

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL February 19th, 2025

Present: Mayor Kirby Buchinski, Councillors Jared Bilan, Valerie Brooks, Braden Issel, Shirley Pearson and CAO Cindy Larson

Regrets: Councillors, Miles Hutchings, Chad Waloschuk

Guest: Dennis Hunt 6:00 – 7:12 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

OATH OF OFFICE

Valerie Brooks is acclaimed as Councillor for the Town of Saltcoats and has taken the Oath of Office, Public Disclosure Statement shall hereby form part of these Minutes.

DELEGATION 6:03 -6:51 pm
AGENDA

Guest Ross Fisher from the Hospital Foundation

Approval of the Agenda Pearson/Issel

Motion 20-25

That the Town of Saltcoats approve the Agenda as presented.

CARRIED

PUBLIC WORKS

Monthly Waterworks Operational Report

Issel/Bilan

Motion 21-25

That the Town of Saltcoats approves the Monthly Waterworks Operational Report for January 2025.

CARRIED

Public Works Report

Brooks/Issel

Motion 22-25

That the Town of Saltcoats approves the Public Works Report for January 2025 as presented.

CARRIED

MINUTES

Approval of the Minutes of the Regular Meeting of December 2024 Pearson/Bilan

Motion 23-25

TAKE FROM TABLE

That the Town of Saltcoats approve the Minutes of December 11, 2024, as presented

CARRIED

Approval of the Regular Meeting of January 15th, 2025 Issel/Bilan **Motion 24-25**
That the Town of Saltcoats approve the Minutes of the Regular Meeting of January 15th, 2025 as presented.
CARRIED

Approval of Addendums A, B and C Pearson/Hutchings **Motion 25-25**
That the Town of Saltcoats approve Addendums A, B, and C as presented.
CARRIED

FINANCIALS

List of Accounts for Approval Pearson/Bilan **Motion 26-25**
That the Town of Saltcoats approves the List of Accounts as circulated for January 1-31, 2025, cheques #13182 - 13213 and other payments totaling \$71,934.33.
CARRIED

Monthly Financial Report for December 2024 Issel/Pearson **Motion 27-25**
TAKE FROM TABLE
That the Town of Saltcoats approves the Monthly Financial Statement for December 31, 2024.
CARRIED

Leave Principal in the operating Budget Pearson/Issel **Motion 28-25**
That the Town of Saltcoats ask the Auditor to keep the principal for the debenture in the operating budget.
CARRIED

Monthly Financial Report for January 2025 Buchinski/Pearson **Motion 29-25**
That the Town of Saltcoats approves the Monthly Financial Report for January 2025 as presented.
CARRIED

Bank Reconciliations For December 2024 Bilan/Pearson **Motion 30-25**
TAKE FROM TABLE
That the town of Saltcoats approves the Bank Reconciliations for December 2024 as presented.
CARRIED

Bank Reconciliations For January 2025 Pearson/Bilan **Motion 31-25**
That the Town of Saltcoats approves the Bank Reconciliations for January 2025.
CARRIED

Signing Authority

Brooks/Pearson

Motion 32-25

That the Town of Saltcoats approves signing authority of the following members of Council:

Mayor Kirby Buchinski,
Councillors Jared Bilan, Valerie Brooks, Miles Hutchings, Braden Issel, Shirley Pearson, and Chad Waloschuk, and CAO Cindy Larson,

On the Following accounts at the Cornerstone Credit Union:
100008607509, 100008610305, 1000086111618, 100008607012,
830452932197, 830453362717, 830483623944.

CARRIED

Bank Term Deposit Renewal

Buchinski/
Pearson

Motion 33-25

That the Town of Saltcoats renew the 1 year Non-redeemable Term Deposit account #830452932197 for one year.

CARRIED

PERSONNEL

Council Subcommittee and Deputy Mayor appointments for 2025

Bilan/Issel

Motion 34-25

TAKE FROM TABLE

That the Town of Saltcoats approve the 2025 Subcommittee and Deputy Mayor appointments for 2025.

CARRIED

BUSINESS ARISING

Pest Control Policy Bilan/Brooks

Motion 35-25

TAKE FROM TABLE

That the Town of Saltcoats approve the amendments to Policy 13-07 known as the Pest Control Policy as presented.

CARRIED

NEW BUSINESS

Ratify the purchase of a New Water Heater for the Hall

Issel/Bilan

Motion 36-25

That the Town of Saltcoats purchase and have installed a new \a new water heater at the Community Hall in the amount of \$2106.32 + taxes.

CARRIED

RMAA Spring Workshop Issel/Brooks **Motion 37-25**
That the Town of Saltcoats send the CAO to the RMAA Workshop in Melville, SK on March 26th, 2025 at a cost of \$100.00.

CARRIED

Membership to SWWA Brooks/Bilan **Motion 38-25**
that the Town of Saltcoats purchase a membership to SWWA for the public works staff at a cost of \$60.00 per year.

CARRIED

Membership to Sask Parks & Recreation Association Brooks/Pearson **Motion 39-25**
That the Town of Saltcoats purchase a membership to the Saskatchewan Parks and Recreation Association for \$50.00 per year.

CARRIED

Parkland Library Representative Issel/Bilan **Motion 40-25**
That the Town of Saltcoats appoints Valerie Brooks to the Parkland Library Board to represent the Town of Saltcoats for a one-year term.

CARRIED

SUMA Convention Bilan/Issel **Motion 41-25**
That the Town of Saltcoats send Valerie Brooks and Cindy Larson to the Suma |Convention April 13-16, 2025 in Saskatoon at a cost of \$550.00 each + hotel, mileage and meals.

CARRIED

CORRESPONDENCE

File Correspondence Pearson/Brooks **Motion 42-25**
That the Town of Saltcoats file and receive the following list of correspondence:

- Received:
- SUMA Update
- Invitation to the Health Network Maturity Assessment Event
- Assiniboine Watershed Authority River Basin Initiative\Crime Stoppers Newsletter
- SEDA
- Commemoration Canada, National Flag Day
- ASI Engineering
- SAMA AGM
- YFBTA AGM

Communities in Bloom
T.E.P R-O-W Co-ordination Inc.

Sent:
W. Hume
C. Bertsch

Adjournment Bilan/Pearson

Motion 43-25

CARRIED

That the Meeting adjourn at 8:44 pm

CARRIED

Approved by Council on: _____