

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL: December 12, 2018

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart, Karen Hovind, Ronald Knudsen, Shirley Pearson, and Administrator Carling Sandercock

Regrets: Councilor Corey Larsen

With quorum being present, the Council Meeting was called to order by Mayor McCallum at 7:04 p.m. in the Stirling Room in the Community Services Building.

AGENDA	Barnhart/Hovind	Motion 320-18 That the amended agenda for the November 21, 2018 meeting be approved as circulated with the amendment to include Personnel #4 Minor Sports 2018 Appointment, Personnel #5 Councilor Leave of Absence, Business Arising #4 EMO Table Top Exercise, New Business #2b Saltcoats Minor Sports Request. <u>CARRIED</u>
MINUTES		
Approval of Minutes of November 21, 2018	Knudsen/Pearson	Motion 321-18 That the minutes of the November 21, 2018 meeting be approved as circulated. <u>CARRIED</u>
Approval of Addendum A, B, C and D 2018	Hovind/Barnhart	Motion 322-18 That the Town of Saltcoats receive for information Addendum A, B, C and D - 2018. <u>CARRIED</u>
FINANCIAL		
List of Accounts for Approval November 2018	Hovind/Knudsen	Motion 323-18 That the List for Accounts for Approval be approved as circulated for November 1 – 30, 2018 cheques #10032-10070 and other payments totaling \$197,557.96. <u>CARRIED</u>
Budgetary Control Report for November 2018	Barnhart/Knudsen	Motion 324-18 That the Town of Saltcoats approve Budgetary Control report for November 2018 as circulated. <u>CARRIED</u>
Bank Reconciliation	Hovind/Pearson	Motion 325-18 That the Town of Saltcoats approve the Bank Reconciliation report for the month of November 2018 as circulated. <u>CARRIED</u>
Interim Audit	Knudsen/Hovind	Motion 326-18 That the Town of Saltcoats received for information Interim Audit Report from Miller Moar Grodecki Kreklewich & Chorney. <u>CARRIED</u>

Mayor

Administrator

PERSONNEL

SUMA 2019 Convention	Knudsen/McCallum	Motion 327-18 That the Town of Saltcoats approve the attendance of Councilors Gordon Barnhart, Karen Hovind, Shirley Pearson and Administrator Carling Sandercock to attend the 2019 SUMA Annual Convention in Saskatoon with registration and travel expenses covered for Hovind, Pearson and Sandercock.	<u>CARRIED</u>
2019 Salary Grid	Knudsen/Hovind	Motion 328-18 That the Town of Saltcoats approve the 2019 Proposed Salary Grid following the 2019 UMAAS guidelines as circulated upon satisfactory employee performance reviews.	<u>CARRIED</u>
Employee Christmas Gifts	Hovind/Barnhart	Motion 329-18 That the Town of Saltcoats approve the purchase of employee Christmas gifts of up to \$70.00 Town of Saltcoats jackets or sweaters for each employee.	<u>CARRIED</u>
Minor Sports 2018 Appointment	Pearson/Knudsen	Motion 330-18 That the Town of Saltcoats appoint Justin Morrison to the Minor Sports Board for 2018.	<u>CARRIED</u>
Councilor Leave of Absence		Council reviewed the leave of absence request of Councilor Josh Beynon and noted that the request was permitted until December 31, 2018.	
PUBLIC WORKS			
Monthly Review of Waterworks Operational Records – November 1 - 30, 2018	Barnhart/Pearson	Motion 331-18 That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for November 1 - 30, 2018 as circulated.	<u>CARRIED</u>
Monthly Public Works Report for November 2018	Hovind/Pearson	Motion 332-18 That the Town of Saltcoats approve the Monthly Public Works Report for November 2018.	<u>CARRIED</u>
BUSINESS ARISING FROM MINUTES OF November 21, 2018			
Lagoon Expansion		It was reported that there are no new developments for the lagoon expansion.	
Town Shop		It was agreed that Public Works would ensure that the large dirt pile at the Town Shop site at 302 Tupper Street would be moved to allow for access into the Town Shop from the alley.	
Bylaw No. 14-2018 Waste & Recycling Bylaw	Knudsen/Pearson	Motion 333-18 That the Town of Saltcoats read for a second time Bylaw #14-2018 a bylaw for the collection and disposal of waste and recycling product and to regulate the disposal of waste.	

CARRIED

Hovind/Barnhart **Motion 334-18**
That the Town of Saltcoats read for a third time and enact Bylaw #14-2018 a bylaw for the collection and disposal of waste and recycling product and to regulate the disposal of waste.

CARRIED**EMO Table Top Exercise**

Mayor Grant McCallum provided Council with a verbal report of the November 28, 2018 Emergency Measurers Organization Train Derailment Table Top Exercise.

NEW BUSINESS**Administration
14-03 Waterworks
Rate Policy**

Hovind/Barnhart

Motion 335-18

That the Town of Saltcoats approve the amended policy Administration #14-03 Waterworks Rate Policy as circulated.

CARRIED**Ratify Minor
Sports Request**

Knudsen/Pearson

Motion 336-18

That the Town of Saltcoats ratify the electronic decision to approve the request from the Saltcoats Minor Sports Board to pay the contract for the caretaker for the season with repayment to occur monthly with the cost of the additional WCB premiums to be invoiced at the end of the season.

CARRIED**Minor Sports
Request**

Hovind/Barnhart

Motion 337-18

That the Town of Saltcoats approve the request of Saltcoats Minor Sports Board to place an “A-frame sign” of Minor Sports promotional events to be showcased on the boulevard of the intersection of Commercial Street and Allan Avenue.

CARRIED**Ratify Abandoned
Vehicle**

Hovind/Knudsen

Motion 338-18

That the Town of Saltcoats ratify the electronic decision to declare the Grey Mitsubishi 724 LBR located at 203 Commercial Street to be abandoned as per Bylaw No. 10-2011.

CARRIED**L. Evan Request
for
Reimbursement –
Water Meter
Alterations
Review Council
Indemnity Policy
and
Employee/Council
Travel Expenses**

It was agreed that the request by Lyle Evans to receive reimbursement for replacement of home owners’ main valve in order to install a Town of Saltcoats water meter would be denied at this time as the main valve is home owners’ property.

Council reviewed policies’ Administration #12-05 Council Indemnity Policy and Financial #11-11 Employee/Council Travel Expenses Policy, it was agreed that an action item would be added to Addendum C to include the appointment of a committee to review Council Indemnity rates in 2020 for the upcoming term.

Correspondence

Barnhart/Pearson

Motion 339-18

That the correspondence received and sent as listed be filed.

Received:

1. Saltcoats Minor Sports – WCB Coverage
2. WCB – Mental Health
3. Saskatchewan Municipal Board – Water and Sewer Rates

Sent:

- 1. Ministry of Environment – Extension Request
- 2. Saltcoats Curling Rink – Caretaker Fees/WCB Coverage

Adjournment

Hovind/Pearson

Motion 340-18

That the meeting adjourn at 9:17 p.m.

CARRIED

CARRIED

Approved by Council on: _____