

*Town of Saltcoats*  
OFFICE OF THE TOWN CLERK

**MEETING OF COUNCIL** October 17, 2018

**Present:** Mayor Grant McCallum, Councilors, Gordon Barnhart, Karen Hovind, Ronald Knudsen, Corey Larsen, Shirley Pearson, Administrator Carling Sandercock, and Town Foreman Dennis Hunt

Delegates: Daneen Kelly, EMO Coordinator 7:58 p.m. – 8:14 pm, The Honourable Warren Kaeding, M.L.A. for Melville - Saltcoats 8:25 p.m. – 8:47 p.m.

Visitors: Les Pearson, Bill Johnston

With quorum being present, the Council Meeting was called to order by Mayor McCallum at 7:02 p.m. in the Stirling Room in the Community Services Building.

<b>AGENDA</b>	Barnhart/Pearson	<b>Motion 268-18</b> That the amended agenda for the October 17, 2018 meeting be approved as circulated with the amendment to include Personnel #3 – Drug/Alcohol Policy, Public Works #5 – Well Decommissioning Program, New Business #5 – Vimy to Juno Thank You, New Business #6 – Landfill Closure/Decommissioning Plans.  <b><u>CARRIED</u></b>
<b>EMO Coordinator Delegation</b>		Daneen Kelly, EMO Coordinator appeared before council to provide information on the Emergency Measurers Organization and to discuss and schedule a table top exercise of a mock disaster.
<b>MINUTES</b>		
<b>Approval of Minutes of September 19, 2018</b>	Knudsen/Larsen	<b>Motion 269-18</b> That the minutes of the September 19, 2018 meeting be approved as circulated with the amendment to include Street Paving - “from Mobile Paving Ltd.”  <b><u>CARRIED</u></b>
<b>Approval of Addendum A, B, C and D 2018</b>	Barnhart/Larsen	<b>Motion 270-18</b> That the Town of Saltcoats receive for information Addendum A, B, C and D - 2018.  <b><u>CARRIED</u></b>
<b>M.L.A. for Melville – Saltcoats Constituency</b>		The Honourable Warren Kaeding, M.L.A. for Melville – Saltcoats appeared before council to provide an update on Government of Saskatchewan projects, and to discuss options for an additional turning lane on Highway 16 into Saltcoats.
<b>PERSONNEL</b>		
<b>Wadena Town Hall Meeting</b>	Barnhart/Larsen	<b>Motion 271-18</b> That the Town of Saltcoats approve the attendance of Carling Sandercock at the November 6, 2018 Town of Wadena’s Town Hall Meeting in Wadena with travel expenses covered.  <b><u>CARRIED</u></b>
<b>Cybersecurity Webinar</b>		It was reported that Administration would be participating in the Munisoft Cybersecurity Webinar on October 30, 2018.

**Drug/Alcohol Policy**

It was agreed that Administration would draft a Drug, Alcohol and Smoking Policy to be presented at the November 21, 2018 Council Meeting.

**FINANCIAL****List of Accounts for Approval September 2018**

Knudsen/Pearson

**Motion 272-18**

That the List for Accounts for Approval be approved as circulated for September 1-30, 2018 cheques #9992-10026 and other payments totaling \$285,720.91.

**CARRIED****Budgetary Control Report for September 2018**

Barnhart/Hovind

**Motion 273-18**

That the Town of Saltcoats approve the Budgetary Control report for September 2018 as circulated.

**CARRIED****Bank Reconciliation**

McCallum/Knudsen

**Motion 274-18**

That the Town of Saltcoats approve the Bank Reconciliation report for the month of September 2018 pending electronic review.

**CARRIED****PUBLIC WORKS****Monthly Review of Waterworks Operational Records – September 1 - 30, 2018**

Larsen/Hovind

**Motion 275-18**

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for September 1 - 30, 2018 as circulated.

**CARRIED****Monthly Public Works Report for September 2018**

Barnhart/Larsen

**Motion 276-18**

That the Town of Saltcoats approve the Monthly Public Works Report for September 2018.

**CARRIED****Permit for Construction – Sewage Lagoon Upgrades**

Hovind/Knudsen

**Motion 277-18**

That the Town of Saltcoats receive as circulated Permit No. 00069783-00-00, Permit for Construction – Sewage Lagoon Upgrades.

**CARRIED****Inspection Reports**

Barnhart/Larsen

**Motion 278-18**

That the Town of Saltcoats receive as circulated October 1, 2018 Lagoon Compliance Inspection, Waterworks Compliance Inspection – Source, and Waterworks Compliance Inspection – Human Consumptive Use Reports.

**CARRIED****Waterworks Compliance Inspection Report Response**

Larsen/Pearson

**Motion 279-18**

That the Town of Saltcoats approve the presented written response to be sent to Derrick Hoehn, Environmental Project Officer regarding the Non-Compliant regulatory marking in the Waterworks Compliance Inspection – Human Consumptive Use Report.

Barnhart/Knudsen **Motion 279A-18**  
That the Town of Saltcoats amend Motion 279-18 to insert “and the Water Security Agency’s Supervising Officer” after “Derrick Hoehn, Environmental Project Officer.”

**CARRIED**

**Motion 279-18**

That the Town of Saltcoats approve the presented written response to be sent to Derrick Hoehn, Environmental Project Officer *and the Water Security Agency’s Supervising Officer*, regarding the Non-Compliance regulatory marking in the Waterworks Compliance Inspection – Human Consumptive Use Report.

**CARRIED AS AMENDED**

**Well  
Decommissioning  
Program**

Mayor McCallum reported on the Assiniboine Watershed Stewardship Association’s Water Infrastructure Program: Well Decommissioning.

**BUSINESS ARISING FROM MINUTES OF September 19, 2018**

**Lagoon  
Expansion**

It was reported by administration that tendering for the Lagoon Expansion can begin once the Contribution Agreement for the Small Communities Fund has been received.

**Town Shop**

It was reported by administration that no further progress has been made since the September 19, 2018 Council Meeting, and that the Consulting Engineer Cicon Engineering has advised that progress payments be withheld until further progress has been made on the Town Shop.

**Street Paving** Barnhart/Knudsen

**Motion 280-18**

That the Town of Saltcoats approve the paving of York Street from Montreal Avenue to Crescent Lake Road for 2019, subject to the approval of the 2019 Budget.

**CARRIED**

**NEW BUSINESS**

**Mutual Aid  
Agreement  
Bylaw No. 13-  
2018** Larsen/Hovind

**Motion 281-18**

That the Town of Saltcoats read for a first time Bylaw #13-2018 a bylaw to enter into an agreement to form a mutual aid area as amended.

**CARRIED**

Knudsen/Pearson

**Motion 282-18**

That the Town of Saltcoats read for a second time Bylaw #13-2018 a bylaw to enter into an agreement to form a mutual aid area.

**CARRIED**

Hovind/Barnhart

**Motion 283-18**

That the Town of Saltcoats agree to read three times at this meeting Bylaw #13-2018 a bylaw to enter into an agreement to form a mutual aid area.

**CARRIED UNANIMOUSLY**

	Knudsen/Hovind	<p><b>Motion 284-18</b> That the Town of Saltcoats read for a third time and enact Bylaw #13-2018 a bylaw to enter into an agreement to form a mutual aid area.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Traffic Regulations Bylaw No. 12-2018</b>	Barnhart/McCallum	<p><b>Motion 285-18</b> That the Town of Saltcoats read for a first time Bylaw #12-2018 a bylaw to regulate traffic as amended.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
	Hovind/Pearson	<p><b>Motion 286-18</b> That the Town of Saltcoats read for a second time Bylaw #12-2018 a bylaw to regulate traffic.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
	Hovind/Knudsen	<p><b>Motion 287-18</b> That the Town of Saltcoats agree to read three times at this meeting Bylaw #12-2018 a bylaw to regulate traffic.</p> <p style="text-align: right;"><b><u>CARRIED UNANIMOUSLY</u></b></p>
	Barnhart/Larsen	<p><b>Motion 288-18</b> That the Town of Saltcoats read for a third time and enact Bylaw #12-2018 a bylaw to regulate traffic.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Stirling Room</b>		<p>Council reviewed the Saskatchewan Health Authorities Food Premises Inspection Report for the Stirling Room of the Community Services Building.</p>
<b>Parkland Singles Social Club Request</b>	Larsen/Pearson	<p><b>Motion 289-18</b> That the Town of Saltcoats approve the request of the Parkland Singles Club Social Club to host four dances in 2019 at the current reduced rate of \$280.00 per dance.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
	McCallum/Hovind	<p><b>Motion 290-18</b> That the Town of Saltcoats approve a letter of gratitude be sent to the Saltcoats Historical and Museum Society for sponsoring and coordinating the Vimy to Juno Exhibition coming to the Town of Saltcoats, and further that a card of thanks be sent to the Straker family for their dedication to this exhibit.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
<b>Landfill Closure/Decommissioning Plans</b>	Hovind/Larsen	<p><b>Motion 291-18</b> That the Town of Saltcoats request an extension from the Ministry of Environment to submit a Closure and Decommissioning Plan.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>
	McCallum/Larsen	<p><b>Motion 292-18</b> That the Town of Saltcoats approve in principal Wood Environment &amp; Infrastructure Solutions Closure and Decommissioning Plan proposal pending confirmation of 2019 costs and Ministry of Environment extension approval.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>

**Correspondence** Knudsen/Barnhart

**Motion 293-18**

That the correspondence received and sent as listed be filed.

Received:

- 1. Commissionaires – Bylaw Report – September 14, 2018
- 2. Commissionaires – Bylaw Report – September 26, 2018
- 3. Multicultural Council of Saskatchewan – Proclamation
- 4. Colliers Project Leaders – Infrastructure Project
- 5. Walker Projects – Infrastructure Project
- 6. University of Regina – Community Engagement Project

Sent:

- 1. V. Trowell – Lot Consolidation
- 2. SCF – Project Information
- 3. M. Straker – Letter of Thanks, Town Cop Gun Project

**CARRIED**

**Proclamation** Barnhart/Larsen

**Motion 294-18**

**WHEREAS**, Saskatchewan was the first province to enact multiculturalism legislation on November 22, 1974, recognizing the right of every community to retain its identity, language and traditional arts and sciences for the mutual benefit of citizens;  
**WHEREAS**, the Saskatchewan motto is From Many Peoples Strength; and

**WHEREAS**, the Multicultural Council of Saskatchewan is committed to promoting, fostering, improving and developing multiculturalism in the economic, cultural and political life of Saskatchewan while working to achieve equality of all residents.

**NOW THEREFOR**, I, Grant McCallum, Mayor of the Town of Saltcoats, do hereby proclaim the week of **November 17 – 25, 2018** as **Saskatchewan Multiculturalism Week** in the Town of Saltcoats.

**CARRIED**

**Adjournment** Hovind/Pearson

**Motion 295-18**

That the meeting adjourn at 9:56 p.m.

**CARRIED**

Next Meeting dates:

- November 21, 2018
- December 12, 2018
- January 16, 2019
- February 20, 2019
- March 20, 2019
- April 17, 2019
- May 15, 2019
- June 19, 2019

- Deputy Mayor
- (Knudsen)
- (Knudsen)
- (Larsen)
- (Larsen)
- (Larsen)
- (Pearson)
- (Pearson)
- (Pearson)

Approved by Council on: \_\_\_\_\_