

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL January 24, 2018

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart (via conference phone), Ronald Knudsen, Corey Larsen, Don McDill, Karen Hovind, and Administrator Carling Sandercock

Regrets: Josh Beynon

Visitors: Bill Johnston

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

AGENDA	Barnhart/Larsen	Motion 002-18 That the amended agenda for the January 24, 2018 meeting be approved as circulated with the amendment to include Public Works Item #4 Public Works Fire Pump. <u>CARRIED</u>
MINUTES		
Approval of Minutes of December 13, 2017	Hovind/Knudsen	Motion 003-18 That the minutes of the December 13, 2017 meeting be approved as circulated. <u>CARRIED</u>
Approval of Addendum A, B, C and D 2018	Larsen/Hovind	Motion 004-18 That the Town of Saltcoats receive for information Addendum A, B, C and D - 2018. <u>CARRIED</u>
FINANCIAL		
Payment Register for December 2017		Administration presented the Payment Register for December 2017 to Council for information.
Budgetary Control Report for December 2017		Administration presented the Budgetary Control Report for December 2017 to Council for information.
PERSONNEL		
SPWA 2018 Annual Conference	Knudsen/Hovind	Motion 005-18 That the Town of Saltcoats approve the attendance of Dennis Hunt, Foreman at the Saskatchewan Public Works Annual Conference in Moose Jaw on February 27 – March 1, 2018 with registration, time and travel expenses covered. <u>CARRIED</u>
MLDP Human Resources in	Knudsen/Larsen	Motion 006-18 That the Town of Saltcoats approve the attendance of Carling Sandercock, Administrator at the February 3, 2018 MLDP Human

Mayor

Administrator

the Municipal Workplace		Resources in the Municipal Workplace Workshop in Regina with registration, time and travel expenses covered. <u>CARRIED</u>
Parkland College Service Best		It was agreed that at this time, no employees of the Town of Saltcoats would be attending the Parkland College's Service Best Workshop on February 6 – 7, 2018 in Yorkton.
Public Works Assistant	Knudsen/Barnhart	Motion 007-18 That the Town of Saltcoats rescind motion 389-17 in its entirety. <u>CARRIED</u>
Modified Work Arrangement t	Knudsen/Barnhart	Motion 008-18 That the Town of Saltcoats approve the modified work arrangement with Paul Bulmer, Public Works Assistant effective January 11, 2018 to January 11, 2020 to average hours over a two-week period. <u>CARRIED</u>

PUBLIC WORKS

Monthly Review of Waterworks Operational Records – December 1 – 31, 2017	Hovind/Larsen	Motion 009-18 That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for December 1 – 31, 2017 as circulated. <u>CARRIED</u>
Monthly Public Works Report for December 2017	McDill/Larsen	Motion 010-18 That the Town of Saltcoats approve the Monthly Public Works Report for December 2017. <u>CARRIED</u>
Waste Management Site		It was reported that the Rural Municipality of Saltcoats No.213 have been notified of the waste disposal site permit expiration, and has agreed to meeting with representatives of the Town of Saltcoats.

BUSINESS ARISING FROM MINUTES OF November 17, 2016

Lagoon Expansion		It was reported that there are no new developments for the lagoon expansion.
Town Shop		It was reported that the Request for Proposals has been advertised and that proposals must be submitted at the town office by 2:30 p.m. on Monday, February 12, 2018.
Street Paving		It was reported that a street paving plan would be discussed during budget discussions once all quotes have been received.
Parking/ Truck Routes - Bylaw No.	Larsen/McDill	Motion 011-18 That the Town of Saltcoats read for the second time Bylaw # 10-2017 a Bylaw to Amend the Traffic Regulations. <u>CARRIED</u>

10-2017 – Amend Traffic Regulations	Knudsen/Hovind	Motion 012-18 That the Town of Saltcoats read for the third time and enact Bylaw #10-2017 a Bylaw to Amend the Traffic Regulations.	<u>CARRIED</u>
NEW BUSINESS			
Appointment of Auditor for 2018	Barnhart/Hovind	Motion 013-18 That the Town of Saltcoats approve the appointment of David Chorney from the firm of Miller Moar Grodecki Kreklewich & Chorney as auditor for the town for 2018.	<u>CARRIED</u>
Appointment of Legal Counsel for 2018	Hovind/Larsen	Motion 014-18 That the Town of Saltcoats approve the appointment of Tristan Culham of MLT Aikins as legal counsel for 2017.	<u>CARRIED</u>
Appointment of Building Officials for 2018	Larsen/McCallum	Motion 015-18 That the Town of Saltcoats appoint the following Building Officials for 2017: Reg Churko of R.C. Inspections for residential (Class I and II) and Norman Kindred, Douglass Mulhall, William Hudema, David Kashmere, Roy Jensen, Walter Shroeder, Myron Stenka and Grant Paulson of Professional Building Inspections, Inc. for commercial (Class III) buildings.	<u>CARRIED</u>
Confirm Fidelity Bond \$25,000	Knudsen/McDill	Motion 016-18 That the Town of Saltcoats confirm the fidelity bond insurance for 2018 in the amount of \$25,000 to cover town employees.	<u>CARRIED</u>
2018 Deputy Mayor & Subcommittees of Council	Larsen/Hovind	Motion 017-18 That the Town of Saltcoats approve the Deputy Mayor Assignments and Subcommittees of Council for 2018 as circulated.	<u>CARRIED</u>
2018 Board and Committee Appointments	Barnhart/Knudsen	Motion 018-18 That the Town of Saltcoats approve the Board and Committee appointments for 2018 as circulated.	<u>CARRIED</u>
Tax Rebate	McDill/Hovind	Motion 019-18 That the Town of Saltcoats approve tax rebates to residents that have received 2017 interest calculations in error.	<u>CARRIED</u>
Bylaw No. 02-2018 A Bylaw to Establish Tax Penalties	Hovind/Larsen	Motion 020-18 That the Town of Saltcoats read for a first time Bylaw #02-2018 a bylaw to establish tax penalties with the amendments; that this bylaw shall come into force and take effect on January 24, 2018.	<u>CARRIED</u>
	McDill/Barnhart	Motion 021-18 That the Town of Saltcoats read for a second time Bylaw #02-	

		2018 a bylaw to establish tax penalties as amended.	<u>CARRIED</u>
	Larsen/Barnhart	Motion 022-18 That the Town of Saltcoats agree to read three times at this meeting Bylaw #02-2018 a bylaw to establish tax penalties.	
			<u>CARRIED UNANIMOUSLY</u>
	Hovind/McCallum	Motion 023-18 That the Town of Saltcoats read for a third time and enact Bylaw #02-2018 a bylaw to establish tax penalties.	<u>CARRIED</u>
SUMA Annual General Meeting - Resolutions SUMA Attendees		Council members were requested to provide any feedback they have with regard to the 2018 SUMA Resolutions to Councilor Karen Hovind prior to the SUMA Convention.	
	Larsen/McDill	Motion 024-18 That the Town of Saltcoats approve the attendance of Councilors; Gordon Barnhart and Karen Hovind, and Administrator, Carling Sandercock to attend the 2018 SUMA Annual Convention in Regina with registration and travel expenses covered for Karen Hovind and Carling Sandercock.	
Bylaw No. 01-2018 A Bylaw to Provide for the Closing and Selling of a Municipal Street	Hovind/Knudsen	Motion 025-18 That the Town of Saltcoats read for the first time Bylaw #01-2018 a bylaw to provide for the closing and selling of a municipal street.	<u>CARRIED</u>
	Knudsen/Larsen	Motion 026-18 That the Town of Saltcoats read for the second time Bylaw #01-2018 a bylaw to provide for the closing and selling of a municipal street.	<u>CARRIED</u>
	Barnhart/Larsen	Motion 027-18 That the Town of Saltcoats agree to read three times at this meeting Bylaw #01-2018 a bylaw to provide for the closing and selling of a municipal street.	<u>CARRIED UNANIMOUSLY</u>
	Knudsen/Larsen	Motion 028-18 That the Town of Saltcoats read for a third time and enact Bylaw #01-2018 a bylaw to provide for the closing and selling of a municipal street.	<u>CARRIED</u>
Delegation Policy	Hovind/Larsen	Motion 029-18 That the Town of Saltcoats approve the revised Policy Administration #14-01 Delegation to Council effective January	

24, 2018 as circulated.

CARRIED

**2018 Annual
Memberships** Larsen/McCallum

Motion 030-18

That the Town of Saltcoats approve the following annual memberships for 2018:

Assiniboine Watershed Stewardship Association \$550.00

Canadian Public Works Association \$217.56

Saskatchewan Urban Municipalities Association \$854.86

Yellowhead Flyway Birding Trail Association \$60.00

Trans Canada Yellowhead Highway Association \$75.84

Federation of Canadian Municipalities \$238.12

Federation of Canadian Municipalities Travel Fund \$25.41

Saskatchewan Volunteer Firefighters Association \$165.00

Saskatchewan Water and Wastewater Association \$60.50

Parkland Valley Sport Culture and Recreation \$30.00

Urban Municipal Administrators Association of Saskatchewan \$185.00

East Central Transportation Planning Committee \$124.00

CARRIED

**Front Yard
Reduction –
Montreal
Avenue**

Council reviewed the request of an exemption front yard set back for 209 Montreal Avenue. It was agreed that Council is unable to grant an exemption due to the Zoning Bylaw.

**Area
Meeting
Report**

Mayor McCallum reported on the Area Meeting in Churchbridge on January 18, 2018.

**Support
Parkland
Valley** Larsen/McDill

Motion 031-18

That the Town of Saltcoats approve the Parkland Valley Sport, Culture & Recreation District's Team Parkland Valley's sponsorship request of \$100.00 for The Saskatchewan Games.

CARRIED

**ECTPL
Annual
Conference** Larsen/Hovind

Motion 032-18

That the Town of Saltcoats approve the attendance of Grant McCallum, Mayor at the East Central Transportation Planning Committee's Annual Workshop on March 7, 2018 in Balcarres with registration and travel expenses covered.

CARRIED

In Camera McDill/Larsen

Motion 033-18

That the meeting move in camera at 8:43 p.m. to discuss:

- Ratify electronic decision to rescind Motion 389-17

- Tax Rebate

- Proposed Bylaw No. 02-2018 A Bylaw to Establish Tax Penalties

CARRIED

The in camera session ended and the regular council meeting resumed at 9:09 p.m.

Corresponde Knudsen/Hovind
nce

Motion 034-18

Received:

- 1. AWSA – Annual General Meeting
- 2. Parkland Valley Sport, Culture & Recreation District – Sponsorship
- 3. FCM – MAMP Funding
- 4. STARS – Community Relations Officer
- 5. SMAM – Notice of Annual Meeting
- 6. East Central Transportation Planning Committee - Membership

Sent:

- 1. Rural Municipality of Saltcoats – Landfill Permit

CARRIED

Adjournment Hovind/McDill

Motion 035-18

That the meeting adjourn at 9:11p.m.

CARRIED

Next Meeting dates:

- February 21, 2018
- March 21, 2018
- April 18, 2018
- May 16, 2018
- June 20, 2018
- July 18, 2018
- August 15, 2018
- September 19, 2018
- October 17, 2018
- November 21, 2018
- December 12, 2018

Deputy Mayor

- (McDill)
- (McDill)
- (Hovind)
- (Hovind)
- (Hovind)
- (Barnhart)
- (Barnhart)
- (Barnhart)
- (Beynon)
- (Beynon)
- (Beynon)

Approved by Council on: _____