

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL May 15th, 2024

Present: Mayor, Kirby Buchinski, Councillors, Lenore Denbrok, Braden Issel, Miles Hutchings, Shirley Pearson, and Chad Waloschuk, and Chief Administrative Officer Cindy Larson

Regrets: Councillor Justin Morrison,

Guest: Dennis Hunt 6:00 pm to 6:30 pm.

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA

**Approval of the
Agenda** Denbrok/
 Pearson

Motion 94-24

That the Town of Saltcoats approve the Agenda with the following additions:

Public Works # 6 Paving Change Order approvals

Financials: #7 Sask Power and Energy comparisons

New Business: #16 Municipal Call to Action, #17 Beautifications

Minutes, #18 SUMA Convention 2024, #19 Stirling Room Sound system, and #20 Cemetery Expansion request.

CARRIED

**PUBLIC
HEARING**

Mayor Buchinski declares the Public Hearing for Bylaw 05-2024 open at 6:02 pm.

**Written
Submission** Hutchings/
 Pearson

Motion 95-24

That the Town of Saltcoats receive and file the written submission for the Public Hearing on Bylaw 05-2024 known as the Water and Sewer Rates Bylaw.

CARRIED

Having received one written objection and no one in the gallery

Mayor Buchinski declares the Public Hearing closed at 6:05 pm.

PUBLIC WORKS

**Monthly
Waterworks
Operational** Issel/
 Waloschuk

Motion 96-24

That the Town of Saltcoats approved the Monthly Waterworks

Report Operational Report for April 2024. **CARRIED**

Public Works Report for February Hutchings/
Pearson **Motion 97-24**
That the Town of Saltcoats approve the Public Works Report for April as presented. **CARRIED**

Ratify the Xylem Pump Purchase Issel/
Hutchings **Motion 98-24**
That the Town of Saltcoats ratify the decision to accept the quote from Xylem to purchase a new lift pump in the amount of \$13,499.00+ taxes. **CARRIED**

Pre-authorization for Change Order approval for Paving Project Pearson/
Hutchings **Motion 99-24**
That the Town of Saltcoats approves that Mayor Buchinski, Councillor Issel and foreman Dennis Hunt can approve any change orders that fall within the contingency of the Paving Project for 2024. Which shall be ratified at the next regular meeting of the council. **CARRIED**

MINUTES

Approval of the Minutes of the Regular Meeting Pearson/
Issel **Motion 100-24**
That the Town of Saltcoats approve the Minutes of the Regular Meeting on April 17th as amended. **CARRIED**

Approval of Addendums A, B and C Denbrok/
Waloschuk **Motion 101-24**
That the Town of Saltcoats approve Addendums A, B, and C as amended. **CARRIED**

FINANCIALS

List of Accounts for Approval Denbrok/
Hutchings **Motion 102-24**
That the List of Accounts for Approval be approved as circulated for April 1-30, 2024, cheques #12825 - 12874 and other payments totaling \$134,474.84. **CARRIED**

Monthly Financial Report Hutchings/
Waloschuk **Motion 103-24**
That the Town of Saltcoats approve the Monthly Financial Report for April 2024 as presented.

CARRIED

Bank Reconciliations	Denbrok/ Pearson	Motion 104-24 That the Town of Saltcoats approve the bank reconciliations for April 2024
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CARRIED

10 Year Capital Plan	Waloschuk/ Denbrok	Motion 105-24 That the Town of Saltcoats approve the 10 year Capital Plan as amended and shall hereby form part of these minutes.
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CARRIED

PERSONNEL

BUSINESS ARISING

TAKE FROM TABLE Land Purchase Agreement	Hutchings/ Waloschuk	Motion 106-24 That the Town of Saltcoats approve the draft land purchase agreement from Shaun Patenaude Law and to have it completed.
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CARRIED

NEW BUSINESS

Water and Sewer Rates Bylaw 05-2024 1st Reading	Hutchings/ Denbrok	Motion 107-24 That the Town of Saltcoats give Bylaw 05-2024 known as the Water and Sewer Rates Bylaw 1 st Reading.
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CARRIED

Water and Sewer Rates Bylaw 05-2024 2nd Reading	Pearson/ Waloschuk	Motion 108-24 That the Town of Saltcoats give Bylaw 05-2024 known as the Water and Sewer Rates Bylaw 2 nd Reading.
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CARRIED

Water and Sewer Rates Bylaw 05-2024 All Three Readings	Pearson/ Issel	Motion 109-24 That the Town of Saltcoats give Bylaw 05-2024 known as the Water and Sewer Rates Bylaw All Three Readings at this meeting Reading.
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CARRIED UNANIMOUSLY

Water and Sewer Rates	Issel/Morrison	Motion 110-24 That the Town of Saltcoats give Bylaw 05-2024 known as the Water
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**Bylaw 05-2024
3rd and Final
Readings** and Sewer Rates Bylaw 3rd and final Reading. **CARRIED**

**Recycle and
Waste Rates
Bylaw 06-2024
1st Reading** Pearson/
Denbrok **Motion 111-24**
That the Town of Saltcoats give Bylaw 06-2024 known as the
Recycle and Waste Rates Bylaw 1st Reading. **CARRIED**

**Recycle and
Waste Rates
Bylaw 06-2024
2nd Reading** Waloschuk/
Issel **Motion 112-24**
That the Town of Saltcoats give Bylaw 06-2024 known as the
Recycle and Waste Rates Bylaw 2nd Reading. **CARRIED**

**Recycle and
Waste Rates
Bylaw 06-2024
All Three
Readings at this
meeting** Pearson/
Waloschuk **Motion 113-24**
That the Town of Saltcoats give Bylaw 06-2024 known as the
Recycle and Waste Rates Bylaw All Three Readings at this meeting. **CARRIED UNANIMOUSLY**

**Recycle and
Waste Rates
Bylaw 06-2024
3rd and Final
Reading** Denbrok/
Issel **Motion 114-24**
That the Town of Saltcoats give Bylaw 06-2024 known as the
Recycle and Waste Rates Bylaw 3rd and Final Reading. **CARRIED**

**GeoVerra fees
for the
Cemetery
Expansion** Waloschuk
Pearson **Motion 115-24**
That the Town of Saltcoats approve the payment to GeoVerra for the
Cemetery Expansion Subdivision Plan in the amount of \$5,734.75 +
taxes. **CARRIED**

**Sask. Municipal
Board Fees for
the Debenture** Pearson/
Hutchings **Motion 116-24**
That the Town of Saltcoats approve the payment to the Saskatchewan
Municipal Board in the amount of \$5,105.00 for the debentures. **CARRIED**

**Ratify the
purchase of a
Computer** Denbrok/
Hutchings **Motion 117-24**
That the Town of Saltcoats ratify the decision to approve the
purchase of a new computer for the office in the amount of \$2,525.00
+ taxes. **CARRIED**

Beautification Committee Highway Sign Purchase Denbrok/
Pearson

Motion 118-24

That the Town of Saltcoats approve the purchase of a Highway sign as per the Beautification Committee in the amount of \$784.79 + taxes.

CARRIED

CORRESPONDENCE

File Correspondence Hutchings/
Pearson

Motion 119-24

That the Town of Saltcoats file and receive the following list of correspondence:

- W. Farquharson Letter
- Telus Public Safety Priority Service
- WCB Operating Results
- Eco Environmental Journal
- Participation Canada
- SAMA Annual Report
- Census Canada
- Sask Power Information sheets re Poles
- Good Spirit School Division Newsletter
- SUMA Convention Sector Meetings
- Sask Highways update on Highway Projects for 2024

CARRIED

IN CAMERA at 8:14 pm Denbrok/
Waloschuk

Motion 120-24

That the Town of Saltcoats go IN CAMERA to discuss personnel.

CARRIED

Out of IN CAMERA at 8:31 pm.

Adjournment Pearson/
Hutchings

Motion 121-24

That the Meeting adjourn at 8:33 pm

CARRIED

Approved by Council on: _____