

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL February 15th, 2023

Present: Mayor, Kirby Buchinski, Councillors Lenore Denbrok, Braden Issel, Justin Morrison, Shirley Pearson (via Zoom), and Chad Waloschuk, and Chief Administrative Officer Cindy Larson

Regrets: Councillor Miles Hutchings

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

**Approval of the
Agenda**

Denbrok/
Morrison

Motion 37-23

That the amended agenda be adopted as circulated with the following additions:

Public Works #5 RM Lagoon request
Financial #8 Term Investment Maturing, #9 RM Annual Grant to Cemetery/Cenotaph, #10 Tax Enforcement 6 Month Notices
New Business #9 Library Request, and #10 Library Report

CARRIED

MINUTES

**Approval of
Minutes of**

Waloschuk/
Pearson

Motion 38-23

That the minutes of the Regular meeting on January 18th, 2023 are adopted as amended.

CARRIED

**Approval of
Addendums A, B
and C,**

Issel/
Morrison

Motion 39-23

That the Town of Saltcoats approve Addendums A, B and C for February 15th, 2023 as presented.

CARRIED

PUBLIC WORKS

**Monthly
Review of
Waterworks
Operational
Records**

Denbrok/Issel

Motion 40-23

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for January 2023 as circulated.

CARRIED

**Public
Works
Report**

Morrison/Issel

Motion 41-23

That the Town of Saltcoats receive the Public Works report as presented.

CARRIED

RM of Saltcoats Lagoon request

Issel/
waloschuk

Motion 42-23

That the Town of Saltcoats approve the request for the RM of Saltcoats to allow Gordon’s Sanitation access to the Lagoon for the Eastshore Estates Subdivision.

CARRIED

FINANCIAL

List of Accounts for Approval

Denbrok/
Pearson

Motion 43-23

That the List of Accounts for Approval be approved as circulated for January 31, 2023, cheques #12210 – 12256 and other payments totaling \$64,296.77.

CARRIED

Monthly Financial Report

Waloschuk/
Morrison

Motion 44-23

That the Town of Saltcoats approve the Monthly Financial Report for January 2023 as presented.

CARRIED

Bank Reconciliations

Denbrok/
Waloschuk

Motion 45-23

That the Town of Saltcoats approve the bank reconciliations for January 2023.

CARRIED

Term Investment Renewal

Pearson/
Morrison

Motion 46-23

That the Town of Saltcoats re-invest the Term Non-redeemable investment in the amount of \$232,658.25 as follows:

Re-invest \$116,329.25 in the 1-year term non-redeemable account
And

Invest \$116,329.00 into a 5-year term non-redeemable account

CARRIED

RM of Saltcoats Annual Grant for Cemetery/Cenotaph

Denbrok/
Morrison

Motion 47-23

That the Town of Saltcoats set up a reserve for the Cenotaph and transfer \$5000.00 from the Cemetery Reserves to the Cenotaph Reserve. That the administration set up two accounts for the cenotaph, one revenue and one expenditure to separate the allocation of the grant..

CARRIED

Tax Enforcement 6-month Notices

Denbrok/
Morrison

Motion 48-23

That the Town of Saltcoats proceed with Tax Enforcement 6-Month Notices to roll #'s 38, 63, 127, 138, 144, 197, 230, and 257.

CARRIED

PERSONNEL

Community Committee Changes for Curling Club Issel/Waloschuk **Motion 49-23**
 That the Town of Saltcoats amend the Curling Club Membership to remove 3 members and approve two new members.
CARRIED

Salary Grid Update Issel/Waloschuk **Motion 50-23**
 That the Town of approve the changes to the Saltcoats 2021 Salary Grid and it shall form part of these minutes.
CARRIED

BUSINESS ARISING

Bylaw 02-2023 1st Reading Issel/Waloschuk **Motion 51-23**
 That the Town of Saltcoats give 1st Reading to Bylaw 02-2023 known as an amendment to Bylaw 14-2018 known as a bylaw to Provide for the Collection and Disposal of Waste and Recycling products and to regulate the Disposal of Waste.
CARRIED

Bylaw 02-2023 2nd Reading Denbrok/Morrison **Motion 52-23**
 That the Town of Saltcoats give 2nd Reading to Bylaw 02-2023 known as an amendment to Bylaw 14-2018 known as a bylaw to Provide for the Collection and Disposal of Waste and Recycling products and to regulate the Disposal of Waste.
CARRIED

Bylaw 02-2023 All Three Readings at this meeting Morrison/Issel **Motion 53-23**
 That the Town of Saltcoats give all three Readings to Bylaw 02-2023 known as an amendment to Bylaw 14-2018 known as a bylaw to Provide for the Collection and Disposal of Waste and Recycling products and to regulate the Disposal of Waste.
CARRIED UNANIMOUSLY

Bylaw 01-2023 3rd and Final Reading Pearson/Waloschuk **Motion 54-23**
 That the Town of Saltcoats give 3rd and Final Reading to Bylaw 02-2023 known as an amendment to Bylaw 14-2018 known as a bylaw to Provide for the Collection and Disposal of Waste and Recycling products and to regulate the Disposal of Waste.
CARRIED

NEW BUSINESS

Repeal Policy 17-03 Pearson/
Waloschuk

Motion 55-23

That the Town of Saltcoats Repeal Policy 17-03 known as the Ball Diamond Committee Policy

CARRIED

Saltcoats Library Request Denbrok/
Waloschuk

Motion 56-23

That the Town of Saltcoats approve the Library Board to bring in a Dementia Coordinator to access the Community Services Building to bring forth recommendation to make the facility Dementia Friendly and Safe.

CARRIED

File Correspondence Denbrok/
Morrison

Motion 57-23

That the Town of Saltcoats file and receive the following list of correspondence:

- The Health Foundation
- Midwest Surveys Products
- Parkland Library

CARRIED

IN CAMERA Denbrok/
Waloschuk

Motion 58-23

That the Town of Saltcoats go IN CAMERA to discuss the Harassment Complaint and the Bylaw Fines at 7:40 pm.

CARRIED

OUT of IN CAMERA at 8:08 pm

Written Correspondence Only Issel/
Waloschuk

Motion 59-23

That the Town of Saltcoats send notification to the residents of Lot 2, Block 6, Plan #4383 and Lot 26, Block 2, Plan #4383 that there will only be written communication to the town via e-mail or mail and that an appointment must be made prior to a visit to the Town Office.

CARRIED

Bylaw Fines Morrison/
Pearson

Motion 60-23

That the fines levied to the resident of Lot 2, Block 17, Plan #66Y07180 regarding violation to the Dog Bylaw be sent to collections.

CARRIED

Adjournment

Issel/Morrison

Motion 61-23

That the Meeting adjourn at 8:13 pm

CARRIED

Approved by Council on: _____