

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL January 16, 2019

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart (via FaceTime 6:58 pm – 7:09 pm, 7:12 pm – 8:43 pm), Corey Larsen, Karen Hovind, Shirley Pearson and Administrator Carling Sandercock

Regrets: Councilor Ronald Knudsen

Visitors: Bill Johnston

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

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| AGENDA | Larsen/Pearson | Motion 001-19 That the amended agenda for the January 16, 2019 meeting be approved as circulated with the amendment to include New Business #14 STARS Donation, and New Business #15 Minor Sports Grant Carry-Over Request. <u>CARRIED</u> |
| MINUTES | | |
| Approval of Minutes of December 12, 2018 | Barnhart/Pearson | Motion 002-19 That the minutes of the December 12, 2018 meeting be approved as circulated with the amendment to Motion 338-18 to read: That the Town of Saltcoats ratify the electronic decision to declare the Grey Mitsubishi 724 LBR located at 203 Commercial Street to be abandoned as per Bylaw No.10-2011. <u>CARRIED</u> |
| Approval of Addendums A, B, C and D 2019 | Hovind/Larsen | Motion 003-19 That the Town of Saltcoats receive for information Addendums A, B, C and D - 2019. <u>CARRIED</u> |
| FINANCIAL | | |
| List of Accounts for Approval December 2018 | Larsen/Hovind | Motion 004-19 That the List of Accounts for Approval be approved as circulated for December 1 – 31, 2018 cheques 10071 -10124 and other payments totaling \$ 217,128.51. <u>CARRIED</u> |
| Budgetary Control Report for December 2018 | | Administration presented the interim Budgetary Control Report for December 2018 to Council for information. |
| Bank Reconciliation December 2018 | | Administration presented the interim Bank Reconciliation for December 2018 to Council for information. |
| Term Deposits | | It was agreed that Administration would request reinvestment terms for three term deposits that will be maturing in February 2019 from Cornerstone Credit Union. |

Mayor

Administrator

PERSONNEL**SPWA 2019
Annual Conference**

Larsen/Pearson

Motion 005-19

That the Town of Saltcoats approve the attendance of Dennis Hunt, Foreman at the Saskatchewan Public Works Annual Conference in Saskatoon on February 26 – February 28, 2019 with registration, time and travel expenses covered.

CARRIED**MLDP Public
Relations and
Communications
for Municipalities**

Barnhart/McCallum

Motion 006-19

That the Town of Saltcoats approve the attendance of Carling Sandercock, Administrator at the February 2, 2019 MLDP Public Relations and Communications for Municipalities Workshop in Saskatoon with registration, time and travel expenses covered.

CARRIED**PUBLIC WORKS****Monthly Review of
Waterworks
Operational
Records –
December 1 – 31,
2018**

Hovind/Pearson

Motion 007-19

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for December 1 – 31, 2018 as circulated.

CARRIED**Monthly Public
Works Report for
December 2018**

Barnhart/Hovind

Motion 008-19

That the Town of Saltcoats approve the Monthly Public Works Report for December 2018.

CARRIED**BUSINESS ARISING FROM MINUTES OF December 12, 2018****Lagoon Expansion**

Administration provided Council with an expected timeline for tendering the Lagoon Expansion.

Town Shop

Administration provided a progress update to Council.

NEW BUSINESS**Appointment of
Auditor for 2019**

Hovind/Larsen

Motion 009-19

That the Town of Saltcoats approve the appointment of David Chorney from the firm of Miller Moar Grodecki Kreklewich & Chorney as auditor for the town for 2019.

CARRIED**Appointment of
Legal Counsel for
2019**

Hovind/Larsen

Motion 010-19

That the Town of Saltcoats approve the appointment of Tristan Culham of MLT Aikins as legal counsel for 2019.

CARRIED**Appointment of
Building Officials
for 2019**

Hovind/Larsen

Motion 011-19

That the Town of Saltcoats appoint the following Building Officials for 2019: Reg Churko of R.C. Inspections for residential (Class I and II) and Professional Building Inspections, Inc. for commercial (Class III) buildings.

CARRIED

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| Confirm Fidelity Bond \$25,000 | Larsen/Pearson | Motion 012-19 That the Town of Saltcoats confirm the fidelity bond insurance for 2019 in the amount of \$25,000 to cover town employees. | <u>CARRIED</u> |
| 2019 Deputy Mayor & Subcommittees of Council | McCallum/Pearson | Motion 013-19 That the Town of Saltcoats approve the Deputy Mayor Assignments and Subcommittees of Council for 2019 as circulated. | <u>CARRIED</u> |
| 2019 Board and Committee Appointments | Larsen/Hovind | Motion 014-19 That the Town of Saltcoats approve the amended Board and Committee appointments for 2019 as circulated. | <u>CARRIED</u> |
| SUMA Annual General Meeting - Resolutions | | Council members provided feedback they have with regards to the 2019 SUMA Resolutions to voting representative Councilor Shirley Pearson. | |
| 2019 Annual Membership | Barnhart/Larsen | Motion 015-19 That the Town of Saltcoats approve the following annual fees and membership fees for 2019: Assiniboine Watershed Stewardship Association \$550.00 Canadian Public Works Association \$212.10 Saskatchewan Urban Municipalities Association \$871.14 Yellowhead Flyway Birding Trail Association \$60.00 Trans Canada Yellowhead Highway Association \$81.31 Federation of Canadian Municipalities \$192.95 Federation of Canadian Municipalities Advocacy Fund \$105.00 Saskatchewan Volunteer Firefighters Association \$170.00 Saskatchewan Water and Wastewater Association \$57.62 Parkland Valley Sport Culture and Recreation \$30.00 Urban Municipal Administrators Association of Saskatchewan \$210.00 East Central Transportation Planning Committee \$124.00 | <u>CARRIED</u> |
| 2019 Canada Summer Jobs Grant | Hovind/Larsen | Motion 016-19 That the Town of Saltcoats approve grant applications be submitted for 2019 to Canada Summer Jobs for two students. | <u>CARRIED</u> |
| Community Hall Light LED Upgrade Request | Larsen/Barnhart | Motion 017-19 That the Town of Saltcoats approve the request to upgrade the Community Hall's lights to LED as per the proposal. | <u>CARRIED</u> |
| Crime Prevention/Crime Reduction Regional Committee | | Council discussed the Crime Prevention/Crime Reduction Regional Committee for the Area Municipal Group. | |

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| Councillor Resignation | McCallum/Larsen | <p>Motion 018-19</p> <p>That the Town of Saltcoats accept the resignation of Councilor Josh Beynon effective December 20, 2018 with thanks for his service during his time on Council.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| 2019 By-Election | Larsen/Hovind | <p>Motion 019-19</p> <p>That the Town of Saltcoats set the 6th of March, 2019 as the date to receive nominations for the position of Councilor to fill the vacancy created by Councilor Beynon’s resignation and election day to be April 10, 2019.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| STARS Donation | Barnhart/Larsen | <p>Motion 020-19</p> <p>That the Town of Saltcoats approve a \$2.00 per capita donation to Shock Trauma Air Rescue Service Foundation for \$968.00.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| Minor Sports Grant Carry-Over Request | Larsen/Pearson | <p>Motion 021-19</p> <p>That the Town of Saltcoats approve the request of the Saltcoats Minor Sports Board to carry over the remaining 2018 grant in the amount of \$5,000.00 to be used in 2019.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
| Correspondence | Hovind/Pearson | <p>Motion 022-19</p> <p>Received:</p> <ol style="list-style-type: none"> 1. STARS – Open House February 4, 2018 2. Hudson Bay Route Associations Membership 3. The Water Clinic – Pilot Project <p>Sent:</p> <ol style="list-style-type: none"> 1. Saltcoats Minor Sports – Caretaker Wages 2. J. Morrison – 2018 Appointment <p style="text-align: right;"><u>CARRIED</u></p> |
| Adjournment | Hovind/Pearson | <p>Motion 023-19</p> <p>That the meeting adjourn at 8:42 p.m.</p> <p style="text-align: right;"><u>CARRIED</u></p> |

Approved by Council on: _____