

Town of Saltcoats

FORM A APPLICATION FOR BUILDING PERMIT

I hereby make application for a permit to: _____ construct _____ alter _____ reconstruct
A building according to the information below and to the plans and documents attached
to this application.

Civic address or location of work _____

Legal Description Lot _____ Block _____ Plan _____

Owner: _____

Address: _____

Telephone: _____ Email: _____

Designer: _____

Address: _____

Telephone: _____ Email: _____

Contractor: _____

Address: _____

Telephone: _____ Email: _____

Nature of Work: _____

Intended Use of Building: _____

Size of Building: _____ Length _____ Width _____ Height _____

Number of Stories: _____ Fire Escapes: _____

Number of Stairways: _____ Width of Stairways: _____

Number of Exits: _____ Width of Exits: _____

Foundation Soil Classification and Type: _____

Estimated value of construction (excluding site): \$ _____

Building area (area of largest story): _____ square meters

Fee for Building Permit: \$ _____

Site Plan attached

Note: Any property situated on the lake side of Crescent Lake Road must provide
floodplain information from SaskWater with this application. (Check one)

Not Applicable

Floodplain info attached

**I hereby agree to comply with the Building Bylaw of the local authority and
acknowledge that is my responsibility to ensure compliance with the Building Bylaw
of the local authority and with any other applicable bylaws, acts and regulations
regardless of any plan review or inspections that may or may not be carried out by
the local authority or its authorized representative.**

Date

Signature of Owner or Owner's Agent

Supporting Document Requirements

In order to minimize confusion regarding requirements for Plan review and inspections, the following explains what needs to accompany building permit applications.

New Homes

- SITE PLAN – Showing lot and building dimensions and distances to property lines
- BUILDING ELEVATIONS – Showing exterior finishes (all views), finished grade level, windows, doors, chimneys, stairs, etc.
- FLOOR PLANS – Showing all room dimensions, walls types, window and door schedules
- SECTIONS – Showing building and wall sections (all construction materials) grade level, floor heights, stair sections
- STRUCTURAL DRAWINGS – Showing foundation plan (type, size & dimensions), floor plans, column, bearing walls, stairs, ramps, roof plan and structural details.

MANDATORY CALL IN STAGES – Pre-backfill, Pre-insulation, Pre-drywall, Final

Additions

- SITE PLAN – Show the size of the addition, the size of the existing house and the distances to the property lines.
- FOUNDATION PLAN – Show locations and all dimensions of walls, beams and columns
- FLOOR PLANS – Show locations and all dimensions of walls, beams and columns. Show all door and window sizes and their locations
- CROSS SECTION – Show details of construction specifying all material types and sizes of the roof, walls, floor and foundations.

MANDATORY CALL IN STAGES – Pre-backfill, Pre-drywall, Final

Detached garages and decks

- SITE PLAN – Show the size of the garage or deck
- CROSS SECTION – Show details of construction specifying all material types and sizes of the roof, floor and foundations

MANDATORY CALL IN STAGES – Final

Minor non-structural alterations

MANDATORY CALL IN STAGES - Final