OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL December 11th, 2024

Present: Mayor Kirby Buchinski, Councillors Jared Bilan, Braden Issel, Shirley Pearson, Chad Waloschuk and Chief Administrative Officer Cindy Larson

Regrets: Councillor Miles Hutchings,

Guest: Foreman, Dennis Hunt 6:00 to 6:35 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA

Approval of the	Pearson/
Agenda	Issel

Motion 226-24

That the Town of Saltcoats approve the Agenda with the following

additions:

Public Works: #3 Foreman Concerns,

New Business: #8 Tax Incentive Bylaw, #9 Richard Hodgkinson, Correspondence: #7 Extended Hours Saltcoats Public Library, #8

Mad Maks Asbestos Abatement.

CARRIED

PUBLIC WORKS

Monthly
Waterworks
Operational
Report

Issel/ Bilan

That the Town of Saltcoats approved the Monthly Waterworks

Operational Report for November 2024.

CARRIED

Public	Works
Report	ţ

Issel/ Waloschuk

Motion 228-24

Motion 227-24

That the Town of Saltcoats approve the Public Works Report for

November 2024 as presented.

CARRIED

MINUTES

Approval of the Minutes of the Regular Meeting Walos	Waloschuk/ Bilan	Motion 229-24
		That the Town of Saltcoats approve the Minutes of the Regular Meeting on November 20 th , 2024.
		CARRIED
Approval of Addendums A,	Waloschuk/	Motion 230-24

Mayor Chief Administrative Officer

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B and C **Issel** That the Town of Saltcoats approve Addendums A, B, and C as amended. **CARRIED FINANCIALS** List of Pearson/ **Motion 231-24 Issel** Accounts for That the Town of Saltcoats approve the List of Accounts as **Approval** circulated for November 1-30, 2024, cheques #13108 - 13139 and other payments totaling \$348,352.03. **CARRIED Monthly** Pearson/ **Motion 232-24** Waloschuk Financial That the Town of Saltcoats approve the Monthly Financial Report for Report November 2024 as presented. **CARRIED** Bank Issel/ **Motion 233-24** Reconciliations Pearson That the Town of Saltcoats approve the bank reconciliations for November 2024 **CARRIED** PERSONNEL **2025 Staff** Pearson/ **Motion 234-24** Wage Waloschuk That the Town of Saltcoats approve the CAO recommendations for Recommendati the staff wages as recommended and shall hereby form part of these ons minutes: Dennis Hunt to Step VII on the 2024 Salary Grid Adam Wykes to Step V on the 2024 Salary Grid Karen Brown to take the LGA Courses Brenda Meyer to Step III on the 2024 Salary Grid once probation has been completed. **CARRIED BUSINESS ARISING TABLE** Pest Control Policy Amendment 13-07 Buchinski/ **Motion 235-24 Amend Policy 19-02 Motion** Waloschuk That the Town of Saltcoats amend Motion 019-20 to Policy #19-

NEW BUSINESS

019-20

Mayor

Chief Administrative Officer

02 from #19-01(duplicate)

CARRIED

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Pearson/ Bilan	Motion 236-24 That the Town of Saltcoats Council confirms that the town meets the following eligibility requirements to receive the Municipal Revenue Sharing grant: -Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations; -Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; -In good standing with respect to the reporting and remittance of Education Property Taxes; -Adoption of a Council Procedure Bylaw; -Adoption of an Employee Code of Conduct; and -All members of council have files and annually updated their Public Disclosure Statements, as required; and That we authorize CAO, Cindy Larson to sign the declaration of Eligibility and submit it to the Ministry of Government Relations.
ENCE	
Waloschuk/ Issel	Motion 237-24 That the Town of Saltcoats file and receive the following list of correspondence: Received: SUMA Update Parkland Library Additional Resources Policy SK Recycles Meeting Minutes Cornerstone & Synergy Credit Union Explore Potential Merger East Central Transportation Planning Committee Waste and Recycle Newsletter Saltcoats Public Library additional hours
Bilan/ Issel	Sent: CARRIED Motion 238-24 That the Meeting adjourn at 7:31 pm CARRIED
	Bilan ENCE Waloschuk/ Issel

Mayor Chief Administrative Officer

Approved by Council on: