

*Town of Saltcoats*  
OFFICE OF THE TOWN ADMINISTRATOR

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**REGULAR MEETING OF COUNCIL October 16<sup>th</sup>, 2024**

**Present:** Mayor Kirby Buchinski, Councillors Braden Issel, Miles Hutchings (6:12 pm), Shirley Pearson, Chad Waloschuk and Chief Administrative Officer Cindy Larson

Regrets: Councillor Justin Morrison

Guest: Dennis Hunt 6:00 pm to 6:47 pm.

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

**AGENDA**

<b>Approval of the Agenda</b>	Issel/ Waloschuk	<b>Motion 184-24</b> That the Town of Saltcoats approve the Agenda with the following additions: New Business: #11 Pest Control, Personnel #2 Personnel update.	<b><u>CARRIED</u></b>
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**PUBLIC WORKS**

<b>Monthly Waterworks Operational Report</b>	Issel/ Pearson	<b>Motion 185-24</b> That the Town of Saltcoats approved the Monthly Waterworks Operational Report for September 2024.	<b><u>CARRIED</u></b>
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<b>Public Works Report</b>	Waloschuk/ Pearson	<b>Motion 186-24</b> That the Town of Saltcoats approve the Public Works Report for September 2024 as presented.	<b><u>CARRIED</u></b>
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<b>Remembrance Day</b>	Hutchings/ Pearson	<b>Motion 187-24</b> That the Town of Saltcoats waive the rental fee for the use of the hall for Remembrance Day.	<b><u>CARRIED</u></b>
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<b>Catterall /Wright Final Payment</b>	Issel/ Pearson	<b>Motion 188-24</b> That the Town of Saltcoats pay the additional design fee of \$5,850.00 + tax now and the \$10,323.79 + tax once we have received the manuals and as built drawings for the Water Treatment Plant to Catterall/ Wright Engineering Firm.	<b><u>CARRIED</u></b>
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**2025 CPWA  
Convention**

Issel/  
Hutchings

**Motion 189-24**

That the Town of Saltcoats send the foreman to the CPWA Convention in February 2025 and pay all expenses.

**CARRIED**

**MINUTES**

**Approval of the  
Minutes of the  
Regular  
Meeting**

Issel/Pearson

**Motion 190-24**

That the Town of Saltcoats approve the Minutes of the Regular Meeting on September 18<sup>th</sup>, 2024.

**CARRIED**

**Approval of  
Addendums A,  
B and C**

Pearson/  
Waloschuk

**Motion 191-24**

That the Town of Saltcoats approve Addendums A, B, and C as amended.

**CARRIED**

**FINANCIALS**

**List of  
Accounts for  
Approval**

Pearson/  
Issel

**Motion 192-24**

That the Town of Saltcoats approve the List of Accounts as circulated for September 1-30, 2024, cheques #13026 - 13061 and other payments totaling \$415,378.58.

**CARRIED**

**Monthly  
Financial  
Report**

Waloschuk/  
Hutchings

**Motion 193-24**

That the Town of Saltcoats approve the Monthly Financial Report for September 2024 as presented.

**CARRIED**

**Bank  
Reconciliations**

Issel/  
Waloschuk

**Motion 194-24**

That the Town of Saltcoats approve the bank reconciliations for September 2024

**CARRIED**

**PERSONNEL**

**In Camera  
at 6:56 pm**

Waloschuk/  
Issel

**Motion 195-24**

That the Town of Saltcoats go In Camera to discuss Personnel issues.

**CARRIED**

**Out of In  
Camera at 7:02  
pm**

**BUSINESS ARISING**

**NEW BUSINESS**

**TABLE** Permit for Deck That the Permit #2024-06 for a Deck is Tabled to gather more information.

**Culture and Recreation Advisory Committee Recommendations**

Pearson/  
Waloschuk

**Motion 196-24**

That the Town of Saltcoats approve the recommendations from the Culture and Recreation Advisory Committee to allocate the 2024-2025 Sask Lottery Grant of \$8,129.00 as follows:

Saltcoats School	\$5,686.00
Saltcoats Curling Rink	\$1,000.00
Saltcoats District Regional Park	\$ 700.00
Saltcoats Playschool	\$ 300.00
Saltcoats Library	\$ 293.00
Saltcoats Laketown Leaders	<u>\$ 150.00</u>
Total allocated	\$8,129.00

**CARRIED**

**WSP Change Order No. 1**

Buchinski/  
Waloschuk

**Motion 197-24**

That the Town of Saltcoats approve the Change Order from WSP to develop a landfill decommissioning plan at a cost of \$31,960.00 + taxes.

**CARRIED**

**CORRESPONDENCE**

**File Correspondence**

Hutchings/  
Issel

**Motion 198-24**

That the Town of Saltcoats file and receive the following list of correspondence:

- Received:
- Kinetic GPO
- AWSA Theodore Dam
- Parkland Library Meeting
- Saltcoats Farm and Auto
- Historic Places Initiative OCS
- RCMP Statistics
- Waste and Recycle Newsletter

Sent:

**CARRIED**

**Adjournment**

Pearson/  
Issel

**Motion 199-24**

That the Meeting adjourn at 8:13 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_