

*Town of Saltcoats*  
OFFICE OF THE TOWN ADMINISTRATOR

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**REGULAR MEETING OF COUNCIL June 16, 2021**

**Present:** Mayor Gordon Barnhart (in the Stirling Room), Councillors, Lenore Denbrok, Miles Hutchings, and Braden Issel, Shirley Pearson (Via Zoom) and Chad Waloschuk, and Chief Administrative Officer Cindy Larson (via Zoom).  
**Regrets:** Councillor Kirby Buchinski

Visitor: Robert Morgan: (6:00 pm – 6:45 pm)

Visitor: Gary Horseman – Four Town Journal (in Stirling Room 6:00 pm – 8:09 pm)

With quorum being present, the meeting was called to order by Mayor Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

**DELEGATE**                      6:00 – 6:10 pm                      Kelcey Harasen

**PUBLIC HEARING**

**Repeal Bylaw 03-2021**

Mayor Barnhart declared the Public Hearing to repeal Bylaw 03-2021, a bylaw to provide for Borrowing by way of Debentures open at 6:15 pm.

Having no one in the gallery or any written objections, Mayor Barnhart declared the hearing closed at 6:16 pm.

**Bylaw 05-2021**

Mayor Barnhart declared the Public Hearing open for Bylaw 05-2021, a bylaw to provide for borrowing by way of debenture open at 6:16 pm.

Having no one in the gallery or any written objections, Mayor Barnhart declares the hearing closed at 6:17 pm.

**Approval of the Agenda**

Denbrok/Issel

**Motion 133-21**

That the amended agenda be adopted as circulated with the following additions:

Personnel: #1 Personnel Committee report, #2 Job Request Form  
New Business: #4a Next steps and date for Annual Public Information Meeting, #5 Development and Building Permits. #6 Commissionaires Report.

**CARRIED**

**MINUTES**

**Approval of Minutes**

Waloschuk/  
Hutchings

**Motion 134-21**

That the minutes of the Regular meeting on May 19<sup>th</sup> and the Special Meeting of May 31<sup>st</sup>, 2021 are approved as presented.

**CARRIED**

**Approval of Addendums A, B and C,** Pearson/Denbrok **Motion 135-21**  
That the Town of Saltcoats approve Addendums A, B and C for May 21, 2021 as amended and circulated.  
**CARRIED**

**PUBLIC WORKS**

**Monthly Review of Waterworks Operational Records** Issel/Pearson **Motion 136-21**  
That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for May 31<sup>st</sup>, 2021 as circulated.  
**CARRIED**

**Monthly Public Works Report** Waloschuk/Pearson **Motion 137-21**  
That the Town of Saltcoats approve the Monthly Public Works Report for May 2021 as circulated.  
**CARRIED**

**Catterall/Wright Invoice for extra work** Issel/Pearson **Motion 138-21**  
That the Town of Saltcoats pay Catterall/Wright Engineering for the extra work on the design of the Water Treatment Plant as recommended by the Public Works Consultant.  
**CARRIED**

**FINANCIAL**

**List of Accounts for Approval** Pearson/Hutchings **Motion 139-21**  
That the May 1 – 31, 2021, cheques #11071-11116 and other payments totaling \$106,518.70 are approved as presented.  
**CARRIED**

**Bank Reconciliations for May** May Bank Reconciliation is deferred to July.

**Monthly Financial Report** Pearson/Hutchings **Motion 140-21**  
That the Town of Saltcoats approve the May, 2021 Financial Report as circulated.  
**CARRIED**

**PERSONNEL**

**Personnel Committee Report** Waloschuk/Denbrok **Motion 141-21**  
That the Personnel Committee Report is received.  
**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**Repeal Bylaw 03-2021**

Buchinski/  
Pearson

**Motion 142-21**

That the Town of Saltcoats hereby repeal Bylaw 03-2021, a bylaw to provide for borrowing by way of debenture.

**CARRIED**

**Bylaw 05-2021  
1<sup>st</sup> Reading**

Pearson/  
Waloschuk

**Motion 143-21**

That the Town of Saltcoats give 1<sup>st</sup> Reading to Bylaw 05-2021; a Bylaw to Borrow by Debenture for the amount of \$1,337,916.00 for a 25-year term at 3.14% from 2022-2046 for the purpose of Upgrading the Water Treatment Plant. And that we use \$300,000.00 from our reserves and \$50,000.00 from the tax base for 2021. This bylaw shall come into force upon approval from the Saskatchewan Municipal Board.

**CARRIED**

**Bylaw 05-2021  
2<sup>nd</sup> Reading**

Denbrok/  
Hutchings

**Motion 144-21**

That the Town of Saltcoats give 2<sup>nd</sup> Reading to Bylaw 05-2021; a Bylaw to Borrow by Debenture for the amount of \$1,337,916.00 for a 25-year term at 3.14% from 2022-2046 for the purpose of Upgrading the Water Treatment Plant. And that we use \$300,000.00 from our reserves and \$50,000.00 from the tax base for 2021. This bylaw shall come into force upon approval from the Saskatchewan Municipal Board.

**CARRIED**

**Bylaw 05-2021  
All three Readings  
at this Meeting**

Waloschuk/  
Issel

**Motion 145-21**

That the Town of Saltcoats give all three Readings to Bylaw 05-2021; a Bylaw to Borrow by Debenture for the amount of \$1,337,916.00 for a 25-year term at 3.14% from 2022-2046 for the purpose of Upgrading the Water Treatment Plant. And that we use \$300,000.00 from our reserves and \$50,000.00 from the tax base for 2021. This bylaw shall come into force upon approval from the Saskatchewan Municipal Board.

**CARRIED UNANIMOUSLY**

**Bylaw 05-2021  
3<sup>rd</sup> Reading**

Barnhart/  
Pearson

**Motion 146-21**

That the Town of Saltcoats give 3<sup>rd</sup> and Final Reading to Bylaw 05-2021; a Bylaw to Borrow by Debenture for the amount of \$1,337,916.00 for a 25-year term at 3.14% from 2022-2046 for the purpose of Upgrading the Water Treatment Plant. And that we use \$300,000.00 from our reserves and \$50,000.00 from the tax base for 2021. This bylaw shall come into force upon approval from the Saskatchewan Municipal Board.

**CARRIED**

**NEW BUSINESS**

**Repeal Policy 13-06**

Denbrok/  
Hutchings

**Motion 147-21**

That the Town of Saltcoats hereby repeal Policy 13-06, a Policy for Landfill Operations and Fees.

**CARRIED**

**Repeal Policy 15-01**

Denbrok/  
Waloschuk

**Motion 148-21**

That the Town of Saltcoats hereby repeal Policy 15-01, a Policy for Payment of Landfill Fees.

**CARRIED**

**Annual Public Information Meeting**

Hutchings/  
Waloschuk

**Motion 149-21**

That the Town of Saltcoats have the Annual Public Information Meeting on September 28<sup>th</sup>, 2021, 7:00 pm to 8:30 pm. AND that a survey in preparation of the meeting be sent out with the July Utility Billing.

**CARRIED**

**CORRESPONDENCE**

**Receive and File Correspondence**

Waloschuck/  
Hutchings

**Motion 150-21**

That the Town of Saltcoats receive and file correspondence.

**CARRIED**

**In Camera**

Denbrok/  
Hutchings

**Motion 151-21**

That the Town of Saltcoats enter into In Camera to discuss administrative complaint at 8:09 pm.

**CARRIED**

Came out of In Camera at 8:24 pm.

**Adjournment**

Denbrok/  
Pearson

**Motion 152-21**

That the Meeting adjourn at 8.24 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_