

*Town of Saltcoats*  
OFFICE OF THE TOWN ADMINISTRATOR

---

**REGULAR MEETING OF COUNCIL October 19<sup>th</sup>, 2022**

**Present:** Mayor Kirby Buchinski, Councillors, Braden Issel, Miles Hutchings, Shirley Pearson, Chad Waloschuk and CAO Cindy Larson

Regrets: Councillor Lenore Denbrok

Guest Honorable Warren Kaeding, MLA 6:07 pm -6:52 pm

With quorum being present, the Council Meeting was called to order by the Mayor Kirby Buchinski at 6:02 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

<b>Approval of the Agenda</b>	Issel/Waloschuk	<b>Motion 226-22</b> That the October 19 <sup>th</sup> , 2022 Agenda be adopted with the following additions:  Business Arising #6 TAKE from TABLE Municipal Reserve, #7 TAKE from TABLE Water Treatment Plant name. New Business #7 Letter of Interest and Correspondence #4 Transitional Solutions Incorporated  <b><u>CARRIED</u></b>
<b>DELEGATION</b>		Honorable Warren Kaeding, MLA
<b>MINUTES</b>		
<b>Approval of Minutes of</b>	Pearson/Hutchings	<b>Motion 227-22</b> That the minutes of the Regular meeting of September 21 <sup>st</sup> , 2022 are adopted as presented.  <b><u>CARRIED</u></b>
<b>Approval of Addendums A, B and C,</b>	Pearson/Waloschuk	<b>Motion 228-22</b> That the Town of Saltcoats approve Addendums A, B and C for October 19th, 2022 as presented.  <b><u>CARRIED</u></b>
<b>PUBLIC WORKS</b>		
<b>Monthly Review of Waterworks Operational Records</b>	Hutchings/Issel	<b>Motion 229-22</b> That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for September 30 <sup>th</sup> , 2022 as circulated.  <b><u>CARRIED</u></b>
<b>Monthly Public Works Report</b>	Pearson/Waloschuk	<b>Motion 230-22</b> That the Town of Saltcoats approve the Monthly Public Works Report for September 2022 as circulated.  <b><u>CARRIED</u></b>
<b>Water Treatment</b>	Issel/Pearson	<b>Motion 231-22</b>

**Plant Report**

That the Town of Saltcoats receive the Water Treatment Plant report from the Public Works Committee as presented by the Chair, Braden Issel.

**CARRIED**

**FINANCIAL**

**List of Accounts for Approval**

Waloschuk/  
Pearson

**Motion 232-22**

That the List of Accounts for Approval be approved as circulated for August 1-31, 2022, cheques #11982 - 12031 and other payments totaling \$56,808.89.

**CARRIED**

**Monthly Financial Report**

Pearson/ Issel

**Motion 233-22**

That the Town of Saltcoats approve the Monthly Financial Report for September as presented.

**CARRIED**

**Munisoft Bank Reconciliation Software**

**DEFERRED**

**Bank Reconciliations**

Hutchings/Issel

**Motion 234-22**

That the bank reconciliations for August and September are approved as presented.

**CARRIED**

**E-Transfer Payroll**

Issel/Hutchings

**Motion 235-22**

That the Town of Saltcoats permits that the payroll may be e-transferred for the employees that would benefit from the service.

**CARRIED**

**PERSONNEL**

**Appointment to the Leflay Trail Management Group**

Pearson/  
Waloschuk

**Motion 236-22**

That the Town of Saltcoats appoint Monique Smith to the Leflay Trail Management Group.

**CARRIED**

**BUSINESS ARISING**

**Insurance Claim 303 Ayr St.**

**DEFERRED**

**Take from Table Municipal Reserve**

Buchinski/  
Pearson

**Motion 237-22**

That the Town of Saltcoats approve that the Municipal Reserve Block

18 be named “Thorsness Grove” as requested by the Beautification Committee and that the committee is reminded that all development must be pre-approved by council before proceeding.

**CARRIED**

**NEW BUSINESS**

**Disbandment of Leflay Trail Management Group** Issel/Pearson

**Motion 238-22**

That the Town of Saltcoats approve the recommendation to disband the Leflay Trail Management Group as requested.

Council DEFERRED the roles and the responsibilities to the next meeting.

**CARRIED**

**Remembrance Day Parade and Use of the Community Hall** Issel/Hutchings

**Motion 239-22**

That the Town of Saltcoats approve the Remembrance Day Parade and the use of the Community Hall free of charge.

**CARRIED**

**December Meeting of Council Change** Issel/Pearson

**Motion 240-22**

That the Town of Saltcoats change the date of the Regular Meeting of Council from December 21 to December 14, 2022.

**CARRIED**

**Legacy Co-op Letter of Interest**

**DEFERRED**

**CORRESPONDENCE**

**Receive and File Correspondence** Issel/Hutchings

**Motion 241-22**

That the town of Saltcoats receive and file the following correspondence:

- YFBTA letter of Thanks
- Cathay Wagantall, New Horizons for Seniors
- Ministry of Parks, Culture and Sport Heritage, Historic Places Initiative Workshops
- Transitional Solutions Incorporated

**CARRIED**

**Adjournment** Waloschuk, Hutchings

**Motion 242-22**

That the Meeting adjourn at 8:50 pm.

**CARRIED**

Approved by Council on: \_\_\_\_\_