

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL April 16th, 2025

Present: Mayor Kirby Buchinski, Councillors Jared Bilan, Miles Hutchings, Shirley Pearson Chad Waloschuk, and CAO Cindy Larson

Regrets: Councillors Valerie Brooks, and Braden Issel

Guest: Dennis Hunt 6:00 – 6:20 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA

**Public
Disclosure
Statement
Amendment**

Braden Issel has amended his Public Disclosure Statement which shall hereby form part of these Minutes

**Approval of the
Agenda** Hutchins/
Waloschuk

Motion 73-25

That the Town of Saltcoats approves the Agenda as presented.

CARRIED

**PUBLIC
HEARING**

Mayor Kirby Buchinski opened the Public Hearing for the Traffic Bylaw 6:02 pm.
Two submissions were presented.
Mayor Buchinski closed the hearing at 6:11 pm.

PUBLIC WORKS

**Monthly
Waterworks
Operational
Report** Pearson/Bilan

Motion 74-25

That the Town of Saltcoats approves the Monthly Waterworks Operational Report for March 2025.

CARRIED

**Public Works
Report** Pearson/
Waloschuk

Motion 75-25

That the Town of Saltcoats approves the Public Works Report for March 2025 as presented.

CARRIED

MINUTES

**Approval of the
Minutes of the** Bilan/Hutchings

Motion 76-25

Mayor

Chief Administrative Officer

Regular Meeting

That the Town of Saltcoats approve the Minutes of March 19th, 2025, as presented.

CARRIED

Approval of Addendums A, B and C

Hutchings/
Waloschuk

Motion 77-25

That the Town of Saltcoats approve Addendums A, B, and C as amended.

CARRIED

FINANCIALS**List of Accounts for Approval**

Hutchings/
Pearson

Motion 78-25

That the Town of Saltcoats approves the List of Accounts as circulated for March 31st, 2025, cheques #13261 - 13288 and other payments totaling \$95,504.20.

CARRIED

Monthly Financial Report

Waloschuk/
Hutchings

Motion 79-25

That the Town of Saltcoats approves the Monthly Financial Statement for March 2025.

CARRIED

Bank Reconciliations

Hutchings/
Waloschuk

Motion 80-25

That the town of Saltcoats approves the Bank Reconciliations for March 2025 as presented.

CARRIED

List of Lands in Arrears

Hutchings/
Waloschuk

Motion 81-25

That the Town of Saltcoats approves the List of Lands in Arrears and shall be advertised in accordance to the *Tax Enforcement Act*.

CARRIED

Budget for 2025

Pearson/
Hutchings

Motion 82-25

That the Town of Saltcoats approves the Budget for 2025 as presented.

CARRIED

Mill Rate for 2025

Pearson/
Waloschuk

Motion 83-25

That the Town of Saltcoats set the mill rate for 2025 at 10.82.

CARRIED

PERSONNEL

**Appointment to
Pest Control**

Bilan/Buchinski

Motion 84-25

That the Town of Saltcoats appoints Braden Issel, Josh Beynon, Glen MacKay and Nick Brown as a Pest Control Officers pending receipt of Criminal Record Checks.

CARRIED**BUSINESS ARISING****NEW BUSINESS****Hall Damage
April 5, 2025**Hutchings/
Waloschuk**Motion 85-25**

That the Town of Saltcoats keep the damage deposit from the April 5, 2025 event at the hall for the damage to the kitchen door.

CARRIED**1st Reading for
the Traffic
Bylaw 01-2025**Waloschuk/
Hutchings**Motion 86-25**

That the Town of Saltcoats give 1st Reading to Bylaw 01-2025 known as the Traffic Bylaw.

CARRIED**1st Reading for
Water & Sewer
Rates Bylaw
02-2025**Pearson/
Hutchings**Motion 87-25**

That the Town of Saltcoats give 1st Reading to Bylaw 02-2025 known as the Water and Sewer Rates Bylaw.

CARRIED**1st Reading for
the Recycle and
Waste Rates
Bylaw 03-2025**Buchinski/
Pearson**Motion 88-25**

That the Town of Saltcoats give 1st Reading to Bylaw 03-2025 known as the Recycle and Waste Rates Bylaw.

CARRIED**2nd Reading for
the Recycle and
Waste Rates
Bylaw 03-2025**Waloschuk/
Pearson**Motion 89-25**

That the Town of Saltcoats give 2nd Reading to Bylaw 03-2025 known as the Recycle and Waste Rates Bylaw.

CARRIED**All Three
Readings at this
meeting for the
Recycle and
Waste Rates
Bylaw 03-2025**Hutchings/
Waloschuk**Motion 90-25**

That the Town of Saltcoats give all three Readings at this meeting to Bylaw 03-2025 known as the Recycle and Waste Rates Bylaw.

CARRIED UNANIMOUSLY

**3rd and Final
Reading for the
Recycle and
Waste Rates
Bylaw 03-2025**Pearson/
Hutchings**Motion 91-25**

That the Town of Saltcoats give 3rd and Final Reading to Bylaw 03-2025 known as the Recycle and Waste Rates Bylaw.

CARRIED**Approval of
Policy 22-07
Amendment**Hutchings/
Pearson**Motion 92-25**

That the Town of Saltcoats approves the amendment to the Public Works Policy 22-07 known as the Water Meter Readings as presented.

CARRIED**Approval of
Policy 25-05**Hutchings/
Waloschuk**Motion 93-25**

That the Town of Saltcoats approve Policy 25-05 known as the Local Freedom of Information and Protection of Privacy Policy.

CARRIED**CORRESPONDENCE****File
Correspond-
ence**Pearson/
Hutchings**Motion 94-25**

That the Town of Saltcoats file and receive the following list of correspondence:

Received:

Good Spirit School Division Report

Recycle & Waste Newsletter

Cornerstone Amalgamation

Central Prairie Development Alliance

a. Tribal Council Transportation Letter of Support

Sent:

B. Meyer Cat Bylaw

CARRIED**Adjournment**Hutchings/
Pearson**Motion 95-25**

That the Meeting adjourn at 7:46 pm

CARRIED

Approved by Council on: _____