

# Town of Saltcoats

OFFICE OF THE TOWN ADMINISTRATOR

---

## REGULAR MEETING OF COUNCIL August 18, 2021

**Present:** Mayor Gordon Barnhart, Councillors Kirby Buchinski, Miles Hutchings (6:24 pm), Braden Issel, Shirley Pearson and Chad Waloschuk, and Chief Administrative Officer Cindy Larson.

Regrets Councillor Lenore Denbrok,

Visitor: Robert Morgan: (6:00 pm – 6:53 pm)

Visitor: Dennis Hunt: Foreman: (6:00 pm – 7:01 pm)

Visitor Gary Horseman: (6:00 pm – 8:48 pm)

With quorum being present, the meeting was called to order by Mayor Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

## PUBLIC HEARING

### Bylaw 07-2021

Mayor Barnhart declared the Public Hearing to enact Bylaw 07-2021, a bylaw to amend the Council Procedure Bylaw open at 6:00 pm.

Having no one in the gallery or any written objections, Mayor Barnhart declared the hearing closed at 6:00 pm.

## DELEGATION

6:01- 6:19 pm Ross Fisher, Executive Director of the Health Foundation

### Approval of the Agenda

Waloschuk/  
Pearson

### Motion 179-21

That the amended agenda be adopted as circulated with the following additions:

Personnel: #1A Salary Grid E-mails, #3 Caretaker Position

Business Arising: #5 Job Descriptions

New Business: #8 Asset Management Training

**CARRIED**

## MINUTES

### Approval of Minutes

Pearson/Issel

### Motion 180-21

That the minutes of the Regular meeting on July 21, 2021 are approved with amendment,

**CARRIED**

### Approval of Addendums A, B and C,

Buchinski/  
Waloschuk

### Motion 181-21

That the Town of Saltcoats approve Addendums A, B and C for July, 2021 as amended and circulated.

**CARRIED**

## PUBLIC WORKS

### Monthly Review of Waterworks Operational Records

Waloschuk/  
Issel

### Motion 182-21

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for July 31<sup>st</sup>, 2021 as circulated.

**CARRIED****Monthly  
Public Works  
Report**Pearson/  
Hutchings**Motion 183-21**

That the Town of Saltcoats approve the Monthly Public Works Report for July 2021 as circulated.

**CARRIED****FINANCIAL****List of Accounts  
for Approval**Buchinski/  
Pearson**Motion 184-21**

That the July 1 – 31, 2021, cheques #11183-11233 and other payments totaling \$480,756.20 are approved as presented.

**CARRIED****Monthly  
Financial report**Waloschuk/  
Pearson**Motion 185-21**

That the Town of Saltcoats approves the Monthly Financial report for July as circulated.

**CARRIED****Bank  
Reconciliation**

Deferred

July, 2021 Bank reconciliation Deferred to September 18, 2021 meeting.

**BUSINESS ARISING****Communications  
Committee  
Report**Pearson/  
Hutchings**Motion 186-21**

That the Town of Saltcoats receive the report as presented.

**CARRIED****Job Descriptions**Waloschuk/  
Hutchings**Motion 187-21**

That the Town of Saltcoats adopt the job descriptions amendments as presented.

**CARRIED****NEW BUSINESS****Bylaw 07-2021  
1<sup>st</sup> Reading**Buchinski/  
Pearson**Motion 188-21**That the Town of Saltcoats give 1<sup>st</sup> Reading to Bylaw 07-2021; a Bylaw to Amend the Council Procedure Bylaw**CARRIED****Bylaw 07-2021  
2<sup>nd</sup> Reading**Waloschuk/  
Hutchings**Motion 189-21**That the Town of Saltcoats give 2<sup>nd</sup> Reading to Bylaw 07-2021; a Bylaw to Amend the Council Procedure Bylaw**CARRIED**

**Bylaw 07-2021  
All three  
Readings at this  
Meeting**

Buchinski/  
Hutchings

**Motion 190-21**

That the Town of Saltcoats give all three Readings to Bylaw 07-2021; a Bylaw to amend the Council Procedure Bylaw.

**CARRIED UNANIMOUSLY**

**Bylaw 07-2021  
3<sup>rd</sup> Reading**

Pearson/  
Denbrok

**Motion 191-21**

That the Town of Saltcoats give 3<sup>rd</sup> and Final Reading to Bylaw 07-2021; a Bylaw to amend the Council Procedure Bylaw.

**CARRIED**

**2022 Council  
Meeting Dates**

Hutchings/  
Issel

**Motion 192-21**

That the Town of Saltcoats 2022 Council Meeting dates shall be every third Wednesday from January to November and the second Wednesday in December.

**CARRIED**

**Asset  
Management  
Training**

Waloschuk/  
Hutchings

**Motion 193-21**

That the Town of Saltcoats approve the CAO to take the Asset training courses at a cost of \$681.45 (includes taxes)

**CARRIED**

**CORRESPONDENCE**

**Receive and File  
Correspondence**

Buchinski/  
Waloschuk

**Motion 194-21**

That the Town of Saltcoats receive and file correspondence.

**CARRIED**

**Adjournment**

Pearson/  
Buchinski

**Motion 195-21**

That the Meeting adjourn at 8.48 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_