

*Town of Saltcoats*  
OFFICE OF THE TOWN ADMINISTRATOR

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**REGULAR MEETING OF COUNCIL May 18<sup>th</sup>, 2022**

**Present:** Mayor Gordon Barnhart, Councillors Kirby Buchinski, Lenore Denbrok, (in the Stirling Room) Miles Hutchings, Shirley Pearson (via Zoom) and Chief Administrative Officer Cindy Larson

**Regrets:** Councillors Braden Issel, and Chad Waloschuk

Guest: Gary Horseman 6:00 pm – 7:40 pm

With quorum being present, the Council Meeting was called to order by the Mayor Gordon Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

<b>Approval of the Agenda</b>	Denbrok/ Hutchings	<b>Motion 113-22</b> That the agenda be adopted as presented.	<b><u>CARRIED</u></b>
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**MINUTES**

<b>Approval of Minutes of</b>	Hutchings/ Pearson	<b>Motion 114-22</b> That the minutes of the Regular meeting on April 20 <sup>th</sup> , and the Minutes of the Public Information Meeting of May 17 <sup>th</sup> , 2022 are adopted as amended.	<b><u>CARRIED</u></b>
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<b>Approval of Addendums A, B and C,</b>	Denbrok/ Pearson	<b>Motion 115-22</b> That the Town of Saltcoats approve Addendums A, B and C for May 18 <sup>th</sup> , 2022 as amended.	<b><u>CARRIED</u></b>
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**PUBLIC WORKS**

<b>Monthly Review of Waterworks Operational Records</b>	Hutchings/ Denbrok	<b>Motion 116-22</b> That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for April 30 <sup>th</sup> , 2022 as circulated.	<b><u>CARRIED</u></b>
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<b>Monthly Public Works Report</b>	Pearson/ Buchinski	<b>Motion 117-22</b> That the Town of Saltcoats approve the Monthly Public Works Report for April 2022 as circulated.	<b><u>CARRIED</u></b>
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<b>Water Treatment Plant Report</b>	Buchinski/ Pearson	<b>Motion 118-22</b> That the Town of Saltcoats receive the Water Treatment Plant report from the Public Works Committee Chair, Councillor Buchinski.	<b><u>CARRIED</u></b>
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**Transfer of Utility Reserves**      Denbrok/Pearson      **Motion 119-22**  
That the Town of Saltcoats transfer \$30,000.00 from the Utility Reserves to cover the expenses incurred by water breaks.  
**CARRIED**

**2022 Paving Tenders**      Barnhart/Buchinski      **Motion 120-22**  
That the Town of Saltcoats award the tender for 100 Block of Crescent Lake Road to Fedorowich Construction Co. in the amount of \$65,372 + taxes for 2022.  
**CARRIED**

**DEFERRED**      Policy 22-06 New Water and Sewer Installations

**FINANCIAL**

**List of Accounts for Approval**      Denbrok/Buchinski      **Motion 121-22**  
That the List of Accounts for Approval be approved as circulated for April 1-30, 2022, cheques #11697 - 11750 and other payments totaling \$310,240.03  
**CARRIED**

**Monthly Financial Report**      Barnhart/Hutchings      **Motion 122-22**  
That the Town of Saltcoats approve the Monthly Financial Report for April as presented.  
**CARRIED**

**Bank Reconciliations**      Denbrok/Pearson      **Motion 123-22**  
That the Town of Saltcoats approve the bank reconciliations for April 2022.  
**CARRIED**

**PERSONNEL**

**Appointment to Saltcoats District Regional Park Board**      Pearson/Hutchings      **Motion 124-22**  
That the Town of Saltcoats Appoint Ken Morrison as a community representative to the Saltcoats District Regional Park Board.  
**CARRIED**

**BUSINESS ARISING**

**Policy 22-03**      Denbrok/Buchinski      **Motion 125-22**  
That the Town of Saltcoats adopt Policy 22-03, known as the Public Works: Home Owners Water Service Failure Policy.  
**CARRIED**

**NEW BUSINESS**

<p><b>Canada Community-Building Fund (Gas Tax) Infrastructure Investment Plan</b></p>	<p>Pearson/ Buchinski</p>	<p><b>Motion 126-22</b> That the Town of Saltcoats apply to the Community-Building Fund (Gas Tax) with an Infrastructure Investment Plan for Paving of the 400 Block of Allan Ave, base preparation work and asphalt cover in the amount of \$90,000.00 to be completed by 2024.  <b><u>CARRIED</u></b></p>
<p><b>Policy 22-04</b></p>	<p>Denbrok/ Pearson</p>	<p><b>Motion 127-22</b> That the Town of Saltcoats adopt Policy 22-04, known as the Financial: Cash Payments Policy  <b><u>CARRIED</u></b></p>
<p><b>Renew 2022 Commissionaire's Agreement</b></p>	<p>Denbrok/ Barnhart</p>	<p><b>Motion 128-22</b> That the Town of Saltcoats enter into an Agreement with the Commissionaire's by providing 2 hours bi-weekly from May 1, to October 31, 2022 and 2 hours monthly from November 1, 2022 to April 30, 2023 in the amount of \$1900.00 + taxes.  <b><u>CARRIED</u></b></p>
<p><b>Saltcoats Volunteer Fighter Department Request for Reserves</b></p>	<p>Hutchings/ Pearson</p>	<p><b>Motion 129-22</b> That the Town of Saltcoats take \$10,225.00 from the Fire Reserves to purchase 1 SCBA Unit and 2 tanks for the Saltcoats Volunteer Fire Department.  <b><u>CARRIED</u></b></p>
<p><b>Small Community Funds Requirement</b></p>	<p>Denbrok/ Pearson</p>	<p><b>Motion 130-22</b> That the Town of Saltcoats Council can attest that the project has been bought forward from future year spending or would not have been considered in the absence of federal support.  <b><u>CARRIED</u></b></p>
<p><b>DEFERRED</b></p>		<p>Policy 22-05 Quality Assurance and Quality Control Policy</p>
<p><b>DEFERRED</b></p>		<p>Water and Sewer installation request</p>
<p><b>Hayter Invoice #1396</b></p>	<p>Buchinski/ Barnhart</p>	<p><b>Motion 131-22</b> That The Town of Saltcoats pay Invoice #11396 from Hayter Drilling in the amount of \$3100.00 + taxes.  <b><u>CARRIED</u></b></p>
<p><b>Appointment of Building Official Ashley Shepley</b></p>	<p>Hutchings/ Denbrok</p>	<p><b>Motion 132-22</b> That the Town of Saltcoats Appoint Ashley Shepley, Class 3 Licensed Building Official of Saskatchewan employed by Professional Building Inspections Inc to the Town of Saltcoats.  <b><u>CARRIED</u></b></p>

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**CORRESPONDENCE**

**Receive and File** Hutchings/  
**Correspondence** Pearson

**Motion 133-22**

That the Town of Saltcoats receive and file the following list of correspondence:

- Assiniboine Watershed Stewardship
- Eco Quest
- Government of Sask., Honorable Jeremy Harrison
- WSA Emergency Flood Reduction Program
- The Health Foundation
- SAMA Compliance Letter
- Arbour Day Invitation.

**CARRIED**

**Adjournment** Denbrok/  
Pearson

**Motion 134-22**

That the Meeting adjourn at 7:40 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_