

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL December 9th, 2020

Present: Mayor Gordon Barnhart, Councillors, Kirby Buchinski, Miles Hutchings (6:05 pm), and Braden Issel, Councillors Lenore Denbrok, Shirley Pearson, and Chad Waloschuk via Zoom, Town Foreman Dennis Hunt (6:00 pm – 6:26 pm), and Chief Administrative Officer Cindy Larson via Zoom.

Visitor: Gary Horseman – Four Town Journal (6:00 pm– 7:54 pm)

With quorum being present, the Council Meeting was called to order by Mayor Gordon Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

Public Hearing

The public Hearing for Bylaw 03-2020, a Bylaw for Council Procedures was called to Order at 6:00 pm.

Bylaw 03-2020

Receiving no objections, the public hearing was closed at 6:02 pm.

Approval of the Agenda Issel/Pearson

Motion 301-20

That the amended agenda be adopted as circulated with the following additions:

Public Works: #1A Increase to water and sewer rates Bylaw 04-2020
Business Arising from the Minutes: #5 Roll #229 letter
New Business: #6 Sask Public Safety Agreement, #7
Commissionaires Report

CARRIED

MINUTES

Approval of Minutes of November 18, 2020 Pearson/Waloschuk

Motion 302-20

That the minutes of the November 18th, 2020 meeting is approved as circulated.

CARRIED

Approval of Addendums A, B and C, December, 2020 Denbrok/Pearson

Motion 303-20

That the Town of Saltcoats approve Addendums A, B and C for December, 2020 as circulated.

CARRIED

PUBLIC WORKS

Monthly Review of Waterworks Operational Records – November –30, 2020 Buchinski/Denbrok

Motion 304-20

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for November 1 - 30, 2020 as circulated.

CARRIED

Recommendation to increase the Water and Sewer rates Buchinski/Pearson

Motion 305-20

That the Town of Saltcoats increase the water and sewer rate by 2% for 2021 as recommended by the Public Works Committee.

CARRIED

Bylaw 04-2020 Water and Sewer rate increase Hutchings/Denbrok **Motion 306-20**
That the Town of Saltcoats give 1st Reading to Bylaw 04-2020, a bylaw to increase the water and sewer rate by 2% for 2021, shall take effect once approval is given by the Local Government Committee.

CARRIED

Monthly Public Works Report for November 2020 Pearson/Issel **Motion 307-20**
That the Town of Saltcoats approve the Monthly Public Works Report for November 2020 as circulated.

CARRIED

Amendment to Policy 11-16 Waloschuk/Buchinski **Motion 308-20**
That the Town of Saltcoats Policy #11-16, a policy for Personal Protection Equipment be amended to allow for the Boot Allowance to be changed to Safety Clothing with administrator approval prior to purchase.

CARRIED

New Policy 20-04 Public Works Snow Clearing Barnhart/Hutchings **Motion 309-20**
That the town of Saltcoats adopt Policy #20-04, Public Works Snow Clearing Procedure Policy as presented.

CARRIED

FINANCIAL

List of Accounts for Approval November 2020 Denbrok/Pearson **Motion 310-20**
That the List of Accounts for Approval be approved as circulated for November 1 - 30, 2020, cheques # 10846-10873 and other payments totaling \$83,344.92.

CARRIED

Budgetary Control Report for November 2020 Hutchings/Issel **Motion 311-20**
That the budgetary control reports for November 2020 be approved as circulated.

CARRIED

Bank Reconciliations for June – October, 2020 Denbrok/Waloschuk **Motion 312-20**
That the Town of Saltcoats approve the bank reconciliations for June, July, August, September and October.

CARRIED

Interim Audit Letter Hutchings/Denbrok **Motion 313-20**
That the Town of Saltcoats receive and file the Interim Auditors Letter.

CARRIED

PERSONNEL

Appointment to the Saltcoats Historical Pearson/Buchinski **Motion 314-20**
That the Town of Saltcoats appoint Allyson Beynon to the Saltcoats

**Society and
Museum Board**

Historical Society and Museum Board

CARRIED

**Appointment to
the Assiniboine
Watershed
Stewardship** Denbrok/
Waloschuk

Motion 315-20

That the Town of Saltcoats appoint Grant McCallum to the Assiniboine Watershed Stewardship Whitesand River Watershed and the Yorkton Aquifers Advisory Board.

CARRIED

**Gift
Certificates** Denbrok/
Buchinski

Motion 316-20

That the Town of Saltcoats purchase gift certificates from the Laketown Hotel for each of the employees and the Public Works Advisor for \$50.00.

CARRIED

**Appointment to
the
Communication
Committee** Hutchings/Pearson

Motion 317-20

That the Town of Saltcoats appoint Councillor Lenore Denbrok to the Communication Committee.

CARRIED

BUSINESS ARISING FROM THE MINUTES OF NOVEMBER, 2020

**Municipalities
of
Saskatchewan
Virtual Meeting** Pearson/Buchinski

Motion 318-20

That the Town of Saltcoats register the following; Lenore Denbrok, Shirley Pearson and Cindy Larson for the Virtual Convention to be held on February 7 to February 10, 2021 at a cost of \$185.00 + tax each.

CARRIED

**Rescind Motion
294-20, 295-20
and 296-20** Waoloschuk/
Pearson

Motion 319-20

That the Town of Saltcoats rescind Motion 294-20, 295-20 and 296-20 to give 2nd Reading, All three Readings at the meeting and the 3rd Reading as public notice must be given.

CARRIED

**2nd reading
Bylaw 03-2020** Buchinski/Issel

Motion 320-20

That the Town of Saltcoats give 2nd Reading to Bylaw 03-2020, Council Procedure Bylaw.

CARRIED

**3rd Reading
Bylaw 03-2020** Denbrok/Pearson

Motion 321-20

That the Town of Saltcoats give 3rd and final Reading to Bylaw 03-2020, Council Procedure Bylaw and shall come into force.

CARRIED

NEW BUSINESS

**Appointment of
Pest Control
Officers** Buchinski/
Waloschuk

Motion 322-20

That the Town of Saltcoats appoint the following as Pest Control Officers: Dennis Hunt, Glen MacKay, Braden Issel, Burton Friesen,

Shirley Pearson, Les Pearson and Ron Sutherland.

CARRIED

**05-2020
Planning and
Development
Fees**

Hutchings/Issel

Motion 323-20

That the Town of Saltcoats approve Bylaw 05-2020 to set fees for the Planning and Development Permits as presented.

CARRIED

**2020-08
Development
Permit**

Hutchings/Issel

Motion 324-20

That the Town of Saltcoats approve the development permit #2020-08 to move in a trailer pending building permit approval and payment.

CARRIED**Purchase Book**

Barnhart/Denbrok

Motion 325-20

That the Town of Saltcoats purchase Who's Driving the Grader book from Municipal World for \$29.95 + tax.

CARRIED

**Curling Rink
and Arena
Caretakers**

Buchinski/Issel

Motion 326-20

That the Town of Saltcoats pay the wages for the curling rink and the arena caretaker each month, and shall be reimbursed at the end of the 2020-2021 season.

CARRIED

**Sask Public
Safety
Agreement**

Denbrok/Issel

Motion 327-20

That the Town of Saltcoats enter into the Agreement with the Sask Public Safety For fire dispatching.

CARRIED

**Purchase
tablets**

Buchinski/
Waloschuk**Motion 328-20**

That the Town of Saltcoats purchase two tablets for council members.

CARRIED

**Ratify decision
to Rent Hall**

Denbrok/Pearson

Motion 329-20

That the Town of Saltcoats rent the hall to the Saskatchewan Health Authority on December 3, 2020.

CARRIED**CORRESPONDENCE**

**File Correspon-
dence**

Hutchings/
Buchinski**Motion 330-20**

That the Town of Saltcoats acknowledge and file the following list of correspondence:

Municipalities of Sask re: SARM Letter
RCMP Quarterly report and occurrences
Good Spirit School Division
MMSW changes
CAMA ACAM registration 2021.
Sask Nature Society

Trans Canada Yellowhead Highway Association
Yellowhead Flyway Birding Trail Association
Roll #251 Letter to Remedy
Roll #122 Letter to Remedy
2nd letter to New Minister for extra funding for lagoon/WTP

CARRIED

**In Camera at
7:55 pm**

Buchinski/Issel

Motion 331-20

That the Town of Saltcoats go in Camera to discuss Commissionaires Report and Roll #229 at 7:55 pm.

CARRIED

Adjournment

Pearson/
Waloschuk

Motion 332-20

That the Meeting adjourn at 8:20 p.m.

CARRIED

Approved by Council on: _____