# OFFICE OF THE TOWN ADMINISTRATOR

# REGULAR MEETING OF COUNCIL November 20th, 2024

**Present:** Mayor Kirby Buchinski, Councillors Jared Bilan, Braden Issel, Miles Hutchings, Shirley Pearson, Chad Waloschuk and Chief Administrative Officer Cindy Larson

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

Oaths Of Office The new Council Mayor Kirby Buchinski, Councillors Jared Bilan,

Miles Hutchings, Braden Issel, Shirley Pearson and Chad Waloschuk for the Town of Saltcoats took their Oaths of Office and submitted their Public Disclosure Statements which shall hereby form part of

these Minutes.

**AGENDA** 

Approval of the Issel/ Motion 200-24

**Agenda** Bilan That the Town of Saltcoats approve the Agenda with the following

additions:

Delegation: #2 Allegiant Bulk Solutions, Personnel: #3 Staff Hiring New Business: #17 Appointment of Building Inspector Class 3, #18

CCBF Agreement, #19 Allegiant Bulk Solutions.

**CARRIED** 

**PUBLIC WORKS** 

Report

Report

Monthly Issel/ Motion 201-24

Waterworks Waloschuk Operational

That the Town of Saltcoats approved the Monthly Waterworks

Operational Report for October 2024.

**CARRIED** 

Public Works Hutchings/ Motion 202-24

Issel That the Town of Saltcoats approve the Public Works Report for

October 2024 as presented.

CARRIED

Ratify the Waloschuk/ Motion 203-24

purchase of a Pearson new VFD for the Water

That the Town of Saltcoats ratify the purchase of a new VFD for the Water Treatment Plant from Delco in the amount of \$12,035.48 +

Treatment taxes.

Plant <u>CARRIED</u>

Mayor Chief Administrative Officer

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# **MINUTES**

**Motion 204-24** Pearson/ Approval of the Minutes of the Hutchings That the Town of Saltcoats approve the Minutes of the Regular Regular Meeting on October 16<sup>th</sup>, 2024. Meeting **CARRIED** Approval of Pearson/ **Motion 205-24** Addendums A, Waloschuk That the Town of Saltcoats approve Addendums A, B, and C as B and C amended. **CARRIED FINANCIALS** List of Hutchings/ **Motion 206-24 Accounts for** Issel That the Town of Saltcoats approve the List of Accounts as **Approval** circulated for October 1-31, 2024, cheques #13062 - 13107 and other payments totaling \$481,120.83. **CARRIED** Pearson/ **Motion 207-24** Monthly **Financial Issel** That the Town of Saltcoats approve the Monthly Financial Report for Report October 2024 as presented. **CARRIED** Issel/ Bank **Motion 208-24** Reconciliations Waloschuk That the Town of Saltcoats approve the bank reconciliations for October 2024 Tax Hutchings/ Motion 209-24

**CARRIED** 

Enforcement proceedings

Waloschuk

That the Town of Saltcoats proceed with the next step in Tax Enforcement by requesting consent to take the titles for Roll #26 and #219 from the Provincial Mediation Board.

**CARRIED** 

**Transfer Title** of Roll #288 to the Town

Hutchings/ Waloschuk **Motion 210-24** 

That the Town of Saltcoats board up the windows, and doors on the dwelling at 126 Crescent Lake Road, to place "No Trespassing" Signs on property, add the costs to the title and to Transfer the Title as per consent from the Provincial Mediation Board and per the Tax Enforcement Act. AND That the property will be sold at Auction as per the Tax Enforcement Act.

CARRIED

Mayor Chief Administrative Officer Town of Salteoats Page 3 of 6

Bilan/ Receive the **Motion 211-24 Unpaid Tax Issel** That the Town of Saltcoats receive the unpaid Taxes and unpaid and Utility Lists Utility Lists as presented for October 2024. **CARRIED PERSONNEL Staff Christmas** Pearson/ **Motion 212-24** Waloschuk Supper That the Town of Saltcoats allow \$60.00 per each of 6 staff members to go out for supper at the place of their choice. **CARRIED New Staff** Pearson/ **Motion 213-24** Interim Hutchings That the Town of Saltcoats hire Karen Brown for the Interim Administrative Administrative Assistant position at \$18.00 per hour on June 27, **Assistant and** 2024 and hire Brenda Meyer for the Community Caretaker position at Community \$15.00 per hour on October 21, 2024. Caretaker **CARRIED BUSINESS ARISING NEW BUSINESS By-election for** Buchinski/ **Motion 214-24** one Councillor Issel That the Town of Saltcoats set a By-election for one councillor position position for February 12, 2025. **CARRIED** Saskatchewan Hutchings/ **Motion 215-24 Housing Deficit** Pearson That the Town of Saltcoats pay their share of the Saskatchewan payment for Housing Deficit for 2023 in the amount of \$591.51. 2023 **CARRIED** Pearson/ **Curling Rink Motion 216-24** and Arena Waloschuk That the Town of Saltcoats will pay the wages for both the Saltcoats Request to pay Curling Rink and the Saltcoats Skating Rink Staff, to be reimbursed wages at the end of the season by the Boards.

Mayor Chief Administrative Officer

**CARRIED** 

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Saltcoats District Regional Park Lease Pearson/ Issel

**Motion 217-24** 

That the Town of Saltcoats renew the lease for the Saltcoats District Regional Park land for a 21-year term.

**CARRIED** 

Recommendati ons for the Saltcoats District Regional Park Board Hutchings/ Issel

**Motion 218-24** 

That the Town of Saltcoats appoint the following to the Saltcoats District Regional Park Board for 2025 As recommended by the current Board:

Shirley Pearson Stephen Farquharson Dennis Hunt Ken Morrison Cameron Morgan

**CARRIED** 

Appointment of the Board of Revisions and the Development Appeals Board Hutchings/ Issel

#### **Motion 219-24**

That pursuant to Subsection 220(1) of *The Municipalities Act*, the Town of Saltcoats appoints Western Municipal Consulting Ltd. To manage the Board of Revision process for the term of January 1, 2025 to December 31, 2025, remuneration set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner. Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

#### **AND**

That pursuant to Subsection 221(1) of *The Municipalities Act*, the Town of Saltcoats appoints Nicolle Hoskins with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the term of January 1, 2025 to December 31, 2025, remunerations set out in Western Municipality Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording

secretary for the purposes of any hearing.

### **AND**

That pursuant to Subsection 214(1) of *The Planning and Development Act*, 2007, the Town of Saltcoats appoints Western Municipal Consulting Ltd. To manage the Development Appeals Board process for the term of January 1, 2025 to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd fee schedule, with the following to serve as members of the Development Appeals Board:

Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hanu Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, and Rick Leigh.

The chair shall be responsible for naming three (3) members for the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED** 

No Parking Zones at the Saltcoats Arena Issel/ Pearson

#### **Motion 220-24**

The Town of Saltcoats approves the "No Parking Zone" of approximately 30 ft at the Skating Rink to allow the Zamboni to clear snow. Two signs will be ordered and installed.

**CARRIED** 

Appointment of Building Inspector for Class 3 inspections

Hutchings/ Issel

#### **Motion 221-24**

That the Town of Saltcoats appoint Building Inspector Reg Churko BOL256 of R.C. Inspections as the Class 3 Building Inspector for the Town of Saltcoats.

**CARRIED** 

New Canada Community Building Fund Agreement Issel/ Waloschuk

**Motion 222-24** 

That the Town of Saltcoats enter in the Canada Community Building Fund (formally the Gax Tax Program) Agreement with the Government of Canada for the term of April 1, 2024 to March 31, 2035.

**CARRIED** 

New
Infrastructure
Investment
Plan with
CCBF

Buchinski/ Bilan

**Motion 223-24** 

That the Town of Saltcoats submit the 2024 Paving Project to the CCBF as the first Infrastructure Investment Plan.

**CARRIED** 

Mayor

Chief Administrative Officer

# CORRESPONDENCE

File Correspond- ence	Hutchings/ Waloschuk	Motion 224-24  That the Town of Saltcoats file and receive the following list of correspondence:
		Received: SUMA Update
		Ann Beaulieu Code of Ethics Investigations
		Waste and Recycle Newsletter Trans Canada Yellowhead Highway Association
		Cyber Awareness
		GSSD Focus
		Landwork's Civil Engineering Innovation, Science and Economic Development Canada
		Sask Power Working Area
		STARS open House Invitation to Canora Central Prairie Devel. Alliance Meeting
		Parkland Valley membership
		Assiniboine Watershed Stewardship Assoc. Inc.
		Manitoba Funding Announcement
		Sent:
		Catterall/Wright Engineering W. Hume
		w. Hume S. Senger
		CARRIED
Adjournment	Issel/Pearson	<b>Motion 225-24</b>
		That the Meeting adjourn at 8:14 pm
		CARRIED
Approved by Council on:		
ripproved by Council on.		

Mayor Chief Administrative Officer