

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL September 18, 2019

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart, Lenore Denbrok, Karen Hovind, Ronald Knudsen, Acting Administrator Diane Jamieson and Foreman Dennis Hunt

Regrets: Councilor Shirley Pearson and Councilor Corey Larsen

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

Visitors: Bill Johnson, Four Town Journal

Mayor McCallum welcomed new Councilor Lenore Denbrok to Council.

AGENDA	Barnhart/Hovind	Motion 202-19 That the amended agenda be adopted as circulated noting the agenda meeting date should be September 18, 2019 and an addition of: Public Works: 3. Hall Board Items <u>CARRIED</u>
MINUTES		
Approval of Minutes of August 21, 2019	McCallum/Knudsen	Motion 203-19 That the minutes of the August 21, 2019 meeting be approved as circulated. <u>CARRIED</u>
Approval of Addendums A, B, C and D 2019	Hovind/Denbrok	Motion 204-19 That the Town of Saltcoats approve Addendums A, B, C and D for September 2019 and further that Addendum D be discontinued as this project is now considered complete. <u>CARRIED</u>
FINANCIAL		
List of Accounts for Approval August 2019	Knudsen/Barnhart	Motion 205-19 That the List of Accounts for Approval be approved as circulated for August 1 – 31, 2019 cheques 10322-10349 and other payments totaling \$260,495.49. <u>CARRIED</u>
Budgetary Control Report for August 2019	Barnhart/Hovind	Motion 206-19 That the Town of Saltcoats approve the Budgetary Control report for August 2019 as circulated. <u>CARRIED</u>
Bank Reconciliation	Hovind/Barnhart	Motion 207-19 That the Town of Saltcoats approve the Bank Reconciliation for August 2019 as circulated.

Mayor

Administrator

CARRIED**Office
Transition
Report #2**

Council was provided with an update regarding the office transition report with additional items for discussion in camera. Council was also advised of auditor scheduled days: September 17 and September 27.

**Correct
December 12,
2018 minutes**

Barnhart/Knudsen

Motion 208-19

That the Town of Saltcoats amend motion 320-18 to read “December 12, 2018” rather than November 21, 2018 and amend motion 323-18 to read “cheques 10031-10070 and other payments totaling \$203,578.16.”

CARRIED**PERSONNEL****Administrator
Position**

Councilor Knudsen provided an update on recruitment to the administrator position.

**Monthly Review
of Waterworks
Operational
Records –
August 1 – 31,
2019**

Hovind/Denbrok

Motion 209-19

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for August 1 - 31, 2019 as circulated.

CARRIED**Monthly Public
Works Report
for August 2019**

Denbrok/Hovind

Motion 210-19

That the Town of Saltcoats approve the Monthly Public Works Report for August 2019.

CARRIED**BUSINESS ARISING FROM MINUTES OF August 21, 2019****Lagoon
Expansion**

Foreman, Dennis Hunt provided Council with a progress report on the lagoon expansion project.

WTP Upgrade

Barnhart/Knudsen

Motion 211-19

That the Town of Saltcoats approve the recommendations of Catterall & Wright with regard to the Water Treatment Plant Upgrade to develop one well with a target flow rate of 20 Lps, maintain well # 3 as a backup water supply and decommission well #1.

CARRIED**Landfill Closure**

There was nothing further to report to Council regarding the landfill closure at this time.

**Brandt
Maintenance
Program –
Wheel Loader**

Barnhart/Hovind

Motion 212-19

That the Town of Saltcoats approve the service agreement with Fleetwise for maintenance of the John Deere Wheel Loader.

CARRIED**Correct Motion
174-19**

Hovind/Knudsen

Motion 213-19

That the Town of Saltcoats rescind motion 174-18 in its entirety.

CARRIED**Agreement with**

Hovind/Barnhart

Motion 214-19

Tom McIntyre		That the Town of Saltcoats approve the agreement with Tom McIntyre for lot PT 18 Plan BZ7269 to be transferred to the Town of Saltcoats as Municipal Reserve in exchange for the abatement of 2019 municipal property taxes in the amount of \$1243.95 which includes Lagoon Capacity Expansion Special Tax and Street Paving Special Tax.	<u>CARRIED</u>
NEW BUSINESS			
List of Land in Arrears 2018	Barnhart/Knudsen	Motion 215-19 That the Town of Saltcoats approve the list of lands with arrears of taxes for 2018 as circulated and authorize advertising in accordance with sections 3 and 4 of the Tax Enforcement Act.	<u>CARRIED</u>
Public Notice Bylaw 11-2018	Hovind/Denbrok	Motion 216-19 That the Town of Saltcoats approve the renumbering of Bylaw 11-2018 Public Notice Bylaw to 11-2018-A (to distinguish from Bylaw 11-2018 To Provide for Incurring a Debt.	<u>CARRIED</u>
Borrowing Bylaw 05-2019	Hovind/Knudsen	Motion 217-19 That the Town of Saltcoats introduce and give first reading to Bylaw #05-2019 A Bylaw to Provide for Borrowing the Sum of Four Hundred and Ninety Thousand and 00/100 Dollars (\$490,000) By Way of Debenture for the Purpose of Upgrading the Lagoon.	<u>CARRIED</u>
Public Hearing	Barnhart/Denbrok	Motion 218-19 That the Town of Saltcoats hold a public hearing regarding Bylaw #05-2019 A Bylaw To Provide for Borrowing The Sum of Four Hundred and Ninety Thousand and 00/100 Dollars (\$490,000) By Way of Debenture for the Purpose of Upgrading the Lagoon on Saturday, September 28, 2019 at 9:30 a.m. in the Stirling Room, Community Services Building for the purpose of hearing any written or verbal submissions from the public.	<u>CARRIED</u>
		Mayor McCallum and Councilor Hovind declared a conflict of interest regarding the request of Alicia Daigneault for a donation and left the meeting at 8:44 p.m.	
		Mayor McCallum and Councilor Hovind returned to the meeting at 8:47 p.m.	
OCP/Zoning Bylaw		It was agreed that a request would be made to the SARM Community Planners to have them send the most recent OCP and Zoning Bylaw Documents from 2017 in order to determine status and develop a plan to complete these documents as soon as possible.	
Amend Policy 11-16 OH&S Personal Protective Equipment	McCallum/Knudsen	Motion 219-19 That the Town of Saltcoats approve the amended policy #11-16 OH&S Personal Protective Equipment to include a \$250.00 reimbursement for protective footwear for full-time permanent outside employees.	<u>CARRIED</u>
Saltcoats School – Autumn	Knudsen/Hovind	Motion 220-19 That the Town of Saltcoats approve the request of the Saltcoats	

Summit 2019		School to use part of the LeFlay Trail and the Saltcoats District Regional Park for the 35 th Annual Saltcoats Autumn Summit on Friday, September 27, 2019.	<u>CARRIED</u>
RCMP		Council reviewed the RCMP activity report for the month of August 2019.	
Spring Clean Up Week		It was agreed that the Spring Clean Up Week would be deferred to the October 2019 Council meeting.	
Proposed Consolidation R.M. of Saltcoats (Wilson)	Hovind/McCallum	Motion 221-19 That the Town of Saltcoats respond to Community Planning regarding the proposed agricultural/residential sub-division of all of NE ¼ Section 2 and surface consolidation of Parcel A, Plan 102162181, NE ¼ 2-24-02 W2M in the Rural Municipality of Saltcoats indicating that the Town of Saltcoats does not have any concerns with this subdivision.	<u>CARRIED</u>
Lot Consolidation Appeal – Denysuik		The appeal of Council’s decision regarding the lot consolidation of Duane Denysuik was reviewed. Council remains of the opinion that currently no changes have been made to the properties to remove one of the residential buildings and therefore the decision of council stands.	
Council Committee Review	McCallum/Barnhart	Motion 222-19 That the amendments to Council Sub Committees and Council appointed Committees be approved as circulated.	<u>CARRIED</u>
SUMA Regional Meeting	Barnhart/Knudsen	Motion 223-19 That the Town of Saltcoats approve the attendance of Mayor Grant McCallum, Councilors Lenore Denbrok and Gordon Barnhart at the October 9, 2019 Saskatchewan Urban Municipalities Association in Yorkton with travel expenses covered for McCallum and Denbrok.	<u>CARRIED</u>
		Mayor McCallum declared November 16 – 24, 2019 as Multicultural Week in the Town of Saltcoats.	
Hall Board Items		Council reviewed the list of hall board items and questions. It was agreed that prices for a new cooler would be required prior to making a decision about cost sharing this purchase. All other items would be followed up by the Acting Administrator with the hall board.	
Correspondence	Barnhart/Hovind	Motion 224-19 That the following correspondence be noted and filed: 1. CUPW – Canada Post concerns 2. Churchbridge Fire Department – Push In Ceremony 3. SGI – Changes to Vehicles for Hire Act and Regulations – Blue Angel Bus 4. Multicultural Council of Saskatchewan – Multicultural Week November 16-24, 2019	<u>CARRIED</u>
In Camera	Denbrok/Hovind	Motion 225-19 That the meeting move in camera at 9:35 p.m. to discuss: - Office Transition Report #2 containing confidential personnel information and financial discussions.	

CARRIED

The regular meeting of Council resumed at 9:55 p.m.

**Meeting to Go
Past 10:00 p.m.** Knudsen/Denbrok

Motion 226-19

That Council agree to continue this meeting past 10:00 p.m.

CARRIED

In Camera Barnhart/Hovind

Motion 227-19

That the meeting move in camera at 9:56 p.m. to continue discussion regarding the Office Transition Report

CARRIED

The regular meeting of Council resumed at 10:18 p.m.

Adjournment Hovind/Denbrok

Motion 228-19

That the meeting adjourn at 10:20 p.m.

CARRIED

Approved by Council on: _____