

# Town of Saltcoats

## OFFICE OF THE TOWN ADMINISTRATOR

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### REGULAR MEETING OF COUNCIL April 21, 2021

**Present:** Mayor Gordon Barnhart (in the Stirling Room), Councillors, Kirby Buchinski, Miles Hutchings, and Braden Issel, Lenore Denbrok (6:07 pm), Shirley Pearson and Chad Waloschuk (via Zoom), and Chief Administrative Officer Cindy Larson (via Zoom).

Visitor: Gary Horseman – Four Town Journal (in Stirling Room 6:00 pm – 8:30 pm)

With quorum being present, the meeting was called to order by Mayor Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

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| <b>Approval of the Agenda</b> | Hutchings/<br>Buchinski | <b>Motion 86-21</b><br><br>That the amended agenda be adopted as circulated with the following additions:<br>Public Works: #3 Next Month Project Report<br>#4 Monthly Water Treatment Plant Report<br>New Business: #9 Extra Roll off Bin for May and October<br>Correspondence: #7 Darlene Smith |
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**CARRIED**

### MINUTES

|                            |                       |   |
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| <b>Approval of Minutes</b> | Pearson/<br>Waloschuk | <b>Motion 87-21</b><br><br>That the Minutes of the Regular meeting on March 17, 2021, and the Special Meetings of March 31, and April 10, 2021 are approved as presented. |
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**CARRIED**

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| <b>Approval of Addendums A, B and C,</b> | Waloschuk/<br>Pearson | <b>Motion 88-21</b><br><br>That the Town of Saltcoats approve Addendums A, B and C for April 21, 2021 as circulated. |
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**CARRIED**

### PUBLIC WORKS

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| <b>Monthly Review of Waterworks Operational Records</b> | Buchinski/<br>Pearson | <b>Motion 89-21</b><br><br>That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for March 31, 2021 as circulated. |
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**CARRIED**

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| <b>Monthly Public Works Report</b> | Pearson/<br>Waloschuk | <b>Motion 90-21</b><br><br>That the Town of Saltcoats approve the Monthly Public Works Report for March 2021 as circulated. |
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**CARRIED**

### FINANCIAL

|                                      |                 |   |
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| <b>List of Accounts for Approval</b> | Denbrok/Pearson | <b>Motion 91-21</b><br><br>That the March 1-31, 2021, cheques #10997-11028 and other payments totaling \$92,279.00 are approved as presented. |
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**CARRIED**

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| <b>Bank Reconciliations for January and February</b>     | Waloschuk/<br>Pearson   | <b>Motion 92-21</b><br>That the Town of Saltcoats approve the January and February Bank Reconciliations as presented<br><br><b><u>CARRIED</u></b>                            |
| <b>Monthly Financial Report</b>                          | Denbrok/<br>Hutchings   | <b>Motion 93-21</b><br>That the Town of Saltcoats approve the March, 2021 Financial Report as circulated.<br><br><b><u>CARRIED</u></b>                                       |
| <b>Approval of the Audited Financial Report for 2021</b> | Pearson/Barnhart        | <b>Motion 94-21</b><br>That the Town of Saltcoats approve the Audited Financial Report from Miller Moar Kreklewich & Chorney for 2021.<br><br><b><u>CARRIED</u></b>          |
| <b>List of Arrears for 2020</b>                          | Hutchings/<br>Waloschuk | <b>Motion 95-21</b><br>That the Town of Saltcoats approve the List of Arrears for 2020 to be advertised as per the <i>Tax Enforcement Act</i> .<br><br><b><u>CARRIED</u></b> |

**PERSONNEL****BUSINESS ARISING FROM THE MINUTES**

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| <b>Abatement of Taxes for 2020 for Roll #38</b> | Denbrok/Pearson       | <b>Motion 96-21</b><br>That the Town of Saltcoats Abate the taxes for 2020 for roll #38 due to computer fraud in the amount of \$2,029.66.<br><br><b><u>CARRIED</u></b>                        |
| <b>Web Page Development</b>                     | Hutchings/<br>Denbrok | <b>Motion 97-21</b><br>That the Town of Saltcoats hire MR App and Web Development to design a new website in the amount of \$5,479.00 + taxes for the first year.<br><br><b><u>CARRIED</u></b> |

**NEW BUSINESS**

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|---|-------------------------|---|
| <b>Bylaw 03-2021 Borrowing by Debenture 1st Reading</b> | Waloschuk/<br>Buchinski | <b>Motion 98-21</b><br>That the Town of Saltcoats give 1 <sup>st</sup> Reading to Bylaw 03-2021; a Bylaw to Borrow by Debenture for the amount of \$1,337,916.00 for a 25-year term at 3.14% from 2022-2051 for the purpose of Upgrading the Water Treatment Plant. And that we use \$300,000.00 from our reserves and \$50,000.00 from the tax base for 2021.<br><br><b><u>CARRIED</u></b> |
| <b>Bylaw 04-2021 Mailing of</b>                         | Denbrok/<br>Buchinski   | <b>Motion 99-21</b>   |

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| <b>Assessment Notices<br/>1<sup>st</sup> Reading</b>                                    |                         | That the Town of Saltcoats Bylaw 04-2021, a bylaw to provide for the mailing the assessment notices, is given 1 <sup>st</sup> reading.  | <b><u>CARRIED</u></b>             |
| <b>Bylaw 04-2021 Mailing of Assessment Notices<br/>2<sup>nd</sup> Reading</b>           | Pearson/<br>Waloschuk   | <b>Motion 100-21</b><br>That the Town of Saltcoats give Bylaw 04-2021, a bylaw to provide for the mailing of assessment notices, is given 2 <sup>nd</sup> Reading   | <b><u>CARRIED</u></b>             |
| <b>Bylaw 04-2021 All three Readings at this meeting</b>                                 | Denbrok/Issel           | <b>Motion 101-21</b><br>That the Town of Saltcoats give Bylaw 04-2021, a bylaw to provide for the mailing of assessment notices, is given all three Readings at this meeting.   | <b><u>CARRIED UNANIMOUSLY</u></b> |
| <b>Bylaw 04-2021 Mailing of Assessment Notices<br/>3<sup>rd</sup> and Final Reading</b> | Pearson/<br>Buchinski   | <b>Motion 102-21</b><br>That the Town of Saltcoats give Bylaw 01-2021, an Amendment to Bylaw 05-2014 known as the Utility Management Bylaw, is given 3 <sup>rd</sup> and Final Reading.   | <b><u>CARRIED</u></b>             |
| <b>Business License Application amendment</b>   | Buchinski/<br>Hutchings | <b>Motion 103-21</b><br>That the Town of Saltcoats remove clause #3 (You are renting or own a property in Saltcoats that is zoned for Commercial use, you do not require a Saltcoats’s Business License) from the Business License Application as it is not provide for in the bylaw. | <b><u>CARRIED</u></b>             |
| <b>Amendment of Policy 21-01 Appendices “D, F and G”</b>                                | Pearson/<br>Waloschuk   | <b>Motion 104-21</b><br>That the Town of Saltcoats approve the amendments to Policy 21-01 Appendices “D, F and G” and approve the report as presented.  | <b><u>CARRIED</u></b>             |
| <b>Receive and File Correspondence</b>  | Denbrok/<br>Waloschuk   | <b>Motion 105-21</b><br>That the Town of Saltcoats receive and file correspondence.   | <b><u>CARRIED</u></b>             |
| <b>Adjournment</b>  | Pearson/<br>Hutchings   | <b>Motion 106-21</b><br>That the Meeting adjourn at 8:30 pm   | <b><u>CARRIED</u></b>             |

Approved by Council on: \_\_\_\_\_