

Town of Saltcoats
OFFICE OF THE TOWN CLERK

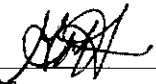
MEETING OF COUNCIL October 16, 2019

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart, Lenore Denbrok, Karen Hovind, Ronald Knudsen, Cory Larsen; Shirley Pearson and Acting Administrator Diane Jamieson and Foreman Dennis Hunt

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

Ryan Stanko, Four Town Journal (7:05 p.m.)

AGENDA	Barnhart/Hovind	Motion 229-19 That the agenda be adopted as circulated with the addition of the following: PERSONNEL: 3. 2020 SUMA Convention PUBLIC WORKS: 4. Cemetery Committee Report NEW BUSINESS 13. High Angle Proposal 14. Citizen Scientists Information	<u>CARRIED</u>
MINUTES			
Approval of Minutes of September 18, 2019	Larsen/Knudsen	Motion 230-19 That the minutes of the September 18, 2019 meeting be approved as circulated.	<u>CARRIED</u>
Minutes of Public Hearing – September 28, 2019	Denbrok/Pearson	Motion 231-19 That the minutes of the September 28, 2019 Public Hearing be approved as circulated.	<u>CARRIED</u>
Minutes of the Special Meeting – September 28, 2019	Hovind/Barnhart	Motion 232-19 That the minutes of September 28, 2019 Special Meeting be approved as circulated.	<u>CARRIED</u>
Approval of Addendums A, B and C 2019	Larsen/Pearson	Motion 233-19 That the Town of Saltcoats approve Addendums A, B and C for October 2019 as circulated.	<u>CARRIED</u>
FINANCIAL			
List of Accounts for Approval September 2019	Barnhart/Knudsen	Motion 234-19 That the List of Accounts for Approval be approved as circulated for September 1 – 30, 2019 cheques 10350-10387 and other payments totaling \$294,594.23.	<u>CARRIED</u>



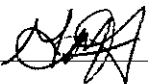
Mayor



Administrator

- 2019 Budget** Larsen/Hovind **Motion 235-19**
That the Town of Saltcoats approve the 2019 Budget as circulated.
CARRIED
- Budgetary Control Report for September 2019** It was agreed to defer the approval of the September 2019 Budgetary Control report to the next meeting to allow for budget amounts to be updated.
- Bank Reconciliation** Hovind/Knudsen **Motion 236-19**
That the Town of Saltcoats approve the Bank Reconciliation for September 2019 as circulated.
CARRIED
- Office Transition Report #3** Council was provided with an update regarding the office transition report in camera.
- Jordan Price from Catterall & Wright joined the meeting by telephone to discuss the Water Treatment Plant Upgrade and the proposed hydrogeological study 7:31 p.m. – 7:50 p.m.**
- PERSONNEL**
- Administrator Position/Staffing** Denbrok/Hovind **Motion 237-19**
That the Town of Saltcoats approve the hiring of Jill Edwardson as temporary office assistant effective Monday, October 21, 2019 at the rate of \$15.51 per hour.
CARRIED
- UMAAS Membership** Hovind/McCallum **Motion 238-19**
That Council approve the UMAAS membership application of Acting Administrator, Diane Jamieson in the amount of \$ 210.00 for 2019.
CARRIED
- 2020 SUMA Convention** Councillor Barnhart reminded everyone that the 2020 SUMA Convention will be held February 2 – 5, 2020 in Regina and Council members are encouraged to attend.
- PUBLIC WORKS**
- Monthly Review of Waterworks Operational Records – September 1 – 30, 2019** Hovind/Denbrok **Motion 239-19**
That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for September 1 – 30, 2019.
CARRIED
- Monthly Public Works Report for September 2019** Barnhart/Larsen **Motion 240-19**
That the Town of Saltcoats approve the Monthly Public Works Report for September 2019.
CARRIED

Mayor



Diane Jamieson

Administrator

**Lagoon
Compliance
Inspection
Report –
September 24,
2019**

Hovind/Pearson

Motion 241-19

That the Town of Saltcoats accept the Lagoon Compliance Inspection report conducted by Water Security Agency on September 24, 2019.

CARRIED

**Cemetery
Advisory
Committee
Report**

Councillor Hovind provided Council with a report on the Cemetery Advisory Committee held on Monday, October 15, 2019.

Larsen/Pearson

Motion 242-19

That the Town of Saltcoats approve the records for the Saltcoats Historical Cemetery to be released to Joyce and Robert Morgan to allow them to update/correct the map and digital cemetery records.

CARRIED**BUSINESS ARISING FROM MINUTES OF SEPTEMBER 18, 2019**

**Lagoon
Expansion**

It was agreed that a response would be provided to Catterall & Wright that Council is not in agreement to additional payments for dewatering at the lagoon construction site and that further Council is not interested in expanding the scope of work on the lagoon expansion project at this time.

**Motion 211-19
WTP Upgrade**

Larsen/Pearson

Motion 243-19

That Motion 211-19 be rescinded in its entirety.

CARRIED**Landfill Closure**

It was agreed that the Town would contact the engineer working on the landfill closure to determine how much notice they need to commence work in order to meet the September 2020 target date.

**OCP/Zoning
Bylaw**

It was agreed that the updated draft OCP and Zoning Bylaw received from SARM Community Planners will be circulated to Council for review with discussions scheduled for the November 2019 Council meeting.

NEW BUSINESS

**Resignation –
Councillor
Larsen**

Knudsen/Barnhart

Motion 244-19

That the Town of Saltcoats accept the resignation of Councillor Corey Larsen effective November 15, 2019 with regret and appreciation.

CARRIED

**2020 Paving
Plan**

It was agreed that 2020 Paving Plan will be deferred to the November 2019 Council meeting.

**Money Found at
Hall**

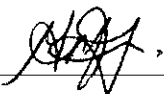
Larsen/McCallum

Motion 245-19

That the unclaimed money found at the hall in the amount of \$135.00 be given to the Saltcoats Ball Diamond Improvement Committee.

CARRIED

Mayor



Deane Jamieson
Administrator

- | | | |
|--|-----------------|---|
| Appointment of Building Officials | Hovind/Larsen | <p>Motion 246-19
That the Town of Saltcoats appoint the following Building Officials:
Dustin Masuk – Professional Building Inspections, Inc
Bob Baker -Professional Building Inspections, Inc.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| Municipal Gas Tax Funding Agreement Amendment No. 1 | McCallum/Larsen | <p>Motion: 247-19
That the Town of Saltcoats approve Municipal Gas Tax Funding Agreement – Amendment No. 1 as circulated.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| Committee Appointments | Hovind/Pearson | <p>Motion 248-19
That effective immediately, the following committee appointments be approved:
Public Works Committee – Robert Morgan
Beautification Committee – Tom McIntyre, Gail Smith and Heather Torrie;
and further that the resignation of Shiela Williams be accepted with thanks for the service provided.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| High Angle Development Proposal | Larsen/Barnhart | <p>Motion 249-19
That the Town of Saltcoats approve the written proposal received from High Angle regarding the development of 201 Commercial Street, including approval to allow for an amendment to the Zoning Bylaw to rezone this lot from residential.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| Correspondence | Hovind/Barnhart | <p>Motion 250-19
That the following correspondence be noted and filed:
1. Ron Knudsen – Thank you.
2. SAMA – 2021 Revaluation Information Sheet
3. SUMA – Engineering Services Now Available
4. RCMP – September 2019 Occurrence Summary
5. Bylaw Enforcement Reports
 - October 4, 2019
 - September 21, 2019</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| Meeting Past 10:00 p.m. | Hovind/Larsen | <p>Motion: 251-19
That Council agree to continue this meeting past 10:00 p.m.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| In Camera | Larsen/McCallum | <p>Motion 252-19
That the meeting move in camera at 9:43 p.m. to discuss:</p> <ul style="list-style-type: none"> - Strategic Planning - Financial Matters - Personnel Matters <p style="text-align: right;"><u>CARRIED</u></p> |

Mayor

Administrator

The regular meeting of Council resumed at 10:05 p.m.

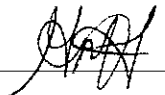
Adjournment Hovind/Pearson

Motion 253-19

That the meeting adjourn at 10:20 p.m.

CARRIED

Approved by Council on: November 20, 2019



Mayor



Administrator