

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL September 20, 2017

Present: Mayor Grant McCallum, Councilors Gordon Barnhart, Ronald Knudsen, Corey Larsen, Don McDill, Karen Hovind (nee Ward), Administrator Carling Sandercock

Regrets: Councilor Josh Beynon, Bruce Evans Delegation

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:01 p.m. in the Stirling Room in the Community Services Building.

Delegations: Samantha Jolly (7:04 p.m. – 7:11 p.m.)
Stephen Farquharson & Jesse Baron, Saltcoats Ball Diamond Improvement Committee
(7:12 p.m. – 7:24 p.m.)
Dennis Hunt, Town Forman (7:25 p.m. – 7:53 p.m.)

Visitors: Devon Cooper, Harvey Cooper, Kim Cooper, Muriel Nicole, Dorothy Oliver, and Bill Johnston, Four-Town Journal

AGENDA	Barnhart/Larsen	Motion 316-17 That the agenda for the September 20, 2017 meeting be approved as circulated with the addition of item #13 under New Business – FCM Report and removal of a delegation from Bruce Evans. <p style="text-align: right;"><u>CARRIED</u></p>
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Councilor McDill left the meeting at 7:11 p.m. and returned at 7:15 p.m.

MINUTES

Approval of Minutes of August 16, 2017 Special Meeting	Hovind/Knudsen	Motion 317-17 That the minutes of the August 16, 2017 Special Meeting be approved as circulated. <p style="text-align: right;"><u>CARRIED</u></p>
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Approval of Minutes of August 16, 2017 Council Meeting	Barnhart/McDill	Motion 318-17 That the minutes of the August 16, 2017 Council Meeting be approved as circulated. <p style="text-align: right;"><u>CARRIED</u></p>
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Approval of Addendum A, B, C and D 2017	Larsen/Hovind	Motion 319-17 That the Town of Saltcoats receive for information with suggested amendments Addendum A, B, C and D - 2017 as circulated. <p style="text-align: right;"><u>CARRIED</u></p>
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FINANCIAL

List of Accounts for Approval August 1 - 31, 2017	Hovind/Larsen	Motion 320-17 That the List of Accounts for Approval be approved as circulated for August 1 – 31, 2017 cheques #9629-9652 and other payments totaling \$57,165.26. <p style="text-align: right;"><u>CARRIED</u></p>
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Budgetary Control Report for August 2017 Barnhart/Knudsen **Motion 321-17**
That the Town of Saltcoats approve the Budgetary Control report for August 2017 as circulated.

CARRIED

Bank Reconciliation – August 2017 Hovind/Larsen **Motion 322-17**
That the Town of Saltcoats approve the Bank Reconciliation report for the month of August 2017 as circulated.

CARRIED**PERSONNEL**

Introduction to Public Works Workshop McCallum/Knudsen **Motion 323-17**
That the Town of Saltcoats approve the attendance of Administrator Carling Sandercock and Town Foreman Dennis Hunt at the ATAP Workshop – Introduction to Public Works on October 12, 2017 with cost of registration and expenses covered.

CARRIED

Control Systems Troubleshooting Basics Workshop Barnhart/McDill **Motion 324-17**
That the Town of Saltcoats approve the attendance of Town Foreman Dennis Hunt at the ATAP workshop – Control Systems Troubleshooting Basics on October 18, 2017 with expenses covered.

CARRIED

Iron & Manganese Removal Workshop McDill/Larsen **Motion 325-17**
That the Town of Saltcoats approve the attendance of Public Works Assistant Paul Bulmer at the ATAP workshop – Iron & Manganese Removal on October 19, 2017 with expenses covered.

CARRIED**PUBLIC WORKS**

Monthly Review of Waterworks Operational Records – August 2017 Hovind/Larsen **Motion 326-17**
That the Town of Saltcoats approve the monthly review of Waterworks Operational Records for August 2017.

CARRIED

Monthly Public Works Report for August 2017 Larsen/Knudsen **Motion 327-17**
That the Town of Saltcoats approve the Monthly Public Works Report for August 2017.

CARRIED

Notice of Intent to Renew a Permit to Operate a Waterworks McDill/Larsen **Motion 328-17**
That the Town of Saltcoats approve the proposed Permit to Operate a Waterworks as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES OF August 16, 2017

Lagoon Expansion - Subdivision	Barnhart/Larsen	<p>Motion 329-17</p> <p>That the Town of Saltcoats approve the plan of the proposed public utility subdivision in the Rural Municipality of Saltcoats No. 213 of NW ¼ 36-23-2-W2M dated September 7, 2017 as circulated.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Truck Routes	Larsen/McDill	<p>Motion 330-17</p> <p>That the Town of Saltcoats approve in principal the proposed truck route for EMW Industrial Ltd as circulated.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Sidewalk Repair/Replacement Policy		<p>It was agreed that the Public Works Subcommittee of Council will review the Sidewalk Repair, Replacement and Removal Policy and present a revised version at the October 18, 2017 Council meeting.</p>
424 High Street Shed – Inspection Report	Knudsen/Larsen	<p>Motion 331-27</p> <p>That the Town of Saltcoats ratify the electronic decision to approve the Inspection Report for 424 High Street dated September 1, 2017 as circulated and that Moving Permit #2014-01’s condition of installing a new steel roof be retracted.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Bylaw No. 07-2017 – A Bylaw to Control and Regulate Fire Pits	Barnhart/Hovind	<p>Motion 332-17</p> <p>That the Town of Saltcoats read for a second time Bylaw #07-2017 a bylaw to control and regulate fire pits as amended.</p> <p style="text-align: right;"><u>CARRIED</u></p>
	Hovind/McCallum	<p>Motion 333-17</p> <p>That the Town of Saltcoats read for a third time and enact Bylaw #07-2017 a bylaw to control and regulate fire pits.</p> <p style="text-align: right;"><u>CARRIED</u></p>
	Larsen/McDill	<p>Motion 334-17</p> <p>That the Town of Saltcoats donate all fees collected from the annual Fire Permits toward the Saltcoats Volunteer Fire Department.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Dangerous Dog Infraction		<p>Samantha Jolly, resident of Town of Saltcoats met with Council to request reconsideration of the decision made to rescind the exemption granted for her Husky/German Shepherd dog named “Brewser” from the Dangerous Dog Bylaw #07-2011 and for immediate removal from town limits.</p>
	Larsen/Hovind	<p>Motion 335-17</p> <p>That the Town of Saltcoats to reinstate the exemption from the Dangerous Dog Bylaw #07-2011 to Samantha Jolly for her Husky/German Shepherd mix “Brewser” with the same conditions applying based on the additional information received.</p> <p style="text-align: right;"><u>CARRIED</u></p>

Councilor Barnhart requested a recorded vote:

In favour – Hovind, Larsen, McCallum, McDill

Opposed: Barnhart, Knudsen

**Glasgow
Culvert
Drainage
Plan**

It was reported that the culverts on the 100 block of Glasgow Avenue were installed, and that EMW Industrial Ltd would discuss cost sharing at a later date.

NEW BUSINESS

**Bylaw No.
08-2017
Water and
Sewer Rates**

Barnhart/Knudsen

Motion 336-17

That the Town of Saltcoats read for a first time Bylaw #08-2017 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer as amended.

CARRIED

McCallum/McDill

Motion 337-17

That the Town of Saltcoats agree to read three times at this meeting Bylaw #08-2017 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer.

CARRIED UNANIMOUSLY

Barnhart/Larsen

Motion 338-17

That the Town of Saltcoats read for a second time Bylaw #08-2017 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer.

CARRIED

Knudsen/Larsen

Motion 339-17

That the Town of Saltcoats read for a third time and enact Bylaw #08-2017 a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of service charge for the use of the sewer.

CARRIED

**FCM Grant
Application –
Asset
Management**

Barnhart/Larsen

Motion 340-17

That the Town of Saltcoats direct staff to make application for a grant opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program, and that the town will develop an asset management plan for the core assets owned by the town, and further that the town will commit \$3,500.00 from its budget towards the costs of this initiative.

CARRIED

Development	Barnhart/Larsen	<p>Motion 341-17</p> <p>That the Town of Saltcoats approve the amended hold agreement for pre-sale of Stirling Heights lots as circulated.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Saltcoats Ball Diamond Improvement Committee Request		<p>Stephen Farquharson and Jesse Baron, residents of Town of Saltcoats met with Council to request a \$20,000.00 loan or line of credit for the Saltcoats Ball Diamond Improvement Committee to be used for the improvements of the Ball Diamonds at the Saltcoats District Regional Park.</p>
	Barnhart/McDill	<p>Motion 342-17</p> <p>That the Town of Saltcoats approve a line of credit to the Saltcoats Ball Diamond Improvement Committee for up to \$20,000.00 payable over one year, and further that the Saltcoats Ball Diamond Improvement Committee be a committee of the Town of Saltcoats.</p> <p style="text-align: right;"><u>CARRIED</u></p>
2017 Compost Pickup	McDill/Larsen	<p>Motion 343-17</p> <p>That the Town of Saltcoats approve the dates of September 29, 2017 and October 20, 2017 for compost pickup with no additional fees charged against residents or commercial properties.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Appointments	Barnhart/McDill	<p>Motion 344-17</p> <p>That the Town of Saltcoats appoint Stephen Farquharson and Jesse Baron to the Saltcoats District Regional Park Authority Board effective September 21, 2017.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Ratify Dangerous Dog Removal	Larsen/Knudsen	<p>Motion 345-17</p> <p>That the Town of Saltcoats Council ratify the electronic decision to delay the removal of Dangerous Dog “Brewser” from the Town of Saltcoats until September 20, 2017 and further, this will be under the condition that the animal must properly be confined until the specified date.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Ratify EMW Street Closure	Knudsen/Barnhart	<p>Motion 346-17</p> <p>That the Town of Saltcoats ratify the electronic decision to approve the request of EMW Industrial Ltd. to close part of the 100 block of Glasgow Avenue on Tuesday, September 26, 2017 from 11:00 a.m. to 2:00 p.m. for a Community Grand Opening barbeque lunch.</p> <p style="text-align: right;"><u>CARRIED</u></p>
Ratify Gazebo Construction	Barnhart/Knudsen	<p>Motion 347-17</p> <p>That the Town of Saltcoats ratify the electronic decision to award Ralph Warkentin the Gazebo Construction tender in the amount of \$7,290.00 plus applicable taxes.</p>

CARRIED**Community Hall Building Operation Concerns**

It was agreed that the Community Hall building operation concerns; sound system adequacy, contact for all building systems and garbage removal would all be deferred to the Community Hall Board to recommend a course of action.

Request for Public Place displays

Hovind/Barnhart

Motion 348-17

That the Town of Saltcoats approve the request from the Saltcoats Museum to place displays in town owned facilities for public viewing and further, that the Town is not responsible for the safety of the displays or the costs associated with preparing the displays.

CARRIED**Request for 33rd Annual Autumn Summit**

Knudsen/McDill

Motion 349-17

That the Town of Saltcoats approve the request of Saltcoats School to use a portion of the Leflay Trail for the 33rd Annual Saltcoats Autumn Summit to be held on Friday, September 29, 2017.

CARRIED**Bylaw Enforcement Update FCM Report**

Council was provided with a bylaw enforcement update.

Council was provided with a report of the Federation of Canadian Municipalities Association's current projects that Councilor Barnhart is participating in.

In Camera

Hovind/McDill

Motion 350-15

That the meeting move in camera at 9:10 p.m. to discuss:

- Dangerous Dog Infraction
- Saltcoats Ball Diamond Improvement Committee Request
- Gazebo Construction Tender
- Bylaw Enforcement Update

CARRIED

The in camera session ended and the regular council meeting resumed at 9:55 p.m.

Correspondence

Barnhart/Larsen

Motion 351-17

That the correspondence listed below be filed:

Received:

1. Pilar Systems – FCM Municipal Asset Management Program
2. Town of Churchbridge – Water Operator Coverage
3. Commissionairs – Bylaw Enforcement Report
4. Multicultural Council of Saskatchewan – Request for Proclamation
5. Town of Churchbridge – Mutual Fire Aid Agreement

Sent:

1. J. Beynon – Saltcoats District Regional Park Resignation
2. S. Gibler – Shed at 424 High Street
3. S. Jolly – Dangerous Dog Infraction

- 4. D. Vangen – Dangerous Dog Exemption
- 5. J. Bilan – Shipping Container Exemption
- 6. S. Jolly – Dangerous Dog Infraction
- 7. EMW Industrial – Temporary Street Closure

CARRIED

Meeting Barnhart/McDill
Dates
2017/2018

Motion 352-17

That the Town of Saltcoats set regular Council meetings to be the third Wednesday of each month in 2018, and that the December 2017 meeting which will be scheduled for Wednesday, December 13, 2017.

CARRIED

Adjournment Hovind/Barnhart

Motion 353-17

That the meeting adjourn at 10:01 p.m.

CARRIED

Approved by Council on: _____

Nest Meetings:

- | | |
|-------------------|----------|
| October 18, 2017 | (Larsen) |
| November 15, 2017 | (Larsen) |
| December 13, 2017 | (Larsen) |
| January 17, 2018 | (McDill) |
| February 21, 2018 | (McDill) |
| March 21, 2018 | (McDill) |