

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL November 15th, 2023

Present: Mayor Kirby Buchinski, Councillors Lenore Denbrok, Braden Issel, Justin Morrison, Shirley Pearson, Chad Waloschuk and Chief Administrative Officer Cindy Larson.

Regrets: Councillor Miles Hutchings

Guest: Dennis Hunt 6:00 pm – 6:18 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA

Approval of the Agenda	Denbrok/Pearson	Motion 230-23 That the Agenda be adopted as circulated with the following changes: Add: Personnel: #2 CAO Review New Business: #16 Development Permit 2023-06, and Correspondence #3 CPR Christmas Train in Bredenbury <u>CARRIED</u>
PUBLIC HEARING	6:05 – 6:10 pm	Public Hearing for Discretionary Permit for a home-based business application. #2023-07. One written submission, no persons in the gallery.
PUBLIC WORKS		
Monthly Review of Waterworks Operational Records	Issel/ Waloschuk	Motion 231-23 That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for October 2023 as circulated. <u>CARRIED</u>
Public Works Report	Denbrok/ Pearson	Motion 232-23 That the Town of Saltcoats accept the Public Works Report for October 2023. <u>CARRIED</u>

MINUTES

Minutes of the Regular Meeting Morrison/
Waloschuk

Motion 233-23

That the Town of Saltcoats approve the Minutes of the Regular Meeting of October 18th, 2023 as presented.

CARRIED

Approval of Addendums A, B, and C Pearson/
Morrison

Motion 234-23

That the Town of Saltcoats approve Addendums A, B, and C as amended.

CARRIED

FINANCIALS

List of Accounts for Approval Issel/
Waloschuk

Motion 235-23

That the List of Accounts for Approval be approved as circulated for October 31, 2023, cheques #12568 – 12605 and other payments totaling \$78,708.62.

CARRIED

Monthly Financial Report Take from TABLE Denbrok/
Morrison

Motion 236-23

That the Town of Saltcoats take the Monthly Financial Report for September 2023 from the TABLE and approve as presented.

CARRIED

Bank Reconciliations Take from TABLE Waloschuk/
Morrison

Motion 237-23

That the Town of Saltcoats take the Bank Reconciliations for September 2023 from the TABLE and approve as presented.

CARRIED

Monthly Financial Report for October 2023 Pearson/
Denbrok

Motion 238-23

That the Town of Saltcoats approve the Monthly Financial Report for October 2023 as presented.

CARRIED

Bank Reconciliations for October 2023 Morrison/Issel

Motion 239-23

That the Town of Saltcoats approve the Bank Reconciliations for October 2023 as presented.

CARRIED

Tax Enforcement Proceedings to Provincial Issel/Waloschuk

Motion 240-23

That the Town of Saltcoats approve sending the following properties:

Mediation Board

63
127
133
144
230

to the Provincial Mediation Board as the next step in Tax Enforcement Proceedings.

CARRIED

Ratify the Renewal Terms for the Shop Loan Denbrok/
Morrison

Motion 241-23

That the Town of Saltcoats ratify the decision to renew the Town Shop loan for a 5-year term at 6.09% at the Cornerstone Credit Union.

CARRIED

PERSONNEL

BUSINESS ARISING

NEW BUSINESS

Permit For Discretionary Use Issel/
Waloschuk

Motion 242-23

That the Town of Saltcoats approve the Discretionary Use Permit application #2023-07 for a home-based business of Massage Therapy at 104 Glasgow Avenue with the condition that parking at the rear is utilized to avoid parking congestion on Glasgow Avenue.

CARRIED

1st Reading of Bylaw 08-2023 Planning and Development Fees Bylaw Waloschuk/
Pearson

Motion 243-23

That the Town of Saltcoats give Bylaw 08-2023 known as the Planning and Development Fees Bylaw 1st Reading.

CARRIED

2nd Reading of Bylaw 08-2023 Planning and Development Fees Bylaw Denbrok/Issel

Motion 244-23

That the Town of Saltcoats give Bylaw 08-2023 known as the Planning and Development Fees Bylaw 2nd Reading.

CARRIED

All Three Reading of Bylaw 08-2023 Planning and Development Fees Bylaw

Issel/Morrison

Motion 245-23

That the Town of Saltcoats give Bylaw 08-2023 known as the Planning and Development Fees Bylaw all Three Readings at this meeting.

CARRIED UNANIMOUSLY

3rd Reading of Bylaw 08-2023 Planning and Development Fees Bylaw

Denbrok/Issel

Motion 246-23

That the Town of Saltcoats give Bylaw 08-2023 known as the Planning and Development Fees Bylaw 3rd and Final Reading.

CARRIED

1st Reading of Bylaw 11-2023 Transitioning Negotiable Debentures to Non-negotiable Debentures

Denbrok/
Waloschuk

Motion 247-23

That the Town of Saltcoats give Bylaw 11-2023 known as the Transitioning Negotiable Debentures to Non-negotiable Debentures Bylaw 1st Reading.

CARRIED

2nd Reading of Bylaw 11-2023 Transitioning Negotiable Debentures to Non-negotiable Debentures

Issel/Pearson

Motion 248-23

That the Town of Saltcoats give Bylaw 11-2023 known as the Transitioning Negotiable Debentures to Non-negotiable Debentures Bylaw 2nd Reading.

CARRIED

All Three Readings at this Meeting of Bylaw 11-2023 Transitioning Negotiable Debentures to Non-negotiable Debentures

Issel/Pearson

Motion 249-23

That the Town of Saltcoats give Bylaw 11-2023 known as the Transitioning Negotiable Debentures to Non-negotiable Debentures Bylaw all Three Readings at the meeting.

CARRIED UNANIMOUSLY

3rd Reading of Bylaw 11-2023 Transitioning Negotiable Debentures to Non-negotiable Debentures

Waloschuk/
Morrison

Motion 250-23

That the Town of Saltcoats give Bylaw 11-2023 known as the Transitioning Negotiable Debentures to Non-negotiable Debenture Bylaw 3rd and Final Reading.

CARRIED

**Waterworks
Capital Investment
Strategy 2022** Morrison/
Waloschuk

Motion 251-23

That the Town of Saltcoats approve the Waterworks Capital Investment Strategy for 2022 as presented.

CARRIED

**Policy 23-11
Cemetery
Custodial Transfer** Denbrok/
Morrison

Motion 252-23

That the Town of Saltcoats approve Policy 23-11 known as the Cemetery Custodial Transfer Policy.

CARRIED

**Policy 23-12
Community Hall
Gas Range** Denbrok/Morrison

Motion 253-23

That the Town of Saltcoats approve Policy 23-12 known as the Community Hall Gas Range Policy.

CARRIED

**Saltcoats Curling
Club and Rink
Requests** Denbrok/
Morrison

Motion 254-23

That the Town of Saltcoats approve the request from the Curling Club and Rink to have the office pay the caretakers each pay period and that the Curling Club and the Rink will each pay it back at the end of the season.

CARRIED

**Culture and
Recreation
Advisory
Committee
Recommendation** Pearson/
Waloschuk

Motion 255-23

That the Town of Saltcoats approve the recommendation from the Culture and Recreation Advisory Committee for disbursement of the 2023-2024 Sask Lottery Grant funds as follows:

Saltcoats Curling Club:	\$800.00
Saltcoats District Regional Park	\$848.00
Saltcoats Laketown Leaders	\$150.00
Saltcoats Library	\$325.00
Saltcoats School	\$4682.00

CARRIED

**Ratify the
purchase of
Flowers in
memory of R.
Morgan** Denbrok/Morrison

Motion 256-23

That the Town of Saltcoats ratify the decision to send flowers in memory of Robert Morgan to the Service in the amount of approximately \$100.00.

CARRIED

**STARS Donation
for 2024**

Denbrok/
Morrison

Motion 257-23

That the Town of Saltcoats donate \$750.00 to STARS in 2024.

CARRIED

**Saltcoats Housing
Deficit**

Denbrok/Pearson

Motion 258-23

That the Town of Saltcoats pay the Saltcoats Housing deficit in the amount of \$307.76.

CARRIED

**Development
Permit 2023-06**

Waloschuk/
Buchinski

Motion 259-23

That the Town of Saltcoats approve Permit application #2023-06 for a portable shed with the condition that it is placed 20' from the front property line as per Bylaw 386 and pending approval from the Building Inspector.

CARRIED

CORRESPONDENCE

**File
Correspondence**

Waloschuk/
Pearson

Motion 260-23

That the Town of Saltcoats file and receive the following list of correspondence:

Received:

SUMA Update

Good Spirit School Division In Focus

CPR Christmas Train in Bredenbury

Sent:

Erick Van Caesele

Warren Kaeding, MLA

Senior Ball Committee

Saltcoats Historical Society and Museum Board

CARRIED

Adjournment

Issel/Morrison

Motion 261 -23

That the Meeting adjourn at 7:48 pm

CARRIED

Approved by Council on: _____