

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL September 21st, 2022

Present: Mayor Kirby Buchinski, Councillors, Lenore Denbrok, Braden Issel, Miles Hutchings, Shirley Pearson, Chad Waloschuk and CAO Cindy Larson

Guest Dennis Hunt 6:00 pm -7:29 pm

With quorum being present, the Council Meeting was called to order by the Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

Approval of the Agenda

Pearson/
Hutchings

Motion 203-22

That the September 21st, 2022 Agenda be adopted with the following additions:

Public works: #5 Allan Ave
Financials #2a Interim Audit, #6 Reserve Allocations and
New Business #10 MLA Meeting, #11 Bin Request

CARRIED

MINUTES

Approval of Minutes of

Issel/
Waloschuk

Motion 204-22

That the minutes of the Regular meeting of August 17th, 2022 are adopted as presented.

CARRIED

Approval of Addendums A, B and C,

Hutchings/
Pearson

Motion 205-22

That the Town of Saltcoats approve Addendums A, B and C for September 21st, 2022 as presented.

CARRIED

PUBLIC WORKS

Monthly Review of Waterworks Operational Records

Issel/Hutchings

Motion 206-22

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for August 31st, 2022 as circulated.

CARRIED

Monthly Public Works Report

Waloschuk/
Pearson

Motion 207-22

That the Town of Saltcoats approve the Monthly Public Works Report for August 2022 as circulated.

CARRIED

Water Treatment Plant Report

Hutchings/Issel

Motion 208-22

That the Town of Saltcoats receive the Water Treatment Plant report from the Public Works Committee as presented by Mayor Buchinski.

CARRIED

FINANCIAL

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| List of Accounts for Approval | Denbrok/
Buchinski | <p>Motion 209-22</p> <p>That the List of Accounts for Approval be approved as circulated for August 1-31, 2022, cheques #11936 - 11981 and other payments totaling \$271,612.60.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
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| Monthly Financial Report | Waloschuk/
Pearson | <p>Motion 210-22</p> <p>That the Town of Saltcoats approve the Monthly Financial Report for August as presented.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
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| Bank Reconciliations | Hutchings/Issel | <p>Motion 211-22</p> <p>That the bank reconciliations for June and July are approved as presented.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
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| Utility Reserve Allocation | Pearson/
Hutchings | <p>Motion 212-22</p> <p>That the Town of Saltcoats take \$40,000.00 from the Utility Reserves to account 2810-400 to pay for the water service failures.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
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| Paving Reserve Allocation | Pearson/
Waloschuk | <p>Motion 213-22</p> <p>That the Town of Saltcoats take 26,000.00 from the Paving Reserves to pay the paving for 2022.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
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PERSONNEL

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| Appointment changes to the Subcommittees of Council | Buchinski/
Hutchings | <p>Motion 214-22</p> <p>That the Town of Saltcoats update the subcommittees of Council as follows:</p> <ul style="list-style-type: none"> -Communications Committee: Chad Waloschuk Chair, Denbrok, Issel, Pearson, CAO - Finance Committee: Pearson Chair, CAO -Personnel Committee: Pearson Chair, Denbrok, Hutchings, CAO -Pubic Works Committee: Issel Chair, Hutchings, Town Foreman. <p>The Subcommittee approve the updates and they shall form part of these minutes.</p> <p style="text-align: right;"><u>CARRIED</u></p> |
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BUSINESS ARISING

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| Offer to Purchase 158 Crescent Lake Road | Issel/Waloschuk | <p>Motion 215-22</p> <p>That the Town of Saltcoats accept the offer of \$2500.00 from Carter MacKay for 158 Crescent Lake Road and that the Town of Saltcoats approve the combining of the 160 and 158 Crescent Lake Road lots for</p> |
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taxation purposes.

CARRIED

**Resignation from
the Saltcoats
District Regional
Park** Hutchings/
Issel

Motion 216-22

That the Town of Saltcoats accept Chad Waloschuk’s resignation from the Saltcoats District Regional Park Board.

CARRIED

NEW BUSINESS

**By-Election for
one Councillor** Issel/Pearson

Motion 217-22

That the Town of Saltcoats set the by-election for one Councillor position for November 23, 2022.

CARRIED

**Insurance Claim
at 303 Ayr Street** **DEFERRED**

YFBTA Request Issel/
Waloschuk

Motion 218-22

That the Town of Saltcoats amend Policy 11-05 to include YFBTA to the list of local committees with free use of the Stirling Room.

CARRIED

**SUMA East
Central Regional
Meeting** Hutchings/
Pearson

Motion 219-22

That the Town of Saltcoats approve any council member and the CAO to attend the SUMA East Central Regional Meeting in Yorkton on October 11th, 2022 at a cost of \$40.00 each.

CARRIED

CORRESPONDENCE

**Receive and File
Correspondence** Pearson/
Waloschuk

Motion 220-22

That the town of Saltcoats receive and file the following correspondence:

Eco Quest Car Charger Funding
SUMA – RCMP retro payments

CARRIED

IN CAMERA Hutchings/Issel

Motion 221-22

That the Town of Saltcoats go In Camera at 7:29 pm to discuss Bylaw Enforcement and Tax Enforcement.

CARRIED

Out of IN CAMERA at 8:00 pm

135 Crescent Lake Road Hutchings/
Pearson **Motion 222-22**
That the Town of Saltcoats contact the Building Inspector to determine if the structure is to be demolished. Notice of Remedy was not fulfilled.

CARRIED

205 Allan Ave Issel/Hutchings **Motion 223-22**
That the Town of Saltcoats hire a contractor to clean up the property at 205 Allan Ave, to use the deposit paid in the amount of \$470.00 and that any further costs will be added to the taxes on the said property as the six- month permit has expired and is not cleaned up to grade as per Demolition Permit #DEM2021-02.

CARRIED

30-day Notice to take title Roll # 151 Hutchings/
Waloschuk **Motion 224-22**
That the Town of Saltcoats send a 30-day notice to take title on roll #151 in accordance to *the Tax Enforcement Act*.

CARRIED

Adjournment Hutchings/Issel **Motion 225-22**
That the Meeting adjourn at 8:05 pm.

CARRIED

Approved by Council on: _____