

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL December 13, 2017

Present: Mayor Grant McCallum, Councilors Gordon Barnhart, Josh Beynon (7:03 p.m.), Ronald Knudsen, Karen Hovind, Corey Larsen, and Administrator Carling Sandercock

Regrets: Councilor Don McDill

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:02 p.m. in the Stirling Room in the Community Services Building.

AGENDA	Barnhart/Larsen	Motion 400-17 That the agenda for the December 13, 2017 meeting be approved as amended. <u>CARRIED</u>
MINUTES		
Approval of Minutes of November 15, 2017 Council Meeting	Larsen/Hovind	Motion 401-17 That the minutes of the November 15, 2017 Council Meeting be approved as amended. <u>CARRIED</u>
Approval of Addendum A, B, C and D 2017	Hovind/Beynon	Motion 402-17 That the Town of Saltcoats receive for information Addendum A, B, C and D - 2017 as circulated. <u>CARRIED</u>
FINANCIAL		
List of Accounts for Approval November 1 - 30, 2017	Barnhart/Larsen	Motion 403-17 That the List of Accounts for Approval be approved as circulated for November 1 - 30, 2017 cheques #9729-9772 and other payments totaling \$173,852.79. <u>CARRIED</u>
Budgetary Control Report for November 2017	Beynon/Hovind	Motion 404-17 That the Town of Saltcoats approve the Budgetary Control report for November 2017 as circulated. <u>CARRIED</u>
Bank Reconciliation – November 2017	Knudsen/Larsen	Motion 405-17 That the Town of Saltcoats approve the Bank Reconciliation report for the month of November 2017 as circulated. <u>CARRIED</u>
2018 Budget		It was agreed that a Finance Committee meeting to discuss the 2018 Budget would be scheduled for February 13, 2018 at 7:00 p.m. and on February 21, 2018 at 6:00 p.m. in the Community Services Building, with invitation extended to all Councilors to attend if they so wished by Committee Chair Barnhart.

PERSONNEL

Mayor

Administrator

2018 Salary Grid	Knudsen/Barnhart	Motion 406-17 That the Town of Saltcoats approve the 2018 Proposed Salary Grid following the 2018 UMAAS guidelines as circulated with the addition of the Foreman with Level II Water Certification position. <u>CARRIED</u>
Administrator Evaluation		Carling Sandercock, Administrator was excused from the meeting at 9:37 p.m. to 9:42 p.m. of this portion of the in camera session as per Motion 423-17. Council discussed the Personnel Development Review for Administrator Carling Sandercock.
Employee Christmas Gift	Barnhart/Hovind	Motion 407-17 That the Town of Saltcoats approve the purchase of employee Christmas gifts as follows: \$50.00 gift certificates from the Laketown Hotel for each employee and two 2018 Dinner Theatre tickets for the Administrator. <u>CARRIED</u>
Summer Student Grant	Hovind/Barnhart	Motion 408-17 That the Town of Saltcoats approve grant applications be submitted for 2018 to Canada Summer Jobs for two students. <u>CARRIED</u>
PUBLIC WORKS		
Monthly Review of Waterworks Operational Records – November 2017	Barnhart/Beynon	Motion 409-17 That the Town of Saltcoats approve the monthly review of Waterworks Operational Records for November 2017. <u>CARRIED</u>
Monthly Public Works Report for November 2017	Hovind/Beynon	Motion 410-17 That the Town of Saltcoats approve the Monthly Public Works Report for November 2017. <u>CARRIED</u>
Landfill Permit	Larsen/Beynon	Motion 411-17 That the Town of Saltcoats authorize administration to submit notification to the Ministry of Environment that the Town of Saltcoats will not be reapplying for a Permit to Operate a Waste Disposal Ground. <u>CARRIED</u>
Water Supply Options		Councilor Beynon reported on the Remote Monitoring Services presentation from SaskWater.
Doosan – Pay Loader		Councilor Barnhart reported on the Doosan Wheel Loader and AMI Snow Blade presentation in Churchbridge.

BUSINESS ARISING FROM MINUTES OF November 15, 2017

Lagoon Expansion - Subdivision	Hovind/Barnhart	That the Town of Saltcoats approve the quote from P. Machibroda Engineering LTD. for \$13,650.00 for geotechnical engineering services for the Lagoon Expansion Project.	<u>CARRIED</u>
Town Shop		It was agreed that the Request for Proposals for the Town Shop would include Site Plan Option A.	
Street Paving		It was agreed that Council would discuss a plan of action during 2018 budget considerations.	
Parking/Truck Routes – Bylaw No. 10-2017	Barnhart/Larsen	Motion 412-17 That the Town of Saltcoats read for a first time Bylaw #10-2017 a bylaw to amend Bylaw No. 09-2007 known as the Traffic Regulations.	<u>CARRIED</u>
NEW BUSINESS			
Bylaw No. 09-2017 A Bylaw to Establish Tax Penalties	Knudsen/Larsen	Motion 413-17 That the Town of Saltcoats introduce and read for the first time Bylaw #09-2017 a Bylaw to establish tax penalties with the addition of Part 2, Section a), Subsection i) The method of calculating the penalty shall be a simple rate of 2% per month, added on the first day of each month applied to the total taxes that remain unpaid at the end of the month preceding the month in which the penalty is applied.	<u>CARRIED</u>
	Hovind/Larsen	Motion 414-17 That the Town of Saltcoats read for a second time Bylaw #09-2017 a Bylaw to establish tax penalties.	<u>CARRIED</u>
	Barnhart/Beynon	Motion 415-17 That the Town of Saltcoats agree to read Bylaw #09-2017 a Bylaw to establish tax penalties three times at this meeting.	<u>CARRIED UNANIMOUSLY</u>
	Hovind/McCallum	Motion 416-17 That the Town of Saltcoats read for a third time and enact Bylaw #09-2017 a Bylaw to establish tax penalties.	<u>CARRIED</u>
PBI Appoint	Knudsen/Beynon	Motion 417-17 That the Town of Saltcoats appoint for 2017, Myron Stenka of Professional Building Inspections, Inc. for commercial buildings.	<u>CARRIED</u>
Ratify electronic decision to approve cemetery request	Hovind/Larsen	Motion 418-17 That the Town of Saltcoats ratify the electronic decision to approve the expense of \$200.00 to purchase two \$100.00 gift certificates to express appreciation for the in-kind donation for the Saltcoats Historical Cemetery and that funds for this project will be used from the Cemetery Reserve.	<u>CARRIED</u>

CARRIED**Residential
Subdivision**

Knudsen/Hovind

Motion 419-17

That the Town of Saltcoats agrees to have a public meeting on January 17, 2018 at 6:45 p.m. in the Community Services Building with the intent to enact a bylaw to provide for the closing of a portion of a municipal street.

CARRIED**Request for
Exemption**

Barnhart/Beynon

Motion 420-17

That the Town of Saltcoats approve the exemption for EMW Industrial Ltd. from the Noise Bylaw No. 08-2012 for the clearing of snow with the condition that a visual warning devise is turned on in lieu of the backup beeper being disconnected.

CARRIED**Minor Sports
Request**

Knudsen/Barnhart

Motion 421-17

That the Town of Saltcoats approve the request of the Saltcoats Minor Sports Board to carry over the remaining 2017 grant in the amount of \$1751.93 to be used in 2018.

CARRIED**OCP and
Zoning Bylaw**

It was agreed that a Committee of the Whole meeting to discuss the Official Community Plan and the Zoning Bylaw would be scheduled for March 1, 2018 at 6:00 p.m.

**Correspondenc
e**

Barnhart/Larsen

Motion 422-17

That the correspondence listed below be filed:

Received:

1. Saskatchewan In Motion – Go Out & Play
2. Saltcoats Hall Board – Response to Resident Concerns
3. Saskatchewan Health Authority Inspection Reports

Sent:

1. Saltcoats Housing Authority – Housing Units

CARRIED**In Camera**

McCallum Larsen

Motion 423-17

That the meeting move in camera at 9:36 p.m. to discuss:

- Administrator Evaluation
- Budget for 2018
- 2018 Salary Grid
- Landfill Permit
- Water Supply Options
- Street Paving

CARRIED

The in camera session ended and the regular council meeting resumed at 9:54 p.m.

Agreement to continue meeting past 10:00 p.m.

Larsen/Hovind

Motion 424-17

That the Town of Saltcoats, in accordance with Bylaw #09-2015 Council Operating Procedure agree to continue this meeting past 10:00 p.m.

CARRIED UNANIMOUSLY

In Camera

Knudsen/Beynon

Motion 425-17

That the meeting move in camera at 9:54 p.m.to discuss:

- Landfill Permit
- Water Supply Options
- Street Paving

CARRIED

The in camera session ended and the regular council meeting resumed at 10:29 p.m.

Adjournment

Hovind/Larsen

Motion 426-17

That the meeting adjourn at 10:32 p.m.

CARRIED

Approved by Council on: _____

Nest Meetings:

January 17, 2018	(McDill)
February 21, 2018	(McDill)
March 21, 2018	(McDill)
April 18, 2018	(Hovind)
May 16, 2018	(Hovind)
June 20, 2018	(Hovind)
July 18, 2018	(Barnhart)
August 15, 2018	(Barnhart)
September 19, 2018	(Barnhart)
October 17, 2018	(Beynon)
November 21, 2018	(Beynon)
December 12, 2018	(Beynon)