

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL November 21, 2018

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart (Audio FaceTime), Karen Hovind, Ronald Knudsen, Corey Larsen, Shirley Pearson, Administrator Carling Sandercock and Town Foreman Dennis Hunt (7:00 p.m. – 8:14 p.m.)

Visitors: Bill Johnston

With quorum being present, the Council Meeting was called to order by Mayor McCallum at 7:02 p.m. in the Stirling Room in the Community Services Building.

AGENDA

Larsen/Pearson

Motion 296-18

That the amended agenda for the November 21, 2018 meeting be approved as circulated with the amendment to include Financial #4 Interim Audit, New Business #8 Community Engaged Museum Meeting Report, New Business #9 YFBTA Symposium Proposal, New Business #10 Ball Diamond Improvement Committee Report, and New Business #11 2018 Community Hall Board Appointment.

CARRIED

MINUTES

Approval of Minutes of October 17, 2018

Knudsen/Larsen

Motion 297-18

That the minutes of the October 17, 2018 meeting be approved as circulated with the amendment to include “Closure and Decommissioning Plan” to Motion 292-18.

CARRIED

Approval of Addendum A, B, C and D 2018

Larsen/Hovind

Motion 298-18

That the Town of Saltcoats receive for information Addendum A, B, C and D - 2018.

CARRIED

PERSONNEL

SUMA 2019 Convention

It was agreed that Council would review the SUMA Convention Agenda and consult their schedules for their availability.

Wadena Town Hall Report

Councilor Gordon Barnhart and Administration Carling Sandercock provided a verbal report on the Town of Wadena’s Town Hall Meeting.

FINANCIAL

List of Accounts for Approval October 2018

Hovind/Knudsen

Motion 299-18

That the List for Accounts for Approval be approved as circulated for October 1 - 31, 2018 cheques #10027-10031 and other payments totaling \$103,351.85.

CARRIED

Budgetary Control Report for October 2018

Hovind/Pearson

Motion 300-18

That the Town of Saltcoats approve Budgetary Control report for October 2018 as circulated.

CARRIED

Mayor

Administrator

Bank Reconciliation Barnhart/Hovind **Motion 301-18**
That the Town of Saltcoats approve the Bank Reconciliation report for the month of October 2018 as circulated.

CARRIED

Interim Audit
It was reported that the Interim Audit occurred on November 19, 2018, and that a Management Report would be provided for the December 12, 2018 Council Meeting.

PUBLIC WORKS

Monthly Review of Waterworks Operational Records – October 1 - 31, 2018 Barnhart/Knudsen **Motion 302-18**
That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for October 1 - 31, 2018 as circulated.

CARRIED

Monthly Public Works Report for October 2018 Hovind/Larsen **Motion 303-18**
That the Town of Saltcoats approve the Monthly Public Works Report for October 2018.

CARRIED

Waterworks Compliance Inspection Response
It was agreed that the Town of Saltcoats would proceed with testing Ammonia qualities once a month, and recording less than 0.02 MG/L Free Chlorine as directed by Derrick Hoehn, Sr. Environmental Project Officer.

BUSINESS ARISING FROM MINUTES OF October 17, 2018

Lagoon Expansion – Draft New Building Canada Fund Agreement Larsen/Barnhart **Motion 304-18**
That the Town of Saltcoats approve the submission of an amended project completion date of March 31, 2022 and Final Claim submission of June 30, 2022 for the Draft New Building Canada Fund – Small Communities Fund Contribution Agreement.

CARRIED

Town Shop
Council was provided with a progress report and a new timeline for the new Town Shop completion, Administration also provided Council with a report for the disposal of the old Town Shop.

NEW BUSINESS

Kirkham Memorial Rock Request
It was agreed that Administration would notify B. Godin of Public Works' recommendation for the Kirkham Memorial Rock.

Curling Rink Caretaker Request Knudsen/Pearson **Motion 305-18**
That the Town of Saltcoats approve the request from the Saltcoats Curling Club to pay the contract for the caretaker for the season with repayment to occur after March 31, 2019 with the cost of the additional WCB premiums to be included in the repayment amount.

CARRIED

EMW Muster Point Request McCallum/Larsen **Motion 306-18**
That the Town of Saltcoats approve the request of EMW Industrial Ltd. to use the Stirling Room of the Community Services Building and/or the Saltcoats District Community Hall as a muster point in the

event that their outdoor designated muster points are compromised or weather prohibits them.

CARRIED

Bylaw No. 14-2018 Knudsen/Pearson
Waste and Recycling Bylaw

Motion 307-18

That the Town of Saltcoats read for a first time Bylaw #14-2018 a bylaw for the collection and disposal of waste and recycling product and to regulate the disposal of waste.

CARRIED

2019 Utility Rates

Council reviewed the proposed 2019 Utility Rates as prepared by Administration.

Bylaw No. 15-2018 Hovind/Pearson
Utility Rates

Motion 308-18

That the Town of Saltcoats read for a first time Bylaw #15-2018 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer.

CARRIED

Knudsen/Larsen

Motion 309-18

That the Town of Saltcoats read for a second time Bylaw #15-2018 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer.

CARRIED

Knudsen/Larsen

Motion 310-18

That the Town of Saltcoats agree to read three times at this meeting Bylaw #15-2018 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer.

CARRIED UNANIMOUSLY

Hovind/Pearson

Motion 311-18

That the Town of Saltcoats read for a third time and enact Bylaw #15-2018 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer.

CARRIED

2019 Appointment Knudsen/Larsen
Whitesand River Advisory Committee and Yorkton Area Aquifers Advisory Committee Community Engaged Museum Meeting Report YFBTA Symposium Proposal

Motion 312-18

That the Town of Saltcoats appoint Grant McCallum to the Whitesand River Advisory Committee and the Yorkton Area Aquifers advisory Committee for 2019.

CARRIED

Mayor Grant McCallum provided Council with a verbal report of the October 29, 2018 Community Engaged Museum Meeting.

Mayor Grant McCallum provided Council with a verbal report of the proposal to host a Yellowhead Flyway Birding Trail Association Symposium in April of 2019.

**Ball Diamond
Improvement
Committee Report**

Mayor Grant McCallum reported that the Ball Diamond Improvement Committee received a \$30,000.00 donation from Richardson Pioneer to be used for ball diamond upgrades.

**2018 Community
Hall Board
Appointment**

Motion 313-18

That the Town of Saltcoats appoint Les Pearson to the Community Hall Board for 2018.

CARRIED

Correspondence Knudsen/Larsen

Motion 314-18

That the correspondence received and sent as listed be filed.

Received:

1. The Health Foundation – Fundraising
2. Saltcoats Curling Rink – RE:Sound Licence
3. Shell Canada – Shell Property CAP & Environment Closure Report
4. Commissionaires – Bylaw Report
5. Commissionaires – Bylaw Report
6. B.Tucker – Health Care Services Central Butte
7. Ministry of Labour Relations & Workplace Safety – OH&S Harassment Regulations
8. East Central Development Corporation – Board of Directors Nomination

Sent:

1. Water Security Agency – Oct 1, 2018 Waterworks Compliance Inspection

CARRIED

In Camera Knudsen/Larsen

Motion 315-18

That the meeting move in camera at 9:32 p.m.to discuss:

- Interim Audit
- 2019 Utility Rates

CARRIED

**Agreement
to continue
meeting
past 10:00
p.m.**

Larsen/Knudsen

Motion 316-18

That the Town of Saltcoats, in accordance with Bylaw #09-2015 Council Operating Procedure agree to continue this meeting past 10:00 p.m.

CARRIED UNANIMOUSLY

In Camera Larsen/Hovind

Motion 317-18

That the meeting move in camera at 10:02 p.m. to discuss:

- 2019 Utility Rates

CARRIED

Adjournment Hovind/Pearson

Motion 318-18

That the meeting adjourn at 10:10 p.m.

CARRIED

Next Meeting dates:

December 12, 2018	Deputy Mayor (Knudsen)
January 16, 2019	(Larsen)
February 20, 2019	(Larsen)
March 20, 2019	(Larsen)
April 17, 2019	(Pearson)
May 15, 2019	(Pearson)
June 19, 2019	(Pearson)

Approved by Council on: _____