

Town of Saltcoats

OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL November 17th, 2021

Present: Mayor Gordon Barnhart, Councillors Kirby Buchinski, Lenore Denbrok (via Zoom), Braden Issel, Shirley Pearson and Chad Waloschuk, and Chief Administrative Officer Cindy Larson.

Regrets: Councillor Miles Hutchings

With quorum being present, the meeting was called to order by Mayor Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

PUBLIC HEARING

Mayor Barnhart declares Public Hearing for Bylaw 08-2021 known as the Water And Sewer Rates Bylaw open at 6:00 pm.
Administration advised that no objections were received and having no one in the Gallery Mayor Barnhart declared the Public Hearing closed at 6:01 pm.

Approval of the Agenda

Pearson/
Denbrok

Motion 237-21

That the amended agenda be adopted as circulated with the following additions:

Public works: #5 Hipperson FRP paneling request, #6 Generator

Business Arising: #2 Update ICIP grant

CARRIED

PUBLIC WORKS

Monthly Review of Waterworks Operational Records

Pearson/
Waloschuk

Motion 238-21

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for October 31st, 2021 as circulated.

CARRIED

Monthly Public Works Report

Pearson/
Buchinski

Motion 239-21

That the Town of Saltcoats approve the Monthly Public Works Report for October 2021 as circulated.

CARRIED

Catterall & Wright Change Order #5

Buchinski/
Pearson

Motion 240-21

That the Town of Saltcoats approve recommendation from the Public Works Committee to accept Change Order #5 for the 75Mm concrete pad under the electrical equipment at a cost of \$2,873.55 + taxes.

CARRIED

Water Treatment Plant FRP paneling

Buchinski/
Issel

Motion 241-21

That the Town of Saltcoats would like to have the existing back wall painted as per original design with no FRP paneling added.

CARRIED

MINUTES

Approval of Minutes Denbrok/
Pearson **Motion 242-21**
That the minutes of the Regular meeting on October 20th, 2021 are approved as amended.
CARRIED

Approval of Addendums A, B and C, Pearson/
Waloschuk **Motion 243-21**
That the Town of Saltcoats approve Addendums A, B and C for October, 2021 as amended and circulated.
CARRIED

FINANCIALS

List of Accounts for Approval Denbrok/
Pearson **Motion 244-21**
That the October 1 – 31, 2021, cheques #11337- #11377 and other payments totaling \$557,390.27 are approved as presented.
CARRIED

Monthly Financial report Waloschuk/
Pearson **Motion 245-21**
That the Town of Saltcoats approves the Monthly Financial report for October as circulated.
CARRIED

Bank Reconciliation Buchinski/
Waloschuk **Motion 246-21**
That the town of Saltcoats approve the October, 2021 Bank reconciliation as presented.
CARRIED

PERSONNEL

Class II Water Treatment Operator Barnhart/
Waloschuk **Motion 247-21**
That the Town of Saltcoats increase the wages for Dennis Hunt by \$1.50 per hour as per the Salary Grid for 2021-2022. The Water Security Agency for the New RO water System requires that the Town has a Class II Water Treatment Operator.
Council would like to thank Dennis Hunt for successfully completing the Class II Water Treatment Course and for his continued dedication of service to the Town of Saltcoats.
CARRIED

Administrative Assistant Denbrok/
Pearson **Motion 248-21**
That the Town of Saltcoats hire Lisa Maddaford as the Administrative Assistant at \$16.00 per hour.
CARRIED

Jackets Buchinski/
Issel **Motion 249-21**
That the Town of Saltcoats purchase jackets for the 7 Staff Members at a cost of \$57.50 + taxes per jacket.
CARRIED

BUSINESS ARISING

Bylaw 08-2021 1st Reading Buchinski/
Waloschuk **Motion 250-21**
That the Town of Saltcoats give 1st Reading to Bylaw 08-2021 know as the Water and Sewer Rates Bylaw.
CARRIED UNANIMOUSLY

Bylaw 08-2021 2nd Reading Pearson/Issel **Motion 251-21**
That the Town of Saltcoats give 2nd Reading to Bylaw 08-2021 known as the Water and Sewer Rates Bylaw.
CARRIED UNANIMOUSLY

Bylaw 08-2021 All three Readings at this Meeting Pearson/
Buchinski **Motion 252-21**
That the Town of Saltcoats give all three Readings to Bylaw 08-2021 known as the Water and Sewer Rates Bylaw.
CARRIED UNANIMOUSLY

Bylaw 08-2021 3rd and Final Reading Barnhart/
Denbrok **Motion 253-21**
That the Town of Saltcoats give 3rd and Final Reading to Bylaw 08-2021 known as the Water and Sewer Rates Bylaw and shall come into force upon final approval from the Local Government Committee or January 1, 2022 whichever is later.
CARRIED UNANIMOUSLY

NEW BUSINESS

Joint Fire Protection agreement Issel/Pearson **Motion 254-21**
That the Town of Saltcoats is in agreement with the RM of Saltcoats on the proposed Memorandum of Agreement with RM of Wallace for Fire Protection.
CARRIED

Memorial Trees and Other Dedicated trees and Plaques Pearson/
Denbrok **Motion 255-21**
That the Town of Saltcoats review and approve Policy 11-09 updates as recommended by Walter Farquharson.
CARRIED

Munisoft Accounts Payable Webinar Denbrok/
Issel **Motion 256-21**
That the Town of Saltcoats approve the Accounts Payable Webinar for Administration at a cost of \$109.00 + taxes.
CARRIED

Municipal Declaration of Eligibility Waloschuk/
Buchinski **Motion 257-21**
That the Council of the Town of Saltcoats confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to reporting an remittance of the Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
CARRIED

Val Trowel Tree Proposal Denbrok/
Pearson **Motion 258-21**
That the Town of Saltcoats approve the request to plant 100 trees in honor of Val Trowel’s 100th Birthday in January, 2022. To be planted along the south side of Tupper St. and Glasgow Ave. in the Spring of 2022.
CARRIED

CORRESPONDENCE

File and receive Correspondence That the Town of Saltcoats receive and file the Correspondence.

ADJOURNMENT

