

*Town of Saltcoats*  
OFFICE OF THE TOWN CLERK

**MEETING OF COUNCIL** March 21, 2018

**Present:** Mayor Grant McCallum, Councilors, Gordon Barnhart (via audio conference), Josh Beynon, Ronald Knudsen, Karen Hovind (via conference call), Corey Larsen and Administrator Carling Sandercock

Regrets: Don McDill

Visitors: Bill Johnston

Delegation: Grant Lacaille – Brandt Tractor Ltd. 7:04 pm – 7:12 pm

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

<b>AGENDA</b>	Barnhart/Beynon	<b>Motion 073-18</b> That the agenda for the March 21, 2018 meeting be approved as circulated with an amendment to include Public Works #3 Landfill Meeting and New Business #10 Day Care Water Services.  <b><u>CARRIED</u></b>
<b>MINUTES</b>		
<b>Approval of Minutes of February 21, 2018</b>	Larsen/Beynon	<b>Motion 074-18</b> That the minutes of the February 21, 2018 meeting be approved as amended.  <b><u>CARRIED</u></b>
<b>Approval of Minutes of March 1, 2018</b>	McCallum/Knudsen	<b>Motion 075-18</b> That the minutes of the March 1, 2018 special meeting be approved as circulated.  <b><u>CARRIED</u></b>
<b>Approval of Addendum A, B, C and D 2018</b>		It was agreed that administration would forward Addendum A, B, C and D – 2018 for Council to review and that the addendums would be received at the April 18, 2018 meeting.
<b>FINANCIAL</b>		
<b>List of Accounts for Approval – February 2018</b>	Larsen/Knudsen	<b>Motion 076-18</b> That the List of Accounts for Approval be approved as circulated for February 1 – 28, 2018 cheques #9850-9884 and other payments totaling \$49,769.59.  <b><u>CARRIED</u></b>
<b>Budgetary Control Report</b>	Knudsen/Larsen	<b>Motion 077-18</b> That the Town of Saltcoats approve the Budgetary Control

<b>for February 2018</b>		report for February 2018 as circulated.	<b><u>CARRIED</u></b>
<b>Bank Reconciliation – February 2018</b>	Barnhart/Hovind	<b>Motion 078-18</b> That the Town of Saltcoats approve the Bank Reconciliation report for the month of February 2018 as circulated.	<b><u>CARRIED</u></b>
<b>Revolving Line of Credit</b>	Larsen/Beynon	<b>Motion 079-18</b> That the Town of Saltcoats approve the line of credit at Cornerstone Credit Union in the amount of \$50,000 for the year 2018.	<b><u>CARRIED</u></b>
<b>2017 Audited Financial Statement</b>	Barnhart/Hovind	<b>Motion 080-18</b> That the Town of Saltcoats approve the 2017 Audited Financial Statement completed by Miller Moar Grodecki Kreklewich & Chorney Chartered Professional Accountants as circulated.	<b><u>CARRIED</u></b>
<b>2017 Saltcoats Minor Sports Financial Statement</b>	Larsen/Knudsen	<b>Motion 081-18</b> That the Town of Saltcoats approve the 2017 Saltcoats Minor Sports Financial Statement as circulated.	<b><u>CARRIED</u></b>
<b>2017 Saltcoats Curling Club Financial Statement</b>	Hovind/Beynon	<b>Motion 082-18</b> That the Town of Saltcoats approve the 2017 Saltcoats Curling Club Financial Statement as circulated.	<b><u>CARRIED</u></b>
<b>2017 Culture &amp; Recreation Committee Financial Statement</b>	Larsen/McCallum	<b>Motion 083-18</b> That the Town of Saltcoats approve the 2017 Culture and Recreation Committee Financial Statement.	<b><u>CARRIED</u></b>
<b>PUBLIC WORKS</b>			
<b>Monthly Review of Waterworks Operational Records – February 1 - 28, 2018</b>	Beynon/Larsen	<b>Motion 084-18</b> That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for February 1 – 28, 2018 as circulated.	<b><u>CARRIED</u></b>
<b>Monthly Public Works Report for February 2018</b>	McCallum/Knudsen	<b>Motion 085-18</b> That the Town of Saltcoats approve the Monthly Public Works Report for February 2018.	<b><u>CARRIED</u></b>

**BUSINESS ARISING FROM MINUTES OF February 21, 2018**

<b>Lagoon Expansion</b>	Knudsen/Larsen	<b>Motion 086-18</b> That the Town of Saltcoats approve the Geotechnical Investigation Report as prepared by P. Machibroda Engineering Ltd. with clarification being sought out for site characterization.  <b><u>CARRIED</u></b>
<b>Town Shop</b>		It was reported that the engineer is currently revising the Request for Proposals for the Design/Build of the Town Shop.
<b>Street Paving</b>		It was reported that a street paving plan would be discussed during budget discussions.
<b>2018 Equipment</b>		Grant Lacaille, a representative of Brandt Tractor met with Council to discuss the 2018 Wheel Loader quotes submitted to the Town of Saltcoats.
<b>NEW BUSINESS</b>		
<b>Insurance Quote</b>	Larsen/Beynon	<b>Motion 087-18</b> That the Town of Saltcoats approve the Insurance Quote from Farrell Agencies for 2018 as circulated.  <b><u>CARRIED</u></b>
<b>Glasgow Ground Drainage Project</b>		It was reported that administration would be drafting an agreement with EMW Industrial Ltd. for the cost sharing of the Glasgow Avenue ground drainage project.
<b>Saltcoats Volunteer Fire Department</b>	McCallum/Beynon	<b>Motion 088-18</b> That the Town of Saltcoats approve the request of the Saltcoats Volunteer Fire Department to use reserve funds for the purchase of a Wildland Fire Truck/Tank.  <b><u>CARRIED</u></b>
<b>Community Wide Garage Sale</b>	Larsen/Beynon	<b>Motion 089-18</b> That the Town of Saltcoats approve the annual Community Garage Sale date of Saturday, May 26, 2018; and that a fee of \$10.00 per location be collected from those that wish their sale location listed on the Community Garage Sale Map.  <b><u>CARRIED</u></b>
<b>AWSA Source Water and Urban Municipality Projects Fund</b>		It was agreed that the administration in conjunction with public works staff would apply for the Assiniboine Watershed Stewardship Association Source Water and Urban Municipality Projects Fund for 2018.
<b>Stirling Heights</b>	Barnhart/Hovind	<b>Motion 090-18</b> That the Town of Saltcoats approve the Stirling Heights drawing containing sixty-six lots as circulated.  <b><u>CARRIED</u></b>

<b>Saltcoats Historical &amp; Museum Society</b>	McCallum/Knudsen	<b>Motion 091-18</b> That the Town of Saltcoats appoint Les Pearson to the Saltcoats Historical Museum Society for 2018.  <b><u>CARRIED</u></b>
<b>Ratify the electronic decision – ATANA Agreement Mutual Aid Agreement</b>	Knudsen/Beynon	<b>Motion 092-18</b> That the Town of Saltcoats ratify the electronic decision to approve the ATANA Management Inc. Consultant Agreement for the Asset Management Project.  <b><u>CARRIED</u></b>
<b>In Camera</b>	Larsen/McCallum	<b>Motion 093-18</b> That the meeting move in camera at 8:56 p.m. to discuss: - Glasgow Ground Drainage Project - Day Care Water Services  <b><u>CARRIED</u></b>
<b>Correspondence</b>	Barnhart/Larsen	The in camera session ended and the regular council meeting resumed at 9:16 p.m. <b>Motion 094-18</b> Received: 1. M.Bradford – Town Shop 2. Veterans Affairs Canada – Commemorative Partnership Program 3. W.Farquharson – Leflay Trail 4. SGI – Business Recognition Assessment 5. Town of Carnduff – Cannabis Legislation 6. Ministry of Environment – Landfill 7. Catterall & Wright – Asset Management 8. Saskatchewan Liquor and Gaming Authority – Curling Club 9. Museums Association of Saskatchewan – Heritage Project  Sent: 1. Bidders – Design/Build Town Shop  <b><u>CARRIED</u></b>
<b>Adjournment</b>	Hovind/Larsen	<b>Motion 095-18</b> That the meeting adjourn at 9:17 p.m.  <b><u>CARRIED</u></b>

## Next Meeting dates:

April 18, 2018  
 May 16, 2018  
 June 20, 2018  
 July 18, 2018  
 August 15, 2018  
 September 19, 2018  
 October 17, 2018  
 November 21, 2018  
 December 12, 2018

## Deputy Mayor

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 (Hovind)  
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Approved by Council on: \_\_\_\_\_

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Mayor

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Administrator