

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL July 17, 2019

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart, Corey Larsen (7:31), Karen Hovind, Ronald Knudsen, Shirley Pearson, and Administrator Carling Sandercock

Visitors: Bill Johnston and Diane Jamieson

Delegations: Tom McIntyre

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:03 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA	Barnhart/Knudsen	Motion 157-19 That the amended agenda for the July 17, 2019 meeting be adopted as circulated, with the amendment to include Financial #5 Transitional Audit, Personnel #3 Acting Administrator Appointment, Personnel #4 Summer Students, Personnel #5 Candidate Interview, Public Works #4 ½ Ton Truck Replacement, Business Arising #5 Regional Park Speed Signs, New Business #5 Returning Officer Appointment, New Business #6 Lot PT, Block 18, Plan BZ7629. <p style="text-align:right"><u>CARRIED</u></p>
Delegation – T. McIntyre		Tom McIntyre, resident of the Town of Saltcoats appeared before council to discuss property options for Lot PT, Block 18, Plan BZ7629.
MINUTES		
Approval of Minutes of June 19, 2019	Pearson/Hovind	Motion 158-19 That the minutes of the June 19, 2019 meeting be approved with the amendment to Motion 145-19 to include a mover and seconder McCallum/Barnhart. <p style="text-align:right"><u>CARRIED</u></p>
Approval of Addendums A, B, C and D 2019	Hovind/Pearson	Motion 159-19 That the Town of Saltcoats receive for information Addendums A, B, C and D - 2019. <p style="text-align:right"><u>CARRIED</u></p>
FINANCIAL		
List of Accounts for Approval June 2019	Barnhart/Knudsen	Motion 160-19 That the List of Accounts for Approval be approved as circulated for June 1 - 30 cheques 10243-10272 and other payments totaling \$81,609.42. <p style="text-align:right"><u>CARRIED</u></p>
Budgetary Control Report for June 2019	Hovind/Pearson	Motion 161-19 That the Town of Saltcoats approve the Budgetary Control report for June 2019 as circulated.

Mayor

Administrator

CARRIED

Bank Reconciliation June 2019 Larsen/Pearson **Motion 162-19**
That the Town of Saltcoats approve the Bank Reconciliation report for the month of June 2019 as circulated.

CARRIED

2018 Waterworks Financial Information Report Administration presented the 2018 Waterworks Financial Information Report to Council.

Transitional Audit Barnhart/Larsen **Motion 163-19**
That the Town of Saltcoats approve the Personnel Committee to complete a check and balance exercise on Monday, July 22, 2019 and that a transitional audit be booked.

CARRIED**Personnel**

Administrator Resignation Knudsen/Pearson **Motion 164-19**
That the Town of Saltcoats accept the resignation of Administrator Carling Sandercock effective July 22, 2019.

CARRIED

Acting Administrator Appointment McCallum/Barnhart **Motion 165-19**
That the Town of Saltcoats appoint Diane Jamieson as Acting Administrator effective July 23, 2019 to October 18, 2019 as per the Municipalities Act and the Town of Saltcoats Administrative Bylaw.

CARRIED

Signing Authority Hovind/Knudsen **Motion 166-19**
That the Town of Saltcoats approve signing authority and access to TeleService and MemberDirect for Diane Jamieson to all Town of Saltcoats accounts at Cornerstone Credit Union.

CARRIED

Summer Students It was reported that the Town did not hire any summer students due to lack of qualified candidates.

Candidate Interview It was reported that the Personnel Committee has interviewed candidates for the open Administrator position.

PUBLIC WORKS

Monthly Review of Waterworks Operational Records – June 1 – 30, 2019 Hovind/Larsen **Motion 167-19**
That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for June 1 - 30, 2019 as circulated.

CARRIED

Monthly Public Works Report for June 2019 Larsen/Barnhart **Motion 168-19**
That the Town of Saltcoats approve the Monthly Public Works Report for June 2019.

CARRIED**Drinking Water
Quality and
Compliance
Inspection**

The Town of Saltcoats Council reviewed the May 23, 2019 Water Quality and Compliance Inspection Report.

½ Ton Truck

It was agreed that the Town would seek replacement truck options through Deloitte Receivership.

BUSINESS ARISING FROM MINUTES OF June 19, 2019**Lagoon
Expansion**

It was agreed that Councilors Ronald Knudsen and Shirley Pearson would attend the Lagoon Expansion meeting as representatives of Council.

WTP Upgrade

It was reported that Catterall and Wright would be tendering a Hydrogeological Study.

Landfill Closure Pearson/Hovind**Motion 169-19**

That the Town of Saltcoats submit to the Ministry of Environment a request for a one-year extension to complete a Closure and Decommissioning Plan due to application for funding.

CARRIED**Vision 2030
Consultation –
RMs/Towns/ML
As**

Council completed the consultation to be submitted to the Saskatchewan Party.

**Regional Park
Speed Signs**

It was reported that Public Works installed the speed signs at the Saltcoats District Regional Park.

NEW BUSINESS**Stormwater
Network Asset
Management
Plan**

McCallum/Knudsen

Motion 170-19

That the Town of Saltcoats approve the Stormwater Network Asset Management Plan as circulated.

CARRIED**Saltcoats
District
Regional Park
Bin Request**

Knudsen/Larsen

Motion 171-19

That the Town of Saltcoats approve the request of the Saltcoats District Regional Park Authority to relocate the Town Office oversized commercial bin to the Regional Park from July 26, 2019 to August 2, 2019.

CARRIED**Saltcoats Minor
Sports Request
Ratify electronic
decision to
approve liquor
permit**

Knudsen/Hovind

It was agreed that Mayor McCallum would coordinate a bid for a One Man Lift from Deloitte.

Motion 172-19

That the Town of Saltcoats ratify the electronic decision to approve Ruth Datema to receive authorization to hold the Torrie Family Reunion at the Saltcoats Curling Rink on August 3, 2019 and be granted use of the facility for serving food and alcohol under permit.

CARRIED**Returning
Officer
Appointment**

Barnhart/Larsen

Motion 173-19

That the Town of Saltcoats empower Councilor Ronald Knudsen to appoint a Returning Officer if required for the August 28, 2019 By-Election.

CARRIED

Lot PT, Block 18, Plan BZ7629 Knudsen/Pearson

Motion 174-19

That the Town of Saltcoats accept Lot PT, Block 18, Plan BZ7629 in lieu of a donation and that town provide a income tax deductible receipt in lieu of the in-kind donation.

CARRIED

Correspondence Barnhart/Larsen

Motion 175-19

That the following correspondence be filed:

Received:

- 1. R.M. of Wallace – Joint Meeting
- 2. Commissionaires – Bylaw Enforcement Report July 1, 2019
- 3. RCMP – Monthly Occurrence Summary
- 4. R.M. of Saltcoats – Joint Meeting

Sent:

- 1. Lazecki – Lot Consolidation
- 2. Commissionaires – Bylaw Enforcement Appointment
- 3. Saskatchewan Liquor and Gaming – Special Event Permit

CARRIED

It was noted that Mr. Bill Johnston parted from the Council chamber with thanks from Council.

In Camera Hovind/Barnhart

Motion 176-19

That the meeting move in camera at 8:54 p.m. to discuss:

- Candidate Interviews
- Landfill Closure

CARRIED

The regular meeting of Council resumed at 9:08 p.m.

Adjournment Pearson/Hovind

Motion 177-19

That the meeting adjourn at 9:09 p.m.

CARRIED

Approved by Council on: _____