

*Town of Saltcoats*  
OFFICE OF THE TOWN CLERK

**MEETING OF COUNCIL** May 16, 2018

**Present:** Mayor Grant McCallum, Councilors, Gordon Barnhart, Josh Beynon, Karen Hovind, Ronald Knudsen, Administrator Carling Sandercock, and Town Foreman Dennis Hunt

Delegations: Travis Adams (7:02 – 7:29 pm)

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

<b>AGENDA</b>	Barnhart/Larsen	<b>Motion 142-18</b> That the amended agenda for the April 18, 2018 meeting be approved as circulated with the amendment to include Public Works #4 Leflay Trail Maintenance, Business Arising from Minutes of April 18, 2018 #4 Returning Officer, and New Business #8 2018 Appointments.  <b><u>CARRIED</u></b>
<b>MINUTES</b>		
<b>Approval of Minutes of April 18, 2018</b>	Knudsen/Hovind	<b>Motion 143-18</b> That the minutes of the April 18, 2018 meeting be approved as circulated with the amendment to include Motion 112-18: That the Town of Saltcoats approve the attendance of Gordon Barnhart, Josh Beynon and Carling Sandercock at the May 10, 2018 SUMA Town, Village and Northern Sector Meeting in Regina with travel expenses covered for Beynon and Sandercock.  <b><u>CARRIED</u></b>
<b>Approval of Minutes of April 30, 2018 Public Hearing</b>	Knudsen/McCallum	<b>Motion 144-18</b> That the minutes of the April 30, 2018 public hearing be approved as circulated.  <b><u>CARRIED</u></b>
<b>Approval of Minutes of April 30, 2018 Special Meeting</b>	Barnhart/Beynon	<b>Motion 145-18</b> That the minutes of the April 30, 2018 special meeting be approved as circulated with the amendment to include Motion 139-18 mover Beynon.  <b><u>CARRIED</u></b>
<b>Approval of Addendum A, B, C and D 2018</b>	Larsen/Hovind	<b>Motion 146-18</b> That the Town of Saltcoats receive for information Addendum A, B, C and D - 2018.  <b><u>CARRIED</u></b>
<b>FINANCIAL</b>		
<b>List of Accounts for Approval April 2018</b>	Larsen/Hovind	<b>Motion 147-18</b> That the List for Accounts for Approval be approved as circulated for April 1 – 30, 2018 cheques #9904-9929 and other payments totaling \$62,517.14.  <b><u>CARRIED</u></b>

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Mayor

\_\_\_\_\_  
Administrator

<b>Budgetary Control Report for April 2018</b>	Hovind/Barnhart	<p><b>Motion 148-18</b></p> <p>That the Town of Saltcoats approve Budgetary Control report for April 2018 as circulated.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Bank Reconciliation</b>	McCallum/Larsen	<p><b>Motion 149-18</b></p> <p>That the Town of Saltcoats approve the Bank Reconciliation report for the month of April 2018 as circulated with the correction to the date.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>PERSONNEL</b>		
<b>Mental Health First Aid Workshop</b>	Barnhart/Larsen	<p><b>Motion 150-18</b></p> <p>That the Town of Saltcoats approve the attendance of Carling Sandercock, Dennis Hunt, Luanne Ittermann, and Paul Bulmer at the September 19<sup>th</sup> and 20<sup>th</sup> or October 3<sup>rd</sup> and 4<sup>th</sup> Parkland College Mental Health First Aid Workshop in Yorkton with wages, tuition and travel expenses covered.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>UMAAS 2018 Convention</b>	McCallum/Larsen	<p><b>Motion 151-18</b></p> <p>That the Town of Saltcoats approve the attendance of Carling Sandercock at the Urban Municipal Administrators Association of Saskatchewan from June 5<sup>th</sup> to June 8<sup>th</sup> in Saskatoon with wages, registration fees and travel expenses covered.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>PUBLIC WORKS</b>		
<b>Monthly Review of Waterworks Operational Records – April 1 – 30, 2018</b>	McCallum/Beynon	<p><b>Motion 152-18</b></p> <p>That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for April 1 – 30, 2018 as circulated.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Monthly Public Works Report for April 2018</b>	Barnhart/Beynon	<p><b>Motion 153-18</b></p> <p>That the Town of Saltcoats approve the Monthly Public Works Report for April 2018.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Waste Disposal</b>	Hovind/Barnhart	<p><b>Motion 154-18</b></p> <p>That the Town of Saltcoats approve September 1, 2018 as the last day for the Saltcoats Landfill gate to be open, and as of May 16, 2018 acceptable materials placed on the ground will now be placed in the Landfill bin except for clean wood.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Leflay Trail Maintenance</b>		<p>It was agreed that the Town of Saltcoats would provide grass cutting services to the Leflay Trail provided that the Leflay Trail Management Committee widens and heightens the trail in order to allow the Town of Saltcoats equipment to pass properly throughout the trail.</p>

**BUSINESS ARISING FROM MINUTES OF April 18, 2018**

<b>Lagoon Expansion</b>		It was reported that there are no new developments for the lagoon expansion.	
<b>Town Shop</b>	Barnhart/Knudsen	<b>Motion 155-18</b> That the Town of Saltcoats award the Request for Proposals of the Design/Build Town Shop to EMW Industrial Ltd. for \$538,208.72.	<b><u>CARRIED</u></b>
<b>Street Paving</b>		It was reported that Mobile Paving has been contacted to pave York Street and that they will be starting work in July.	
<b>Returning Officer</b>	Hovind/Larsen	<b>Motion 156-18</b> That the Town of Saltcoats appoint Carling Sandercock, Administrator as Returning Officer for the September 5, 2018 municipal by-election.	<b><u>CARRIED</u></b>
<b>Agreement to continue past 10:00 p.m.</b>	Hovind/Larsen	<b>Motion 157-18</b> That the Town of Saltcoats, in accordance with Bylaw #09-2015 Council Operating Procedure agree to continue this meeting past 10:00 p.m.	<b><u>CARRIED UNANIMOUSLY</u></b>
<b>NEW BUSINESS</b>			
<b>Public Notice Policy Bylaw</b>		It was reported that administration would draft a revised Public Notice Policy Bylaw to be presented to Council at the next Council meeting.	
<b>Review Bylaw No.06-2013 Collection &amp; Disposal of Garbage Bylaw No. 08-2018 Prohibiting Fires</b>	Barnhart/Larsen	It was agreed that Council would defer the compiling of a new Collection and Disposal of Garbage Bylaw until a waste disposal plan has been finalized. <b>Motion 158-18</b> That the Town of Saltcoats read for a first time Bylaw #08-2018 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise to an increased risk of a fire running out of control.	<b><u>CARRIED</u></b>
	McCallum/Larsen	<b>Motion 159-18</b> That the Town of Saltcoats read for a second time Bylaw #08-2018 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise to an increased risk of a fire running out of control.	<b><u>CARRIED</u></b>
	Knudsen/Beynon	<b>Motion 160-18</b> That the Town of Saltcoats agree to read three times at this meeting Bylaw #08-2018 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise to an increased risk of a fire running out of control.	<b><u>CARRIED</u></b>
	Beynon/Hovind	<b>Motion 161-18</b> That the Town of Saltcoats read for a third time and enact Bylaw #08-2018 a bylaw to provide authority for prohibiting all fires in the municipality when the prevailing environmental conditions give rise	<b><u>CARRIED UNANIMOUSLY</u></b>

		to an increased risk of a fire running out of control.	<b><u>CARRIED</u></b>
<b>Bylaw No. 09-2018 Fire Pit</b>	Barnhart/McCallum	<b>Motion 162-18</b> That the Town of Saltcoats read for a first time Bylaw #09-2018 a bylaw to control and regulate open air fire pits.	
	Larsen/Beynon		<b><u>CARRIED</u></b>
		<b>Motion 163-18</b> That the Town of Saltcoats read for a second time Bylaw #09-2018 a bylaw to control and regulate open air fire pits.	
	Knudsen/Hovind		<b><u>CARRIED</u></b>
		<b>Motion 164-18</b> That the Town of Saltcoats agree to read three times at this meeting Bylaw #09-2018 a bylaw to control and regulate open air fire pits.	
	Barnhart/Knudsen		<b><u>CARRIED UNANIMOUSLY</u></b>
		<b>Motion 165-18</b> That the Town of Saltcoats read for a third time and enact Bylaw #09-2018 a bylaw to control and regulate open air fire pits.	<b><u>CARRIED</u></b>
<b>Speed bumps</b>		It was agreed that the Public Works Committee would direct Public Works on the placement of the speed bumps on Glasgow Avenue.	
<b>Parkland Regional Library AGM Report</b>		It was reported that the Parkland Regional Library approved a \$0.30 per capita increase to the annual levy for 2019.	
<b>2018 Town, Village, and Northern Sector Meeting Report</b>		It was reported that Councilor Barnhart, Councilor Beynon and Administrator Carling Sandercock attended SUMA's Town, Village, and Sector Meeting in Regina on May 10, 2018.	
<b>Appointments</b>	McCallum/Larsen	<b>Motion 166-18</b> That the Town of Saltcoats appoint for 2018: <ul style="list-style-type: none"> <li>- Councilor Josh Beynon to the Saltcoats Minor Sports Board and Saltcoats Curling Rink Executive Committee</li> <li>- Councilor Gordon Barnhart to the Public Works Sub-Committee of Council</li> <li>- Karen Hovind to the Saltcoats District Regional Park Authority</li> </ul>	
			<b><u>CARRIED</u></b>
<b>June is Recreation &amp; Parks Month</b>	McCallum/Larsen	<b>Motion 167-18</b> <b>Whereas</b> , in Saskatchewan, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and <b>Whereas</b> , recreation enhances quality of life, active living and lifelong learning, helps people live happier and longer,	

develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles; and

**Whereas**, recreation participation builds family unity and social capital, strengthens volunteer and community development, enhances social interaction, creates community pride and vitality and promotes sensitivity and understanding to cultural diversity; and

**Whereas**, recreation, therapeutic recreation and leisure education are essential to enhancing the quality of life of individuals who experience living with a disability, or have become ill, or are disadvantages; and

**Whereas**, the benefits provided by recreation and parks programs and services reduce healthcare and social services costs, serve to boost the economy, economic renewal and sustainability, enhance property values, attract new business, and increase tourism; and

**Whereas**, our parks, open space and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clear air and water and preserve plant and animal wildlife; and

**Whereas**, all levels of government, the non-profit and voluntary sectors, and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities.

**Now, Therefore be it Resolved**, that the Town of Saltcoats, in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as June is Recreation & Parks Month.

**CARRIED**

**Correspondence**      Larsen/Hovind

**Motion 168-18**

That the correspondence received and sent as listed be filed.

Received:

1. Government of Saskatchewan – NBCF-PTIC
2. Ad Hoc Committee Members – 2018 Community Prayer Breakfast
3. Sask Parks & Rec Association – June is Recreation & Parks Month
4. Government of Canada – Canada Summer Job Application
5. J.Dawes – Council Policy & Meeting Protocols
6. W.Hume – Special Levy
7. Government of Saskatchewan – SaskEnergy Surcharge
8. City of Yorkton – Landfill & Disposal Fees

Sent:

1. M. Bradford – Town Shop
2. D. McDill - Resignation

**Adjournment**      Hovind/Beynon

**Motion 035-18**

That the meeting adjourn at 10:29 p.m.

**CARRIED**

Next Meeting dates:

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Mayor

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Administrator

June 20, 2018	Deputy Mayor (Hovind)
July 18, 2018	(Barnhart)
August 15, 2018	(Barnhart)
September 19, 2018	(Barnhart)
October 17, 2018	(Beynon)
November 21, 2018	(Beynon)
December 12, 2018	(Beynon)

Approved by Council on: \_\_\_\_\_