 2019 would continue on every third Wednesday of the month except for the month of December, in which case it will be held on December 11, 2019.
Council Minutes Policy		It was agreed that Administration would provide an updated policy for the September 19, 2018 Council Meeting.
Financial Institution		It was agreed that Administration would continue to seek quotes for borrowing from Cornerstone Credit Union, unless another delay in deadlines occurs.
Bylaw No 11-2018 Burrowing Bylaw – Town Shop	Hovind/Larsen	<p>Motion 228-18 That the Town of Saltcoats read for a first time Bylaw #11-2018 a bylaw to provide for the incurring of a debt for the purpose of constructing a town shop at Block 6 Plan No. 70Y06804 during the construction process.</p> <p style="text-align: right;"><u>CARRIED</u></p>
	Larsen/ Knudsen	<p>Motion 229-18 That the Town of Saltcoats read for a second time Bylaw #11-2018 a bylaw to provide for the incurring of a debt for the purpose of constructing a town shop at Block 6 Plan No. 70Y06804 during the construction process.</p> <p style="text-align: right;"><u>CARRIED</u></p>
	Knudsen/Larsen	<p>Motion 230-18 That the Town of Saltcoats agree to read three times at this meeting Bylaw #11-2018 a bylaw to provide for the incurring of a debt for the purpose of constructing a town shop at Block 6 Plan No. 70Y06804 during the construction process.</p> <p style="text-align: right;"><u>CARRIED UNANIMOUSLY</u></p>
	Hovind/Barnhart	<p>Motion 231-18 That the Town of Saltcoats read for a third time and enact Bylaw #11-2018 a bylaw to provide for the incurring of a debt for the purpose of constructing a town shop at Block 6 Plan No. 70Y06804 during the construction process.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Correspondence	Hovind/Larsen	<p>Motion 232-18 That the correspondence received and sent as listed be filed.</p> <p>Received:</p> <ol style="list-style-type: none"> 1. Commissionaires – Bylaw Report – July 20th 2. Prostate Cancer – Proclamation for September 3. Saltcoats Historical Society – Invitation 4. Commissionaires – Bylaw Report – August 3rd 5. W. Farquharson - Suggestion

CARRIED

Proclamation Hovind/Larsen

Motion 233-18

WHEREAS, prostate cancer is the most common cancer among Canadian men; and

WHEREAS, 1 in 7 Canadian men will be diagnosed with the disease in his lifetime; and

WHEREAS, an estimated 11 Canadian men will die from prostate cancer every day; and

WHEREAS, the survival rate for prostate cancer can be close to 100% when detected early; and

WHEREAS, those with a family history of the disease, or those of African or Caribbean descent, are at a greater risk of developing prostate cancer; and

WHEREAS, the Town of Saltcoats supports Prostate Cancer Canada and all individuals committed to raising awareness about prostate cancer;

THEREFORE, I, Deputy Mayor Barnhart on behalf of Town of Saltcoats Council, do hereby proclaim **September 2018 as Prostate Cancer Awareness Month** in the Town of Saltcoats.

CARRIED

Adjournment Hovind/Larsen

Motion 234-18

That the meeting adjourn at 9:00 p.m.

CARRIED

Next Meeting dates:

September 19, 2018

October 17, 2018

November 21, 2018

December 12, 2018

Deputy Mayor

(Barnhart)

(Beynon)

(Beynon)

(Beynon)

Approved by Council on: _____