

*Town of Saltcoats*  
OFFICE OF THE TOWN CLERK

**MEETING OF COUNCIL** June 20, 2018

**Present:** Deputy Mayor Karen Hovind, Councilors, Gordon Barnhart, Josh Beynon, Ronald Knudsen, Corey Larsen, and Administrator Carling Sandercock

Regrets: Mayor Grant McCallum

Delegations: Noel Budz, Crystal Farquharson, Jordyn Mickle 7:03 – 7:36 pm

With quorum being present, the Council Meeting was called to order by Deputy Mayor Karen Hovind at 7:01 p.m. in the Stirling Room in the Community Services Building.

<b>AGENDA</b>	Barnhart/Larsen	<b>Motion 170-18</b> That the amended agenda for the June 20, 2018 meeting be approved as circulated with the amendment to include New Business #7 Fire Truck, New Business #8 Glasgow Ditch, and New Business #9 152 Crescent Lake Road Request.  <b><u>CARRIED</u></b>
<b>MINUTES</b>		
<b>Approval of Minutes of May 16, 2018</b>	Larsen/Beynon	<b>Motion 171-18</b> That the minutes of the May 16, 2018 meeting be approved as circulated  <b><u>CARRIED</u></b>
<b>Approval of Addendum A, B, C and D 2018</b>	Barnhart/Beynon	<b>Motion 172-18</b> That the Town of Saltcoats receive for information Addendum A, B, C and D - 2018.  <b><u>CARRIED</u></b>
<b>FINANCIAL</b>		
<b>List of Accounts for Approval May 2018</b>	Larsen/Knudsen	<b>Motion 173-18</b> That the List for Accounts for Approval be approved as circulated for May 1 – 31, 2018 cheques #9904-9929 and other payments totaling \$62,517.14.  <b><u>CARRIED</u></b>
<b>Budgetary Control Report for May 2018</b>	Hovind/Knudsen	<b>Motion 174-18</b> That the Town of Saltcoats approve Budgetary Control report for May 2018 as circulated.  <b><u>CARRIED</u></b>
<b>Bank Reconciliation</b>	Barnhart/Larsen	<b>Motion 175-18</b> That the Town of Saltcoats approve the Bank Reconciliation report for the month of May 2018 as circulated with the correction to the date.  <b><u>CARRIED</u></b>

**PERSONNEL**

**Office Assistant** Knudsen/Larsen **Motion 176-18**  
That the Town of Saltcoats approve the salary adjustment for Office Assistant Luanne Ittermann to \$16.40 per hour at Step II on the 2018 Salary Grid to be effective May 21, 2018.

**CARRIED****PUBLIC WORKS**

**Monthly Review of Waterworks Operational Records – May 1 – 31, 2018** Larsen/Knudsen **Motion 177-18**  
That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for May 1 – 31, 2018 as circulated.

**CARRIED**

**Monthly Public Works Report for May 2018** Beynon/Larsen **Motion 178-18**  
That the Town of Saltcoats approve the Monthly Public Works Report for May 2018.

**CARRIED**

**Water System Report Proposal** Beynon/Larsen **Motion 179-18**  
That the Town of Saltcoats award Cicon Engineering with compiling a Water System Assessment Report for \$14,000.00.

**CARRIED****BUSINESS ARISING FROM MINUTES OF May 16, 2018**

**Lagoon Expansion** It was reported that there are no new developments for the lagoon expansion.

**Town Shop** Noel Budz, Crystal Farquharson, and Jordyn Mickle representatives of the Saltcoats School met with Council to discuss the Town Shop Construction project and an outdoor classroom.

**Street Paving** It was reported that Mobile Paving has been contacted to pave York Street and that they will be starting work in July.

**Public Notice Policy Bylaw** Barnhart/Larsen **Motion 180-18**  
That the Town of Saltcoats read for the first time Bylaw #11-2018 a bylaw to establish a public notice policy.

**CARRIED**

Knudsen/Beynon **Motion 181-18**  
That the Town of Saltcoats read for the second time Bylaw #11-2018 a bylaw to establish a public notice policy.

**CARRIED**

Knudsen/Larsen **Motion 182-18**  
That the Town of Saltcoats agree to read three times at this meeting Bylaw #11-2018 a bylaw to establish a public notice policy.

Larsen/Barnhart

**Motion 183-18****CARRIED UNANIMOUSLY**

That the Town of Saltcoats read for a third time and enact Bylaw #11-2018 a bylaw to establish a public notice policy.

**CARRIED**

## NEW BUSINESS

<b>Code of Ethics Bylaw No. 10-2018</b>	Barnhart/Beynon	<p><b>Motion 184-18</b> That the Town of Saltcoats read for the first time Bylaw #10-2018 Code of Ethics with the amendment to include Preamble: As members of council, we recognize that our actions have an impact on the lives of all residents, property owners and municipal employees in the community.</p>
		<b><u>CARRIED</u></b>
	Knudsen/Larsen	<p><b>Motion 185-18</b> That the Town of Saltcoats read for the second time Bylaw #10-2018 Code of Ethics.</p>
		<b><u>CARRIED</u></b>
	Knudsen/Barnhart	<p><b>Motion 186-18</b> That the Town of Saltcoats agree to read three times at this meeting Bylaw #10-2018 Code of Ethics.</p>
		<b><u>CARRIED UNANIMOUSLY</u></b>
	Beynon/Larsen	<p><b>Motion 187-18</b> That the Town of Saltcoats read for a third time and enact Bylaw #10-2018 Code of Ethics.</p>
		<b><u>CARRIED</u></b>
<b>Bylaw Enforcement Contract</b>	Knudsen/Hovind	<p><b>Motion 188-18</b> That the Town of Saltcoats approve the renewal of the Bylaw Enforcement Contract effective July 1, 2018 to June 30, 2019 in the amount of \$2220.75 tax included.</p>
		<b><u>CARRIED</u></b>
<b>Archive Materials for Disposal 2018-01</b>	Hovind/Knudsen	<p><b>Motion 189-18</b> That the Town of Saltcoats approve the Archive Material List for Disposal #2018-01 pending approval from Provincial Archives.</p>
		<b><u>CARRIED</u></b>
<b>Firearms Bylaw No. 12-2018</b>	Larsen/Beynon	<p><b>Motion 190-18</b> That the Town of Saltcoats read for a first time Bylaw #12-2018 a bylaw to prohibit the discharge of guns or any other firearm within the limits of the Town of Saltcoats.</p>
		<b><u>CARRIED</u></b>
	Hovind/Barnhart	<p><b>Motion 191-18</b> That the Town of Saltcoats read for a second time. Bylaw #12-2018 a bylaw to prohibit the discharge of guns or any other firearm within the limits of the Town of Saltcoats.</p>
		<b><u>CARRIED</u></b>
	Larsen/Knudsen	<p><b>Motion 192-18</b> That the Town of Saltcoats agree to read three times at this meeting Bylaw #12-2018 a bylaw to prohibit the discharge of guns or any other</p>

firearm within the limits of the Town of Saltcoats.

**CARRIED UNANIMOUSLY**

**Motion 193-18**

Barnhart/Hovind

That the Town of Saltcoats read for a third time and enact Bylaw #12-2018 a bylaw to prohibit the discharge of guns or any other firearm within the limits of the Town of Saltcoats.

**CARRIED**

**Saltcoats District Regional Park Appointment Old Town Shop**

Beynon/Larsen

**Motion 194-18**

That the Town of Saltcoats appoint Dennis Hunt to the Saltcoats District Regional Park Authority for 2018.

**CARRIED**

It was agreed that administration would seek options for the disposal/or sale of the Town Shop located on Allan Avenue.

**Fire Truck**

Larsen/Knudsen

**Motion 195-18**

That the Town of Saltcoats approve the purchase of a wildland fire truck for \$15,000.00 plus tax from EMW Industrial Ltd and to use reserve funds from the Fire Capital Reserve Account for the purchase of the wildland fire truck.

**CARRIED**

**Glasgow Ditching**

Beynon/Barnhart

**Motion 196-18**

That the Town of Saltcoats approve a tax rebate to EMW Industrial Ltd. for the properties at 115 Allan Avenue, Roll # 127 and 206 Commercial Street, Roll # 144 for 2018 with the rebate amount the total municipal levy and municipal special taxes of \$9,634.50 in lieu of contract work being completed on Glasgow Avenue.

**CARRIED**

**152 Crescent Lake Road Request**

Beynon/Larsen

**Motion 197-18**

That the Town of Saltcoats approve the request of 152 Crescent Lake Road to erect a paving stone patio that will encroach on to the town's road allowance with the understanding that if the paving stone is damaged due to street maintenance the home owner will assume all responsibility of any repairs required.

**CARRIED**

**Correspondence**

Barnhart/Larsen

**Motion 198-18**

That the correspondence received and sent as listed be filed.

Received:

1. Parkland Amateur Radio Club
2. SAMA – 2018 Primary Audit Report
3. Government of Saskatchewan – Revenue Sharing
4. GSSD – Town Shop
5. GSSD – Agricultural Land Agreement
6. Commissionaires – Bylaw Enforcement Report
7. R.M. of Saltcoats – Saltcoats Landfill

Sent:

1. K.Buchinski – Wheel Loader
2. S.Gibler – Public Hearing
3. R.Morgan – Special Taxes
4. GSSD – Shop Site/Agricultural Land Arrangement
5. R.M. of Saltcoats – Saltcoats Landfill

**CARRIED**

**In camera**

Larsen/Beynon

**Motion 199-18**

That the meeting move in camera at 8:34 p.m. to discuss:  
Personnel Matters  
Water System Report Proposal  
Town Shop  
Glasgow Ditch Rebate

**CARRIED**

The regular meeting of Council resumed at 9:08 p.m.

**Adjournment**

Hovind/Beynon

**Motion 200-18**

That the meeting adjourn at 9:20 p.m.

**CARRIED**

Next Meeting dates:

July 18, 2018  
August 15, 2018  
September 19, 2018  
October 17, 2018  
November 21, 2018  
December 12, 2018

Deputy Mayor  
(Barnhart)  
(Barnhart)  
(Barnhart)  
(Beynon)  
(Beynon)  
(Beynon)

Approved by Council on: \_\_\_\_\_